

City of Dellwood
Council Meeting Minutes
January 13th, 2026

The regular meeting of the Council of the City of Dellwood was held on January 13th, 2026, at the City Offices, 111 Wildwood Road, Willernie, MN. This meeting was held in person and non-council members were able to access the meeting by way of remote means.

Mayor McGill called the meeting to order at 5:30 PM.

Attendance:

Council Members Present In-Person

- Melissa Peltier
- Greg Boosalis
- Karen Quaday was absent due to health issues.

Staff Members Present In-Person

- City Clerk Joel Holstad
- City Treasurer Brian Beich
- City Attorney Richard Copeland

Remote Attendees

- Brady Ramsay (Council Member - Did not participate or vote)
- City Planner: Nate Sparks

Others:

- John Carr of LLTA
- Elaine Delavy

Agenda.

On motion by McGill, second by Boosalis, the agenda for the meeting was approved unanimously.

Vote:

- **McGill:** Aye
- **Boosalis:** Aye
- **Peltier:** Aye
- **Ramsay:** Abstained

Minutes. McGill noted a typo in the draft minutes for December: "Kara Quaday" should read "Karen Quaday".

On motion by Peltier, seconded by Boosalis, the minutes of the December City Council meeting were approved with the foregoing correction.

Vote:

- **McGill:** Aye
- **Boosalis:** Aye
- **Peltier:** Aye
- **Ramsay:** Abstained

Item No. 1. Appointments for year 2026. Mayor McGill submitted a list of his proposed appointments, copy attached. City Attorney Richard Copeland has retired and the firm of Lakes National Law is to serve as attorney for the City, including Prosecution Matters. Joel Holstad is the principal attorney of Lakes National and Richard Copeland will be associated with the firm to assist in providing legal advice to the City. The salary structure will remain in place with an increase of \$500 per month.

On motion by McGill, seconded by Boosalis, the Mayor's appointments for 2026 were approved with the understanding that Joel Holstad will continue to serve as City Clerk/Administrator on an interim basis until the City is able to hire a replacement. Mayor McGill is to arrange for interviews of prospective clerks.

Vote:

- **McGill:** Aye
- **Boosalis:** Aye
- **Peltier:** Aye
- **Ramsay:** Abstained

Item No. 2. 2026 Fee Schedule. Ordinance No. 2026-1 amends the City's fee schedule under Section 30.11 of the Code Book. The amendment is for the purpose of establishing a \$30 fee for each Septic Maintenance Report. on the proposed City budget for year 2026. There were no persons present for comment about the budget item.

Upon motion by Boosalis, seconded by McGill, Ordinance No. 2026-1 was unanimously enacted.

Vote:

- **McGill:** Aye
- **Boosalis:** Aye
- **Peltier:** Aye
- **Ramsay:** Abstained

Item No. 3. Re: Naming of Highway 96. Ordinance No. 2026-02 is for the purpose of affirming the designated name of County State Aid Highway No. 96 which lies within the corporate limits of the City of Dellwood is to be "Highway 96" and all street signs for such segment are to bear the name "Highway 96".

McGill moved to approve the enactment of Ordinance 2026-02, and Peltier seconded. Upon vote, the following votes were taken:

Vote:

- **McGill:** Aye
- **Boosalis:** Aye
- **Peltier:** Aye
- **Ramsay:** Abstained

Item No. 4. Proposed Ordinance amending Code Section 130.02 for the purpose of prohibiting the use and discharge of dangerous weapons, including bows and arrows.

On motion by Boosalis, seconded by McGill, the Council voted to approve the enactment of Ordinance No. 2026-03, copy attached.

Vote:

- **McGill:** Aye
- **Boosalis:** Aye
- **Peltier:** Aye
- **Ramsay:** Abstained

Item No. 5. Joint Powers agreement with Mahtomedi regarding water service to Dellwood residents. Joel Holstad gave an update on this matter. Earlier Attorney Copeland had drafted a proposed JPA to address the situation whereby the City of Mahtomedi has for years provided water supply to nine residential properties in Dellwood. That draft was sent to the Mahtomedi City Attorney. No response was received from Mahtomedi until recently, which came to Dellwood by way of a proposed JPA agreement drafted by Mahtomedi's City Attorney. Joel Holstad is currently in discussions with Bridget Nason, Mahtomedi's Attorney. The Council agreed to table this matter to the February City Council meeting.

December 2025 Claims List. Boosalis moved to approve the Claims and Receipts List for the month of December 2025, Peltier seconded. Upon vote, the Claims and Receipts List was unanimously approved, as submitted.

Vote:

- **McGill:** Aye
- **Boosalis:** Aye
- **Peltier:** Aye
- **Ramsay:** Abstained

Reports of Commissioners. McGill reported nine new permits: 4 remodel, one roof, 4 miscellaneous.

Adjournment. There being no further business and on motion by Peltier, seconded by Boosalis, this meeting was adjourned at 6:10 PM.

ROCKY MOUNTAIN ELK FOUNDATION

to BE ATTACHED:
AGENDA
DEC. MINUTES
ORDINANCE 2026-01
ORD " 202602
" " 2026-03
APPOINTMENT LIST
2026 FEE SCHEDULE
DEC CLAIMS LIST
SHERIFF'S ICR REPORT.