

**CITY OF DELLWOOD**

**CITY COUNCIL MEETING**

**TUESDAY, MARCH 10, 2026**

**5:30 PM**

**NEXT MEETING DATE – TUESDAY APRIL 14, 2026**

**NOTE MEETING AT CITY OFFICE 111 Wildwood Road Willernie MN 55090**

CALL MEETING TO ORDER / PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF LAST MONTH'S MINUTES

1. Washington County Update, Highway 96
2. Consideration of Resolution No. 2026-02, Variance Request, 25 Peninsula Rd
3. Gambling Exempt Permit, Canvass Health, Dellwood Country Club
4. Mahtomedi JPA

APPROVAL OF PAYMENT OF February CLAIMS

REPORTS FROM COMMISSIONERS

ADJOURN

CITY OF DELLWOOD  
MINUTES

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**DATE :** : February 10, 2026  
**TIME STARTED** : 5:30 p.m.  
**TIME ENDED** : 6:15 p.m.  
**MEMBERS PRESENT** : Councilmember Boosalis, Peltier, Quaday,  
Ramsay and Mayor McGill  
**MEMBERS ABSENT** : None

Staff members present: City Engineer, Cara Geheren; City Planner, Nate Sparks; City Attorney Holstad and Interim Clerk

**CALL TO ORDER**

The meeting was called to order at 5:30 p.m.

**PUBLIC INPUT**

No one was present for public comment.

**SETTING THE AGENDA**

Mayor McGill moved to approve the agenda with the addition of Resolution No. 2026-01, Joint Powers Agreement, Subscription Agreement and moving Engineers Report to second item. Council Member Quaday seconded the motion. Motion carried unanimously.

**CONSIDERATION OF JANUARY 13, 2026 CITY COUNCIL MEETING MINUTES**

Council Member Boosalis moved to approve the January 13, 2026 Meeting Minutes, as presented. Council Member Ramsay seconded the motion. Motion carried unanimously.

**NEW BUSINESS**

**Consideration of City Clerk Appointment** – Mayor McGill moved to appoint Ms. Kim Points as Interim Clerk through 2026. Council Member Peltier seconded the motion. Motion carried unanimously.

**Engineers Report** – City Engineer Geheren advised the Pavement Management Plan has been updated and should be updated annually. She noted there are no road plans this year such as seal coating or seal cracking. She stated the new MS4 permit is coming out and once it is adopted Part 2 will need to be completed. The draft speed study for Apple Orchard Road has been completed. Recommendations are being put together per that study and will be distributed at a later date.

1 **Mahtomedi Joint Powers Update** – City Attorney Holstad advised a draft JPA was drafted for the  
2 City of Mahtomedi in terms of the legality and what they need. The city is prohibited from selling  
3 water to Dellwood residents without a resolution authorizing that. Mahtomedi would also like an  
4 easement and it is Dellwood’s stance that there is already an easement. Mahtomedi would also like  
5 help in community with the seven Dellwood property owners to put them in touch with Mahtomedi.  
6 Mahtomedi would also like Dellwood to exercise their assessment authority for delinquent bills and  
7 reimburse Mahtomedi. He noted the City of Mahtomedi cannot charge a premium for water to the  
8 Dellwood residents. There is no urgency to the JPA but the agreement does need to be updated.  
9

10 **Vadnais Heights Economic Development Exempt Gambling Permit – Council Member Peltier**  
11 **moved to approve the Vadnais Heights Exempt Gambling Permit, as presented. Council**  
12 **Member Ramsay seconded the motion. Motion carried unanimously.**  
13

14 **Consideration of Resolution No. 2026-01, Joint Powers Agreement and Subscription Agreement**  
15 – City Attorney Holstad advised due to the transition of the newly appointed City Attorney new  
16 forms must be completed to allow himself access to the City of Dellwood’s data. The prosecutor  
17 with that data determines of citations will be charged.  
18

19 **Mayor McGill moved to approve Resolution No. 2026-01, Joint Powers Agreement and**  
20 **Subscription Agreement, as presented. Council Member Boosalis seconded the motion. Motion**  
21 **carried unanimously.**  
22

23 **Consideration of January 2026 Monthly Claims – Council Member Quaday moved to approve**  
24 **the January 2026 Claims, as presented. Council Member Ramsay seconded the motion.**  
25 **Motion carried unanimously.**  
26

27 **Council Reports** – Mayor McGill reports there was one remodel permit last month.  
28

29 **ADJOURNMENT**

30 **Council Member Ramsay moved to adjourn at 6:15 p.m. Council Member Peltier seconded the**  
31 **motion. Motion carried unanimously.**  
32  
33

34 These minutes were considered and approved at the regular Council Meeting on March 10, 2026.  
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40 \_\_\_\_\_  
Kim Points, Interim Clerk

40 \_\_\_\_\_  
Mike McGill, Mayor

# Highway 96 CORRIDOR STUDY

Washington and Ramsey Counties, in partnership with MnDOT, are leading a corridor study for the 10+ mile segment of Highway (Hwy) 96 between Hwy 61 and Hwy 95. Ownership and maintenance responsibilities for the eastern portion of old State Hwy 96 were transferred to Washington County from MnDOT in 2023. MnDOT owns and maintains the western portion of Hwy 96 within Ramsey County.

The purpose of this study is to better understand existing conditions and corridor needs to help develop a long-term plan for improvements that has stakeholder and public support. Public and stakeholder engagement opportunities will be provided throughout the project.

## INITIAL CONSIDERATIONS/NEEDS



PAVEMENT  
CONDITION AND  
SHOULDERS



DRAINAGE



INTERSECTION  
AND SAFETY  
IMPROVEMENTS



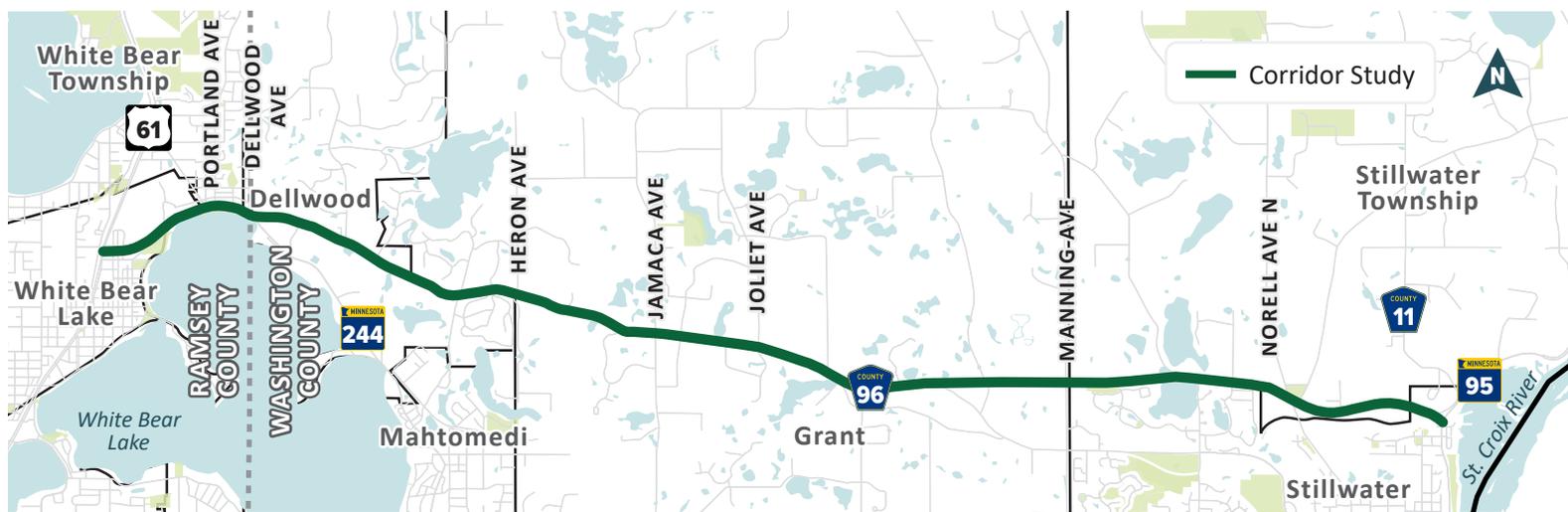
PEDESTRIAN,  
BICYCLE, AND  
ACCESSIBILITY  
ACCOMMODATIONS



RIGHT-OF-WAY  
NEEDS AND  
POTENTIAL IMPACTS



PUBLIC  
INPUT



## TIMELINE

### SUMMER-FALL 2024

Identify Corridor Needs  
Open House #1

### WINTER 2024-SUMMER 2025

Explore and Evaluate  
Potential Improvements  
Open House #2

### FALL-WINTER 2025/26

Recommendations  
Open House #3



## VISIT THE WEBSITE TO LEARN MORE

[www.washingtoncountymn.gov/  
Highway96Study](http://www.washingtoncountymn.gov/Highway96Study)

## CONTACT THE PROJECT MANAGER

Madeline Dahlheimer, Project Manager

651-430-4338

[madeline.dahlheimer@washingtoncountymn.gov](mailto:madeline.dahlheimer@washingtoncountymn.gov)



## EVENT SUMMARY

In Person Open House:  
September 18, 2024

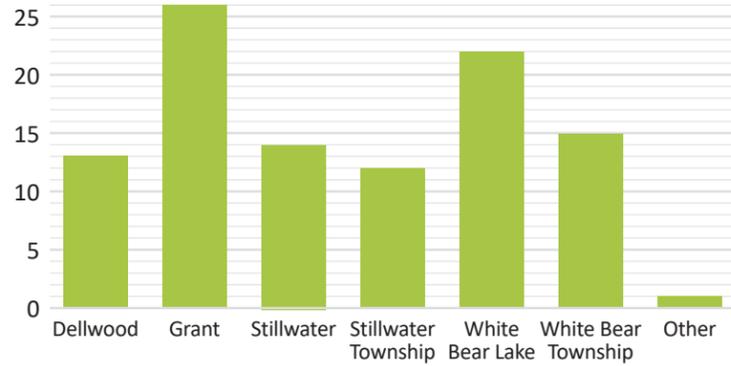
ATTENDEES: **81**  
QUESTIONNAIRES SUBMITTED: **39**  
MAP COMMENTS: **53**

Online Comment Period: 2 weeks  
(September 18 – October 2, 2024)

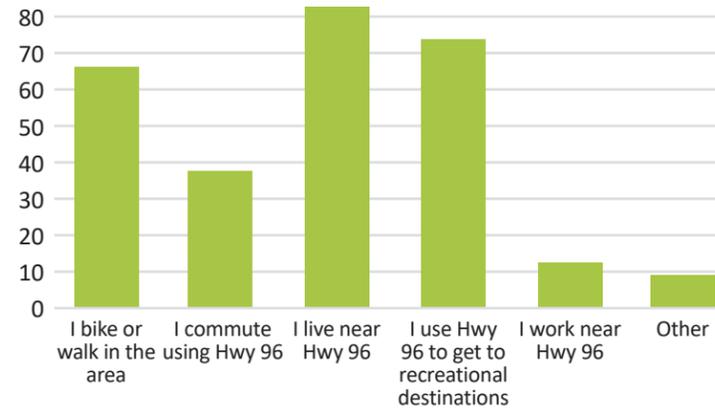
VISITORS: **884**  
QUESTIONNAIRES SUBMITTED: **79**  
INTERACTIVE MAP COMMENTS: **21**

## QUESTIONNAIRE RESPONSES

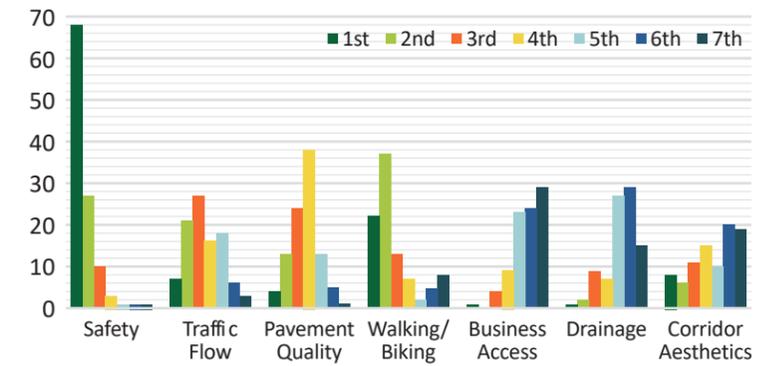
Where do you live?



Which of the following best describe your primary use of Highway 96?



What is most important to you? (Rank each item 1-7, with #1 being the most important)



## COMMUNITY PRIORITIES

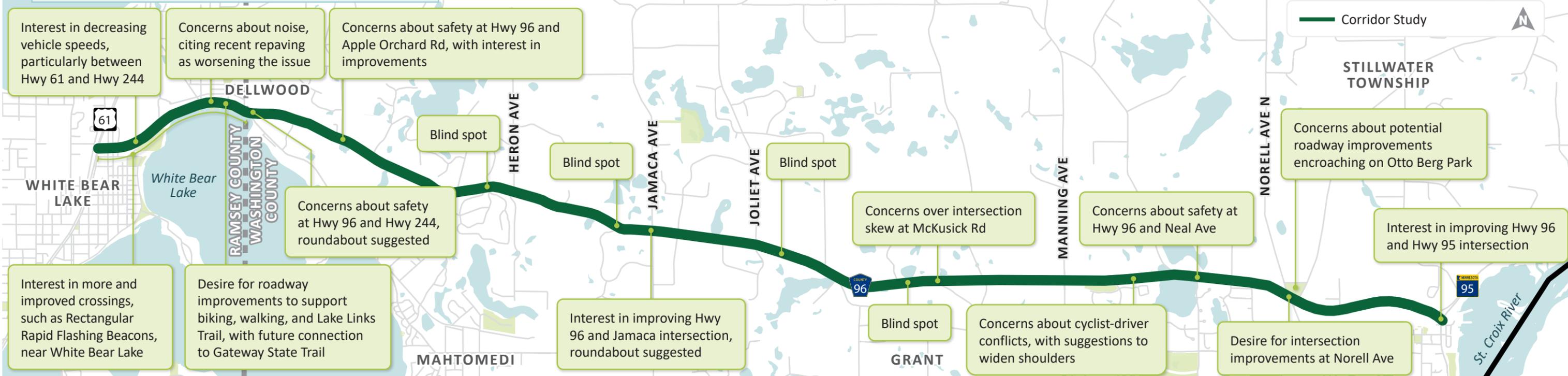
### Key Takeaways Included:

- Generally support for safety and multimodal improvements over expansion
- Safety concerns for vehicles, pedestrians, and cyclists
- Speed concerns along the corridor
- Desire for improved bicycle/pedestrian safety and access, including improved crossings
- High road noise on recently repaved sections
- Desire for improved pedestrian crossings
- Mixed opinions about potential new trail
- Concern about right-of-way width and impacts for a potential trail
- Blind spots, curves, and hills pose safety concerns

### Intersections where improvements were suggested:

- Hwy 244 and Hwy 96
- Apple Orchard Rd and Hwy 96
- Jamaca Ave and Hwy 96
- Hwy 95 and Hwy 96
- Neal Ave and Hwy 96
- McCusick Rd and Hwy 96
- Norell Ave N and Hwy 96

## INTERACTIVE AND IN-PERSON MAP COMMENTS



## EVENT SUMMARY

In Person Open House:  
September 24, 2025

ATTENDEES  
**over 64**

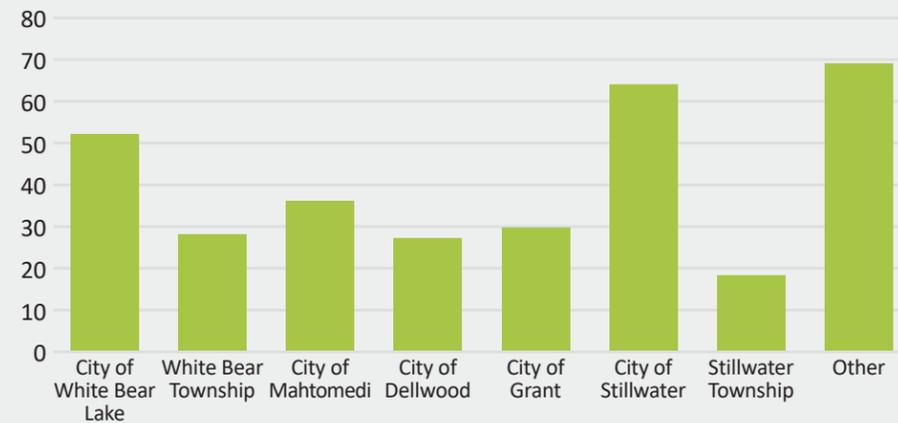
QUESTIONNAIRES SUBMITTED  
**32**

Online Comment Period: 2 weeks  
(September 24 – October 8, 2025)

VISITORS  
**1,028**

QUESTIONNAIRES SUBMITTED  
**293**

Combined Questionnaire Responses by City/Township of Residence



## INPUT ON INTERSECTIONS

When asked what is most important to you when thinking about intersection improvements, the top three responses were:



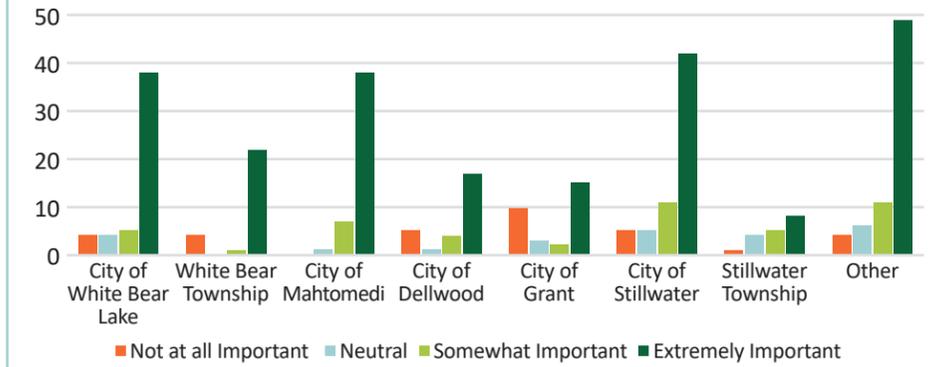
Input on specific intersections included:

- HWY 61/STEWART AVE AREA:** Concerns about safety (potential for crashes, high speeds) and difficulty turning onto or off of Hwy 96
- PACIFIC AVE:** It is difficult to see pedestrians crossing
- NORTHWEST AVE/GRAND AVE:** Intersection is confusing to navigate
- PORTLAND AVE:** Suggestions for a traffic control change, noting it difficult turning onto or off of Hwy 96
- HWY 244:** Concerns about high speeds and difficulty turning onto or off of Hwy 96
- APPLE ORCHARD RD:** Concerns about safety related to sight lines and crash history

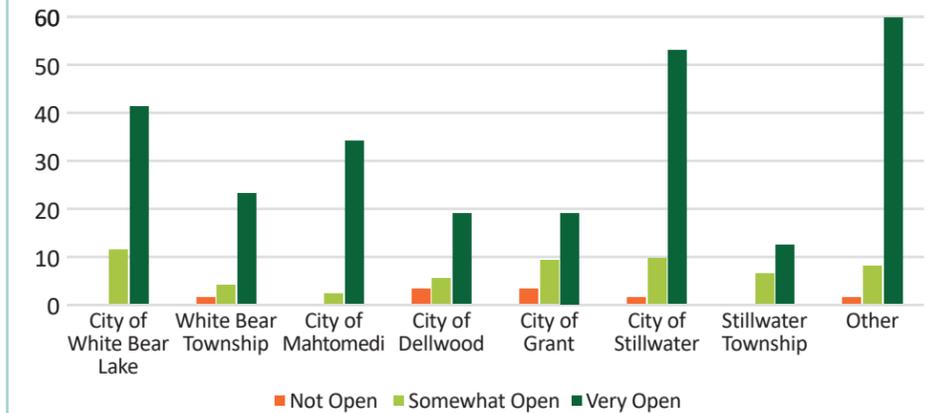


## MULTIMODAL INPUT

How important is it to you that Hwy 96 includes improvements for pedestrians and bicyclists, like a trail or wide shoulders?



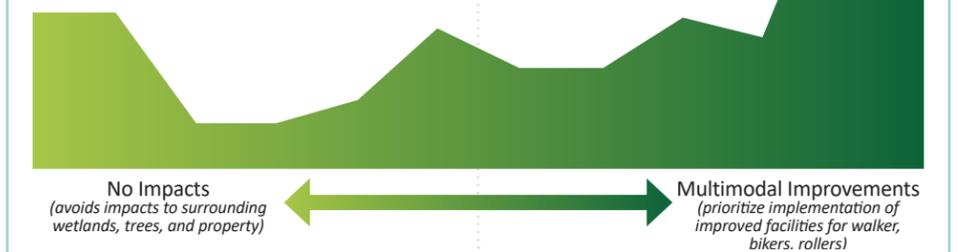
How open are you to changes along Hwy 96 if they improve safety for people driving, walking, biking, and rolling?



### Balancing Decision Making Between Paired Topics

In person, people placed stickers on a board showing arrows on a spectrum between “No Impacts” and “Multimodal Improvements” to highlight tradeoffs that may be considered. Online, this was collected numerically on a scale from 1-100.

The chart below summarizes the combined results, which illustrates peaks on either end of the spectrum and in between.



# Draft Corridor Recommendations

- Groupings of potential improvements (East to West)
  - Zone 1 – Hwy 95 to 5/55/96
  - Zone 2 - 5/55/96 to Manning
  - Zone 3 – Manning to Hadley
  - Zone 4 – Hadley to West County Line

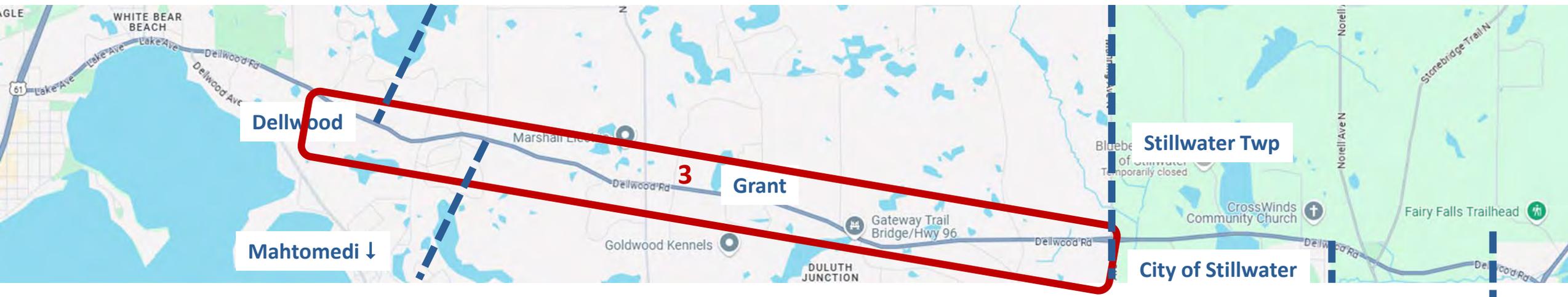
## Keep in Mind...

- 2028 CIP Improvements (Short Term)
- Mid Term Improvements
- Long Term Improvements



# Zone 3 (Manning to Hadley)

- 5.07 miles
- Existing
  - 12' lanes w/ 2-5' shoulder
  - Challenging topography in various locations (water bodies, steep slopes, etc.)
  - Right of way varies – narrow in locations, mix of prescriptive and defined
  - No concerning crash history
  - Segment west of Gateway State Trail crossing identified for a future regional trail



# Zone 3 (Manning to Hadley)

- Draft Recommendations

- Pavement Preservation (stripe at 11' lanes)
- Guardrail (anticipated need: 635 feet)
- Evaluate passing/no passing zones (preliminary design phase)
- Evaluate intersection lighting needs
- Potential Turn Lanes
  - Heron/Quail; Lansing
- Trail Feasibility Study (Gateway Trail crossing to Apple Orchard Rd)

INTERSECTION	POTENTIAL TURN LANES
2 Heron Ave/Quail Rd	Eastbound Right 
3 Lansing Ave	Westbound Right 



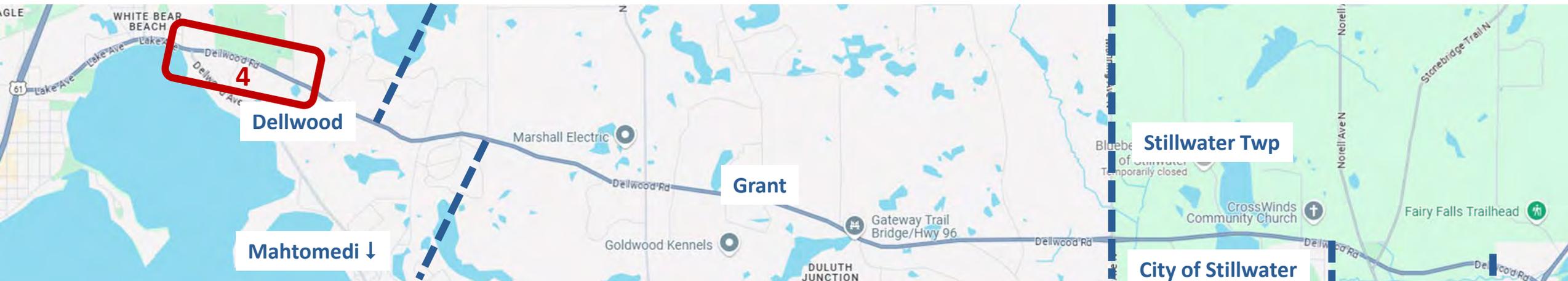
# Zone 4 (Hadley to County line)

- 0.94 miles
- Existing
  - 11' lanes w/ 2-4' shoulder
  - 66' prescriptive right of way
  - Steep slopes
  - Two underpasses (culverts) at White Bear Yacht Club Golf Course
  - Crash rate above statewide average at Hwy 244, crash rate above critical at Apple Orchard Rd
  - Identified for future regional trail



# Zone 4 (Hadley to County line)

- Draft Recommendations
  - Pavement Preservation (maintain 11' lanes)
  - Guardrail (anticipated need: 1,200 feet)
  - Evaluate passing/no passing zones (preliminary design phase)
  - Evaluate intersection lighting needs
  - Intersection improvements
    - Apple Orchard
    - Hwy 244
  - Trail from Apple Orchard Rd to 244 (3,390 feet/0.75 miles)





# Draft Recommendations & Phasing

## • Near Term

- 2027 Intersection Reconstruction
- 2028 Pavement Preservation (with trail connections)
- 2030 MnDOT pavement preservation

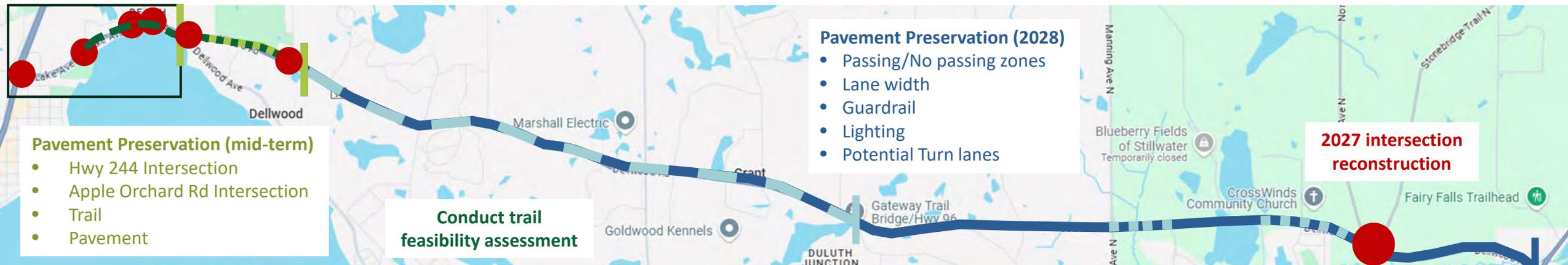
## • Mid Term

- Pavement preservation & intersection improvements
- Trail feasibility assessment

## • Long Term

- Turn lanes, additional intersection improvements as needed
- Regional trail? (Pending feasibility assessment & coordination)

Ramsey County /MnDOT Coord.



Connect trail network



# City of Dellwood

## PLANNING MEMO

TO: Dellwood City Council  
FROM: Nate Sparks  
DATE: March 3, 2026  
RE: Variance Request – 25 Peninsula Road

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### Background

Steve Whitaker has made an application for a variance at 25 Peninsula Road. He's seeking to build a porch over an existing patio and connect it to an existing porch as part of a remodeling project. The resulting construction would be within the setback and increase a non-conforming condition. The existing house is about 50 feet from the ordinary high water mark of White Bear Lake. The new construction would place this at about 45.75 feet from the OHW. The side yard setback encroachment would increase from 28.6 to 25.4 feet.

The Planning Commission reviewed this request at their February meeting and recommended approval.

### Site Description

The property is located at 25 Peninsula Road. The lot is over 3 acres in size. The existing home is currently located 50.1 feet from White Bear Lake and 28.6 feet from the side yard. The required setback for the rear is 75 feet from the OHW and 30 feet from the side. The current impervious surface percentage is about 10%. The property is zoned Rural Residential.

### Proposed Addition

The applicant is proposing an addition onto the existing porch over the existing patio on the southeastern portion of the lot. The construction would put the new porch area 45 feet from the OHW and 25 feet from the side property line.

Patios are permitted as a landscaping type feature, provided that they are not within the shore impact zone. Converting a patio into a porch or living space would require the setbacks to be met. In this case the house is already within the setback and any addition would require a variance.

### Review Criteria

In Minnesota State Statutes 462.357 Subd. 6 (2) states that variances from the requirements of the Zoning Ordinance shall only be permitted in the following instances:

1. The proposed variance is consistent with the Comprehensive Plan.
  - a. The proposed variance is in harmony with the general purposes and intent of the ordinance.
  - b. A variance may be granted when the applicant for the variance establishes that there are practical difficulties in complying with the zoning ordinance. Economic considerations alone do not constitute a practical difficulty. In order for a practical difficulty to be established, all of the following criteria shall be met:
    - I. The property owner proposes to use the property in a reasonable manner. In determining if the property owner proposes to use the property in a reasonable manner, the board shall consider, among other factors, whether the variance requested is the minimum variance which would alleviate the practical difficulty and whether the variance confers upon the applicant any special privileges that are denied to the owners of other lands, structures, or buildings in the same district.
    - II. The plight of the landowner is due to circumstances unique to the property not created by the landowner
    - III. That the granting of the variance will not alter the essential character of the neighborhood in which the parcel of land is located.
  - c. The variance does not involve a use that is not allowed within the respective zoning district.

The City may impose conditions in granting of a variance. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

**Staff Review**

The existing house is within the setback. The proposed construction would result in the non-conformity to be increased from about 50 feet to 46 feet to the lake and then 28 to 25 feet on the side.

There are several houses within the immediate vicinity that have side yard setbacks that are nonconforming to the requirements. The two houses to the south are at about 10 feet or so to the side yard setbacks.

The setbacks to the lake vary in this area. The requirement is 75 feet but houses within the immediate area vary from about 48-65 feet. Across the street there is a house at about 46 feet to the lake. There are also many within the greater area that meet or exceed the setback. This variance would make this one of the more reduced setbacks within the area at 46 feet.

Address	Lake Setback	Side Setback
1 Gardner	57 feet	10 feet
3 Gardner	75 feet	10 feet
25 Peninsula	46 feet	25 feet

21 Peninsula	53 feet	25 feet
19 Peninsula	48 feet	13 feet

The above table is the four closest houses along the lake in this area.

While the construction seems somewhat reasonable in terms of comparison with neighboring properties, one could argue that it would be more reasonable if the existing setback was not being increased. However, the setback reduction is due to extending the existing walls of the house, though, and not merely an encroachment going outwards.

**Planning Commission Action**

The Planning Commission should hold a public hearing. After the hearing, the Commission should determine if there are practical difficulties in place to permit the granting of a variance. If so, then the Commission should consider the site plan and any amendments or conditions necessary.

**Planning Commission Recommendation**

The Planning Commission found that the lot itself has a unique shape and the existing location of the house create practical difficulties in placing an addition. They also found that the construction is generally over an existing patio and connects to an existing porch. The construction is also generally not out of character with the vicinity and is therefore a reasonable use. If the City Council concurs with the Planning Commission recommendation, it would be appropriate to approve the attached resolution.

CITY OF DELLWOOD  
WASHINGTON COUNTY, MINNESOTA

RESOLUTION 2026-\_\_

APPROVING A VARIANCE TO ALLOW FOR AN ADDITION  
TO A HOUSE AT 25 PENINSULA ROAD

WHEREAS, Steve Whitaker (“the Applicant”) has made a request for a variance to allow for an addition to a house within the lake and side yard setbacks over an existing patio at 25 Peninsula Road in the City of Dellwood (“the City”); and

WHEREAS, the subject site (“the Property”) is legally described as:

Block No. 2, and part of Block No. 5 of REARRANGEMENT OF WILDWOOD PARK, in the Village of Dellwood, Washington County, Minnesota, described as follows:

The point of beginning of this description is the most southwest corner of Lot Pa. C of Dwinnell Peninsula Addition No. 1, as now on file and of record in the office of the Register of Deeds in and for the County of Washington of the State of Minnesota; thence South 32 degrees 37 minutes West for 150.58 feet; thence South 46 degrees 21 minutes west for 369.70 feet to the intersection with a line drawn parallel and 75.0 feet northerly of the south line of lots 2, 3, 4 of Block No. 5 of REARRANGEMENT OF WILDWOOD PARK, as now on file and of record in the office of the Register of Deeds in and for the County of Washington of the State of Minnesota; thence North 65 degrees 00 minutes West along said line drawn parallel to and 75.0 ft. northerly of the south line of lot no. 2,3,4 of Block No. 5 of REARRANGEMENT OF WILDWOOD PARK for 205.35 feet to the easterly line of Wildwood Ave. also known as Peninsula Road; thence North 2 degrees 41 minutes East for 55.90 feet along said easterly line of Wildwood Avenue, also known as Peninsula Road; thence North 8 degrees 04 minutes West for 85.00 feet along said easterly line of Wildwood Avenue, also known as Peninsula Road; thence North 0 degrees 20 minutes West for 42.85 feet along said easterly line of Wildwood Road also known as Peninsula Road; thence North 19 degrees 26 minutes East for 44.80 feet along said easterly line of Wildwood Avenue also known as Peninsula Road; thence North 65 degrees 51 minutes East for 9.5 feet along the southerly line of present traveled Wildwood Avenue also known as Peninsula Road; thence South 89 degrees 25 minutes East for 64.80 feet along said southerly line of present traveled Wildwood Ave also known as Peninsula Road; thence South 32 degrees 03 minutes East for 232.31 feet along said southerly line of present traveled Wildwood Avenue also known as Peninsula Road; thence on a curve to the left central angle of 78 degrees 37 minutes, radius of 66.17 feet for a distance of 90.79 feet to the point of beginning. ALSO a strip of land lying between the easterly line of the above described tract of land and the margin of White Bear Lake, and the northerly line being the southerly line of Lot No. Pa. C of Dwinnell Peninsula Addition No. 1, and the southerly line being a line drawn parallel and 75.0 feet northerly of the south line of lots 2, 3, 4 of Block No. 5 of the REARRANGEMENT OF WILDWOOD PARK; and

WHEREAS, the existing house on the Property is located 50 feet from the ordinary high water mark (the “OHW”) of White Bear Lake and 28 feet to the side lot line; and

WHEREAS, the Applicant is proposing to place an addition to the house that would be placed over the location of an existing patio which construction would result in the house being located 46 feet to the OHW and 25 feet to the side lot line; and

WHEREAS, the City's Zoning Ordinance requires a setback of 75 feet to the OHW and 30 feet to the side lot line; and

WHEREAS, the Dellwood Planning Commission held a duly noticed public hearing on February 17, 2026 and recommended approval of the request; and

WHEREAS, the Dellwood City Council reviewed the request at the March 10, 2026 meeting; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dellwood hereby approves the variance based on the following findings of fact:

1. The proposed variance is consistent with the Comprehensive Plan.
2. The proposed use of the Property is reasonable in nature due to the setbacks being similar to what is on other lots in the area.
3. There are practical difficulties present due to the unique shape of the Property and the location of the existing structure.
4. The Applicant's proposal is the minimum variance necessary to alleviate the practical difficulties.

BE IT FURTHER RESOLVED that the City Council of the City of Dellwood hereby approves the variance with the conditions:

1. The construction shall generally follow the plan submitted for review.
2. The Applicant shall initiate construction within one year of this approval.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF DELLWOOD THIS 10<sup>TH</sup> DAY OF MARCH, 2026.

APPROVED

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Mike McGill  
Mayor of Dellwood

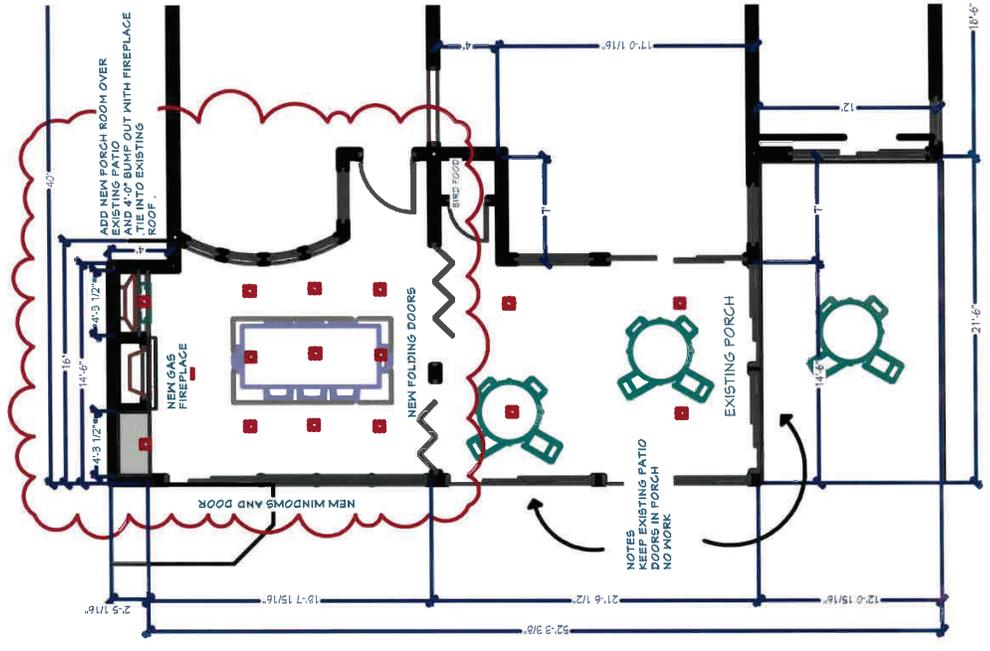
Attest:

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Kim Points  
City Clerk







NEW PROPOSED REMODEL WORK

SCALE 1/8"=1'-0"

SCALE: 1/4" = 1'-0" (UNLESS OTHERWISE NOTED)

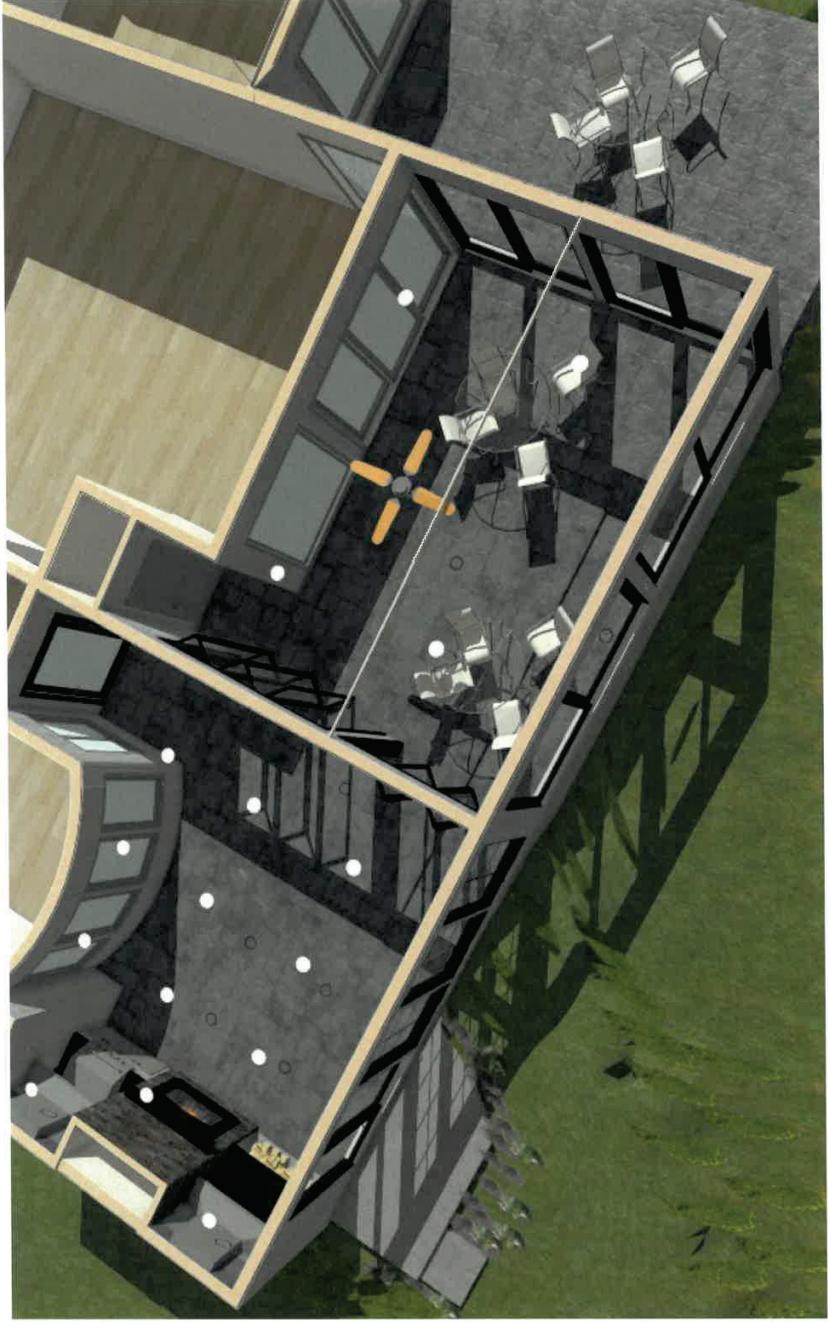
3500 Willow Lake Boulevard  
Suite 100  
Vadnais Heights, MN 55110  
phone: 651-429-8032  
www.pratt-homes.com

**PRATT HOMES**  
MN Builder license #BC000001

Buyers Name WHITAKER  
Plan Existing Home  
Neighborhood Scope  
City WHITE BEAR LAKE  
Zip Porch Remodel

Friday,  
December 5,  
2025

Page **7**



SCALE: 1/4" = 1'-0" (UNLESS OTHERWISE NOTED)

3500 Willow Lake Boulevard  
Suite 100  
Vadnais Heights, MN 55110  
phone: 651-429-8032  
www.pratthomes.com

MN Builder license #BC000001  
**PRATT HOMES**

Buyers Name **WHITAKER**  
Existing Home  
Plan  
Neighborhood  
Scope **Porch Remodel**  
Address **WHITE BEAR LAKE**  
City  
Zip

Friday,  
December 5,  
2025

Page **8**



SCALE: 1/4" = 1'-0" (UNLESS OTHERWISE NOTED)

**LAND USE AND VARIANCE APPLICATION**  
**CITY OF DELLWOOD**  
**111 WILDWOOD ROAD, WILLERNIE, MN 55090**  
**Phone: (651) 429-1356**

Please complete the entire form to ensure proper application and publication. (See attached for further information). Allow for sufficient time for publication of Notice of Public Hearing.

Owner/Applicant: Steve Whitaker

Site Address: 25 Peninsula Rd.

Daytime Phone Number(s): 612-940-8216

Email/Fax Number: stevewhitaker@whitakerauto.com

Mailing Address: 25 Peninsula Rd. Dellwood, MN 55110

Legal Description: Blk 2 & prt blk 5 Wildwood park

Total Area of Property in Acres: 3.18

Description of Request: Lake Setback Variance and Sidelot Setback Variance



12-11-2025  
Date of Application

Property Owner's Signature

**NATURE OF REQUEST:**

- Conditional Use Permit
- Conditional Use Permit Amendment
- Variance
- Interim Use Permit
- Lot Split
- Rezoning & Text Amendment
- Planned Unit Development
- Grading Plan
- Grading Plan Amendment
- Plats
- Vacation of Street
- Permitted Home Occupation
- Special Home Occupation (with CUP)

**FOR OFFICE USE ONLY**

Case No. \_\_\_\_\_  
Fee: \$ \_\_\_\_\_

Zoning: \_\_\_\_\_  
Receipt No. \_\_\_\_\_

## **NOTICE**

### **To Applicants for Variances, Use Permits and other Land Use Requests**

Variances, Use Permits, and other Land Use Requests which require Council approval are not taken lightly. To assure that the Planning Commission and City Council members are fully informed of your request, please furnish as much information as possible.

It is your responsibility to establish that, due to circumstances beyond your control and the unique conditions present on your property, you should be granted and receive treatment which is not generally allowed by the City Codes.

Economic considerations alone do not meet the requirements for a Variance. The fact that your project can be completed at a lower cost with a Variance, as opposed to meeting the requirements of the Code, is not a factor which would justify a Variance. Subdivision of a lot for the purpose of obtaining an additional lot site requires a Variance unless each resulting lot meets all requirements of the City Zoning and Septic Sewer Ordinances.

The Council will require a showing that there is no reasonable alternative action available which would not require the granting of a Variance.

Please furnish all information available concerning your property, including lot size, existing structures, setbacks from property lines and shorelines, contours, wetlands and other features which may affect your request.

Owners of properties within 350 feet of your land will be notified of your request and of the time and place of the Public Hearing, if needed. You should discuss your plans with your neighbors prior to the Planning Commission Meeting or City Council Meeting in order to avoid last minutes delays.

If the Planning Commission or City Council does not have all of the information which is required, the request may be denied.

An Application may not be withdrawn after a Public Hearing has been held and the Planning Commission has made a recommendation to the City Council. Reconsideration of any matter may be granted only upon 4/5<sup>ths</sup> vote of the City Council.

Please review the Application carefully and provide all of the information referred to in the form, plus any additional information you may wish the City to consider.

The Planning Commission and City Council meet regularly only once per month. If a Public Hearing is required, you must file your Application with the City Clerk in sufficient time to allow for publication of the Notice of Hearing.

**APPLICATIONS FOR VARIANCE AND CONDITIONAL USE PERMITS (CUP) WILL NOT BE PROCESSED WITHOUT THE FOLLOWING:**

**Submit with all requests:**

**Two copies of Site Plan of proposed request, drawn to scale (1" = 20") showing the following:**

- a. Arrow indicating north;
- b. Location of structure(s) and parking on lot;
- c. Adjacent Street names;
- d. Setbacks from all lot lines, ordinary highwater mark, septic system and wells;
- e. Use of proposed structure(s) and parking;
- f. Setbacks and use of adjacent structures;
- g. Dimensions of proposed structure including square footage of all useable space;
- h. Impervious surface calculations;
- i. Other information as required by the Zoning Code.
- j. Ponds and Wetland Areas.

**Proposed building elevations and floor plans for all levels.**

**Landscaping, lighting, utility, and grading and drainage plans for most new development.**

**\_\_\_ photographs of above described plans, reduced to 11"x17".**

**A written narrative describing the request and why the City should approve the request.**

For a Variance, please cite the specific Code deviation being requested and list the conditions unique to the subject property which prevent compliance with the Zoning Code. Variances from zoning standards may be granted in cases of practical difficulty, which means that the property in question cannot be put to a reasonable use under the conditions allowed in the Zoning Code due to circumstances unique to the property and not created by the landowner. Economic considerations alone shall not constitute a practical difficulty. Please address the standards listed in the Comprehensive Zoning/Shoreland Management Ordinances, Chapter 152.

**Applications for Variances and Conditional Use Permits require a public hearing after published and mailed notice.**

**An Abstractor's Certificate of Ownership for all properties within 350 feet of the above property must be furnished showing property owners' names and mailing addresses.**

**If a Lot Split, please provide a Certificate of Survey.**

**NOTES:**

1. The Applicant shall pay for additional mailings and publication costs when the Applicant requests a tabling or continuation of his/her case.
2. You are encouraged to discuss your proposal with adjacent property owners before you submit a formal application.
3. In most cases, the City will direct the City Sewer Inspector to submit a written report concerning the effect, if any, which the requested action, if approved, may have upon the proper working of the on-site septic system.

Updated September 29, 2015

**LAND USE AND VARIANCE APPLICATION**  
**CITY OF DELLWOOD**  
**111 WILDWOOD ROAD, WILLERNIE, MN 55090**  
**Phone: (651) 429-1356**

**SITE SURVEY REQUIREMENTS**

The Zoning/Shoreland Management Ordinance, Chapter 152, may require a Certificate of Survey for lots proposed for development in the City. In order to avoid problems and delays which may occur due to lack of adequate survey information, the following must be included in each certified survey submitted by a licensed land surveyor for a proposed permit. Incomplete surveys will be rejected and the permit will be held until all information has been included.

- All lot property lines with bearings and distances to scale (show scale of drawing)
- All lot corner elevations
- A directional north arrow
- Property building location(s) with dimensions from all lot lines
- The Street and Street name on which the lot fronts
- The proposed driveway access location(s), width and type of surfacing
- The garage floor and lowest floor elevations
- First floor elevations of adjoining structures
- Proposed spot elevations of finished grade around all structures
- Property legal description
- Site address and owner/builder
- Land surveyors stamp and signature with address/telephone number
- All existing structures and utilities, as well as proposed utility locations (specify easement types)
- Proposed drainage arrows or grade contours
- Invert elevations for storm and sanitary sewers
- Locations and elevations of all ponds/lakes/low areas and wetlands.
- Denote 100 year high water elevation of ponds and lakes (check with Engineering Department for high water levels)
- Proposed locations of well and/or septic systems with a spot elevation at the septic system locations, primary and secondary.
- Retaining walls with spot elevations at each side along wall
- All other lot improvements
- Contours of neighboring properties to ensure proper drainage
- Front setbacks of neighboring structures
- Attach Abstractor's Certificate of Ownership for all properties within 350 feet of the above property.

Updated September 29, 2015

CITY OF DELLWOOD  
LAND USE APPLICATION ESCROW AGREEMENT

Date: 12-10-2025

Property Address: 25 Peninsula Rd.

Description of Project: Porch Addition

Property Owners Name Steve Whitaker

Address 25 Peninsula Road, Dellwood, MN 55110

Phone Number 612-940-8216

Amount of Escrow Deposited With City: \$

Pursuant to Ordinance # 152.13

The escrow funds deposited with the City may be refunded to the property owner only after final completion of all work to be done at the property address, and final approval by the City Building Commissioner and/or City Building Inspector.

I will expect to receive a refund if actual costs incurred by the City are less than the escrow deposit.

I agree to pay actual costs incurred by the City over and above the \$ \_\_\_\_\_ basic escrow deposit, if required. The City Clerk has the authority to require a higher escrow amount at any time while the work is still in progress.

The provisions of Ordinance - # 152.13 are made a part of this agreement.

Property Owners: x 

x 

City Clerk: \_\_\_\_\_

Final Date: \_\_\_\_\_

Payment Refund Date: \_\_\_\_\_

Amount Refunded: \_\_\_\_\_

**CITY OF DELLWOOD  
COUNTY OF WASHINGTON  
STATE OF MINNESOTA**

**ORDINANCE NUMBER 152.13**

**AN ORDINANCE ESTABLISHING AN ESCROW DEPOSIT PROCEDURE AND FEE SCHEDULE RELATED TO ZONING AND LAND USE APPLICATIONS.**

**WHEREAS**, the City of Dellwood, Minnesota wishes to establish an Escrow Deposit requirement as a part of the Code of Ordinances relating to fees, costs and expenses which may be incurred by the City in connection with Zoning and Land Use requests.

**NOW THEREFORE**, The City Council of the City of Dellwood, County of Washington, State of Minnesota, does hereby ordain as follows:

Section 1. The City Council of the City of Dellwood hereby adds Section 152.13 of the Comprehensive Zoning and Shoreland Management Ordinance to read as follows:

Section 152.13 **FEES**. The costs of the City for receiving , analyzing, processing, hearing and final process for requests of changes, modification, or special consideration under this Ordinance, such as requests for amendments (map or text), site and building plan reviews, Conditional Use Permits, Interim Use Permits, and Variances are considered to be unique to the Applicant requesting such consideration, and it is the intent of this Section to provide that all costs of the City occasioned by such requests shall be borne by the Applicant. The reimbursement to the City shall be limited to actual costs of the City. Actual costs shall include all engineering, legal, planning, or other consultant fees or costs paid by the City for other consultants for expert review of a development application.

- A. **Base Zoning Fee**. To defray administrative costs of processing of requests for Conditional Use Permits, Interim Use Permits, Amendments, Variances, Appeals, or any other land use or zoning permit application, a base fee as determined from time to time by Resolution of the City Council per application shall be paid by all Applicants. Each Applicant shall pay a non-refundable base zoning fee at the time an application is presented to the City for a zoning change of any nature, site and building plan review, a conditional use, an interim use, variance, or land use request of any kind. The fee is intended to reimburse the City for its costs for administrative processing an application. If this fee proves to be insufficient to cover such costs, such additional costs shall be charged as a part of the Escrow Deposit, or the Supplemental Zoning Deposit.
- B. **Escrow Deposit**. In addition to the non-refundable Base Zoning Fee, each Applicant shall pay an escrow deposit in an amount established by the City Council as of the time of application. All actual costs including, but not limited to, planning, engineering, legal, or other consultant fees or costs, incurred by the City in the processing of the application and not fully paid or reimbursed from the Base Zoning Fee shall be paid or reimbursed from this Escrow Deposit or Supplemental Deposit.

- C. Supplemental Deposit. At any time while the application is pending and before its final conclusion, if the City Clerk determines that the amount of the Escrow Deposit required is or is estimated to be insufficient to pay for present or anticipated actual costs of the application, a supplementary deposit shall be required by the City Clerk to be paid by the Applicant. The one (1) or more Supplemental Deposits shall be in an amount sufficient to pay all actual costs of the City.
- D. Refunds – Administrative Costs. The Base Zoning Fee, intended to cover administrative costs, is non-refundable.
- E. Refunds – Direct Costs. If the direct costs of the City in processing the application are less than the amount of the Escrow Deposit and any Supplemental Deposit, any such unexpended amount shall be refunded to the Applicant upon the conclusion of the proceedings; and any such costs in excess of the Supplemental Deposits on hand with the City Clerk shall be paid by the Applicant prior to completion of the proceedings by the City.
- F. Assessment. In order to recoup the additional cost of processing Zoning Applications, the City shall have the option of assessing all Applicants the total excess cost of staff and/or consulting time spent exclusively in review, consideration, research or production of materials for the Applicant's request, and all materials for such request not covered by the Application Fee or other collections.
- G. Costs incurred by the City are payable whether or not the application is approved, modified, or denied.

Section 2. The Fee Schedule is hereby established to include the following:

Conditional Use Permits, Interim Use Permits, Variances, Zoning Amendments (Text or Rezoning) and Subdivisions shall submit an Escrow Deposit in the amount of \$500.00 unless otherwise waived by the City Clerk, in addition to the Base Administration Fee.

The Fee Schedule may be amended from time to time by Resolution of the City Council.

Section 3. This Ordinance shall be in full force and effect from and after its passage and publication according to law.

ADOPTED by the City Council of the City of Dellwood, Minnesota, this 13 day of October, 2015.

  
\_\_\_\_\_  
Robert Nuffort, Mayor

Attest:

  
\_\_\_\_\_  
Joanne Frane, City Clerk

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: \_\_\_\_\_ Previous Gambling Permit Number: X- \_\_\_\_\_

Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Name of Chief Executive Officer (CEO): \_\_\_\_\_

CEO Daytime Phone: \_\_\_\_\_ CEO Email: \_\_\_\_\_  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):  
 Fraternal       Religious       Veterans       Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- \_\_\_ **A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103  
Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767
- \_\_\_ **IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- \_\_\_ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted  
(for raffles, list the site where the drawing will take place): \_\_\_\_\_

Physical Address (do not use P.O. box): \_\_\_\_\_

Check one:  
\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_  
\_\_\_ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): \_\_\_\_\_

Check each type of gambling activity that your organization will conduct:  
 Bingo       Paddlewheels       Pull-Tabs       Tipboards       Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

<p style="text-align: center;"><b>CITY APPROVAL for a gambling premises located within city limits</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p>	<p style="text-align: center;"><b>COUNTY APPROVAL for a gambling premises located in a township</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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**The city or county must sign before submitting application to the Gambling Control Board.**

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 1/15/2026  
(Signature must be CEO's signature; designee may not sign)

Print Name: Khu Thao

<b>REQUIREMENTS</b>	<b>MAIL APPLICATION AND ATTACHMENTS</b>
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**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**Mail application with:**

\_\_\_\_\_ a copy of your proof of nonprofit status; and

\_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

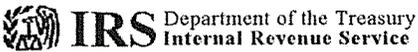
<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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<p style="text-align: center;"><b>How You May Spend Gambling Funds</b></p>	<p style="text-align: center;"><b>How You May Not Spend Gambling Funds</b></p>
<p><b>Allowable expenses</b> - Gambling funds may be spent for allowable expenses, such as:</p> <ul style="list-style-type: none"> <li>• gambling equipment (pull-tabs, bingo paper, bingo blower, paddlewheel tickets, tipboard games);</li> <li>• advertising;</li> <li>• printing raffle tickets; or</li> <li>• any services or goods that are directly related to the conduct of your gambling.</li> </ul> <p><b>Charitable contributions</b> - Gambling funds may be spent for the following charitable contributions (lawful purpose):</p> <ul style="list-style-type: none"> <li>• to or by 501(c)(3) organization and 501(c)(4) festival organizations;</li> <li>• relieving the effects of poverty, homelessness, or disability;</li> <li>• problem gambling programs approved by the Minnesota Department of Human Services;</li> <li>• public or private nonprofit school;</li> <li>• scholarships (if a contribution is made to a scholarship fund, it must be made to a nonprofit organization whose primary mission is to award scholarships);</li> <li>• church;</li> <li>• recognition of military service (open to public or active military personnel in need);</li> <li>• activities and facilities benefiting youth under age 21;</li> <li>• citizen monitoring of surface water quality, with data submitted to Minnesota PCA;</li> <li>• unit of government (NOTE: A direct contribution to a law enforcement or prosecutorial agency is not allowed);</li> <li>• wildlife management projects or activities that benefit the public-at-large, with DNR approval;</li> <li>• grooming and maintaining snowmobile or all-terrain trails that are grant-in-aid trails, or other trails open to public use, with DNR approval;</li> <li>• supplies and materials for DNR training and educational programs;</li> <li>• nutritional programs, food shelves, and congregate dining programs primarily for persons who are 62 or older or disabled;</li> <li>• community arts organizations or programs;</li> <li>• humanitarian service recognizing volunteerism or philanthropy; and</li> <li>• acquisition and repair of real property and capital assets (contact the Gambling Control Board for requirements).</li> </ul>	<ol style="list-style-type: none"> <li>1. <b>Controlled contribution</b> - An organization may not retain any control over any contribution made from gambling funds. The only exception is for expenditures by a 501(c)(3) organization or a 501(c)(4) festival organization to its general fund.</li> <li>2. <b>Financial gain</b> - A contribution or expenditure may not be made if it results in any monetary, economic, financial, or material benefit to the organization making the contribution or expenditure.</li> <li>3. <b>Government</b> - An expenditure may not be made for: <ul style="list-style-type: none"> <li>• influencing the nomination or election of a candidate for public office;</li> <li>• promoting or defeating a ballot question; or</li> <li>• any activity intended to influence an election or a governmental decision-making process.</li> </ul> </li> <li>4. <b>Law enforcement</b> - A direct contribution may not be made to a law enforcement or prosecutorial agency.</li> <li>5. <b>Pension</b> - A contribution may not be made to a government pension or retirement fund, such as a fire relief association.</li> <li>6. <b>Conflict of interest</b> - A contribution or expenditure may not be made if it is not allowed under the conflict of interest provisions of the Minnesota Nonprofit Corporation Act, Minnesota Statutes, Section 317A.255.</li> <li>7. <b>Alcohol</b> - An expenditure may not be made for the purchase of any intoxicating liquor, wine, or malt beverages.</li> <li>8. <b>Fundraising</b> - An expenditure may not be made for fundraising costs, except as allowed for a 501(c)(3) organization or 501(c)(4) festival organization from its general fund.</li> <li>9. <b>Other organizations</b> - With few exceptions, gambling funds may not be contributed to other organizations or clubs such as veterans, fraternal, Lions, etc. unless it is a 501(c)(3) organization.</li> <li>10. <b>Other contributions</b> - A contribution may not be made to a 501(c)(3) organization or another entity with the intent or effect of not complying with lawful purpose restrictions or requirements.</li> </ol>

**BINGO AND RAFFLE – Checklist for Excluded/Exempt Permits**

The purpose of this form is to help your organization conduct excluded/exempt gambling in compliance with the requirements listed below. Exempt and Excluded activities cannot be conducted in the same calendar year. The five forms of lawful gambling are bingo, paddlewheels, pull-tabs, raffles and tipboards. Detailed information regarding each requirement is available by clicking on the following links [in blue italics]: 1) applicable statutes and rules; 2) the [Lawful Gambling Manual](#); 3) the online class, “[Conduct of Raffles](#)”; and 4) the [phone number and email address](#) of your county’s Licensing (license, permits and leases) and Compliance (conduct and reporting) Specialists.

Check Box	<b>RAFFLES</b>
	1. Tickets are printed in accordance with MN Rule <a href="#">7861.0310</a> .
	2. Tickets contain the sequential number of the raffle ticket. Theatre style tickets may be used. ( <a href="#">349.173</a> )
	3. A list of prizes and a statement of other relevant information is made available to ticket purchasers. ( <a href="#">349.173</a> )
	4. The organization must pay in full or otherwise become the owner of all prizes prior to the raffle drawing, except for raffles with gross receipts of \$60 or less. ( <a href="#">7861.0260</a> )
	5. A merchandise certificate is used when a prize requiring registration or licensure (guns, cars, ATVs, etc.) is offered. ( <a href="#">7861.0260</a> )
	6. Prizes must not consist of lawful gambling equipment including raffle tickets for another raffle. ( <a href="#">7861.0260</a> )
	7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. ( <a href="#">349.166</a> )
	8. Cash must not be substituted for merchandise prizes that have been won. ( <a href="#">7861.0260 Subp. 4C(2)</a> )
	9. Alcohol is only awarded as a prize to persons who demonstrate that they are 21 years of age or older. ( <a href="#">340A.707</a> )
	10. Only cash, personal checks, cashier’s checks, money orders, travelers’ checks, and debit cards may be accepted for the purchase of tickets (NO CREDIT CARDS – NO INTERNET SALES). ( <a href="#">349.2127</a> ) ( <a href="#">7861.0260</a> )
	11. The method of winner selection cannot be manipulated or based on the outcome of an event not under the organization’s control. ( <a href="#">349.173</a> )
	12. Persons are not required to be present at a raffle drawing to be eligible to win. ( <a href="#">349.173</a> ) ( <a href="#">7861.0310</a> )
	13. Raffle tickets are not sold to or won by persons under age 18. ( <a href="#">349.181</a> ) ( <a href="#">7861.0310</a> )
	14. Purchasers are not required to buy anything other than the ticket. ( <a href="#">349.173</a> ) ( <a href="#">7861.0310</a> )
	15. Clear and legible house rules in accordance with MN Rule <a href="#">7861.0310</a> are prominently posted at the point of winner selection.
	16. An exempt permit financial report ( <a href="#">LG220A</a> ) must be submitted to the Gambling Control Board within 30 days of the gambling occasion. ( <a href="#">349.166</a> )
<b>BINGO</b>	
	1. Clear and legible house rules in accordance with MN Rule <a href="#">7861.0270</a> are prominently posted at the point of winner selection.
	2. House rules include the policy on declaring bingo and last number called. ( <a href="#">7861.0270 Subp. 2A(1)</a> )
	3. House rules include the reasons for potentially cancelling bingo occasions. ( <a href="#">7861.0270 Subp. 2A(1)</a> )
	4. All sales must be on a cash basis and take place at the permitted premises during or immediately prior to the bingo occasion. (NO CREDIT CARDS – NO INTERNET SALES) ( <a href="#">7861.0270 Subp. 5B(1)</a> )
	5. Bingo paper must not be offered for free or discounted unless the price is reduced with a coupon. ( <a href="#">7861.0270 Subp. 5B(7)</a> )
	6. Bingo balls must be available for inspection by at least one player before the occasion begins to determine that all are present and in operating condition. ( <a href="#">7861.0270 Subp. 3A</a> )
	7. No reservation of bingo cards or bingo paper for any person ( <a href="#">7861.0270 Subp. 3F</a> )
	8. Bingo records (including bingo program) must be kept for 3½ years. ( <a href="#">7861.0270 Subp. 11</a> )
<b>BINGO AND RAFFLES</b>	
	1. Gambling records must be kept for 3½ years. ( <a href="#">7861.0310</a> )
	2. Gambling funds may only be spent for allowable expenses and lawful purposes. ( <a href="#">349.12 Subd. 3a</a> ) ( <a href="#">349.12 Subd. 25</a> ) ( <a href="http://mn.gov/gcb/faq-exemptexcluded.html">mn.gov/gcb/faq-exemptexcluded.html</a> ) and ( <a href="http://mn.gov/gcb/assets/infosheetspendinggamblingfunds.pdf">mn.gov/gcb/assets/infosheetspendinggamblingfunds.pdf</a> )



Department of the Treasury  
Internal Revenue Service

P.O. Box 2508, Room 4010  
Cincinnati OH 45201

In reply refer to: 4077550279  
Apr. 13, 2012 LTR 4168C 0  
41-0955577 000000 00

00034992

BODC: TE

CANVAS HEALTH INC  
7066 STILLWATER BLVD N  
OAKDALE MN 55128-3937



018281

Employer Identification Number: 41-0955577  
Person to Contact: Sophia Brown  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Feb. 27, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in August 1970.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

Fund Name: 100 - General Fund

Date Range: 02/24/2026 To 03/04/2026

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
03/04/2026	Payroll Period Ending 02/28/2026	11631	Feb26	N	Clerk	100-41401-100-	\$ 2,264.86
	<b>Total For Check</b>	<b>11631</b>					<b>\$ 2,264.86</b>
03/04/2026	Quill Corporation	11632	invoice 47619737	N	Clerk	100-41401-201-	\$ 123.15
	<b>Total For Check</b>	<b>11632</b>					<b>\$ 123.15</b>
03/04/2026	Press Publications	11633	Inv#851258 - Public Hearing Notice	N	Clerk	100-41401-351-	\$ 60.00
	<b>Total For Check</b>	<b>11633</b>					<b>\$ 60.00</b>
03/04/2026	CenturyLink	11634	phone service-EFT	N	General Government Buildings and Plant	100-41940-321-	\$ 133.34
	<b>Total For Check</b>	<b>11634</b>					<b>\$ 133.34</b>
03/04/2026	Companion Animal Control LLC	11635	monthly	N	Animal Control Expenditures	100-42701-302-	\$ 60.00
	<b>Total For Check</b>	<b>11635</b>					<b>\$ 60.00</b>
03/04/2026	Gene's Disposal	11636	monthly recycling 2026	N	Recycling	100-42803-302-	\$ 2,385.45
	<b>Total For Check</b>	<b>11636</b>					<b>\$ 2,385.45</b>
03/04/2026	KEJ Enterprises	11637	monthly road maintenance	N	Traffic Control	100-42130-330-	\$ 997.56
	<b>Total For Check</b>	<b>11637</b>			Ice and Snow Removal	100-43125-302-	\$ 5,000.00
							<b>\$ 5,997.56</b>
03/04/2026	League MN Cities Ins. Trust	11638	Workers Comp	N	Other General Government	100-41902-361-	\$ 209.00
	<b>Total For Check</b>	<b>11638</b>					<b>\$ 209.00</b>
03/04/2026	Washington County Transp.	11639	invoice 234537	N	Ice and Snow Removal	100-43125-211-	\$ 1,845.52
	<b>Total For Check</b>	<b>11639</b>					<b>\$ 1,845.52</b>
03/04/2026	Croix Valley Inspections, Inc.	11640	Building Inspections - January Replace check #11619 (voided)	N	Building Inspections Administration	100-42401-302-	\$ 14,634.77
	<b>Total For Check</b>	<b>11640</b>					<b>\$ 14,634.77</b>
03/04/2026	WSB & Associates, Inc.	11641	R 026642 000 13	N	Special Engineer & Prof. Serv.	100-43101-310-	\$ 1,237.50
	<b>Total For Check</b>	<b>11641</b>					<b>\$ 1,237.50</b>
03/04/2026	Bolton & Menk Inc	11642	Invoice 0383719,0383718	N	Special Engineer & Prof. Serv.	100-43101-303-	\$ 750.00
		11642			Highways, Streets & Roadways	100-43103-303-	\$ 3,641.00
		11642			244 Turnback	100-43115-303-	\$ 2,500.00

Fund Name: 100 - General Fund

Date Range: 02/24/2026 To 03/04/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
03/04/2026	Lakes National Law	11643	February legal service	N	Legal Fees	100-41601-300-	\$ 3,750.00
	<b>Total For Check</b>	<b>11643</b>					<b>\$ 3,750.00</b>
03/04/2026	Croix Valley Inspections, Inc.	11644	Building inspections - February	N	Building Inspections Administration	100-42401-302-	\$ 17,483.75
	<b>Total For Check</b>	<b>11644</b>					<b>\$ 17,483.75</b>
03/04/2026	Pera	11645	Pera for Feb26	N	Clerk	100-41401-101-	\$ 208.00
	<b>Total For Check</b>	<b>11645</b>					<b>\$ 240.00</b>
							<b>\$ 448.00</b>
03/04/2026	IRS	EFT22826	Feb26Payroll Taxes - EFT22826	N	Clerk	100-41401-103-	\$ 244.90
		EFT22826				100-41401-103-	\$ 318.62
		EFT22826				100-41401-122-	\$ 244.90
	<b>Total For Check</b>	<b>EFT22826</b>					<b>\$ 808.42</b>
03/04/2026	Xcel Energy	EFTMarch26	Monthly Street lighting-EFT	N	Street Lighting	100-43160-381-	\$ 715.11
	<b>Total For Check</b>	<b>EFTMarch26</b>					<b>\$ 715.11</b>
	<b>Total For Selected Checks</b>						<b>\$ 59,047.43</b>

**BUILDING PERMITS ISSUED IN THE MONTH OF FEBRUARY 2026**

<u>NUMBER</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>BUILDING PERMIT FEE</u>	<u>VALUATION</u>
B-2026-04	Carpentier	41 Evergreen Road	249.25	16,750 (repair)
B-2026-5	Edstrom	39 Evergreen Ave N	153.25	7,900 (patio doors)
B-2026-6	Toth	42 Eldorado Circle	1,049.75	110,000 (basement finish)
B-2026-7	Toth	42 Eldorado Circle	587.75	38,573

**REMODEL PERMITS – 4**  
**NEW HOME PERMITS – 0**  
**Re Roof Permit - 0**  
**DEMOLITION PERMIT –0**  
**POOL PERMIT - 0**  
**OTHER PERMIT -0**  
  
**Total permit - 4**