

City of Dellwood
Council Meeting Minutes
December 9th, 2025

The regular meeting of the Council of the City of Dellwood was held on December 9th, 2025, at the city offices located at 111 Wildwood Road, Willernie, MN. The meeting was held in person, and non-Council members were able to attend remotely via Zoom. Mayor McGill called the meeting to order at 5:30 PM.

Attendance:

Council Members Present In-Person

- Kara Quaday
- Brady Ramsay
- Melissa Peltier
- Greg Boosalis

Staff Members Present In-Person

- City Clerk Joel Holstad
- City Treasurer Brian Beich
- City Attorney Richard Copeland
- City Sewer Inspector Brian Humpal

Remote Attendees

- City Planner: Nate Sparks
- Others:
 - Victoria Keating
 - Julie Whitaker
 - John Carr

Public Comment.

There were no persons present for public comment.

Approval of Minutes. On motion by McGill, seconded by Boosalis, the minutes of the Special Meeting of the Council held on November 18, 2025, were approved.

Vote:

- **McGill:** Aye
- **Boosalis:** Aye
- **Peltier:** Aye
- **Quaday:** Aye
- **Ramsay:** Aye

Item No. 1: Annual Septic Inspections Report. Brian Humpal submitted his written report dated December 9, 2025. (copy attached) He reported 417 systems inspected and found no systems to constitute an imminent threat to public health and safety.

There was a discussion about the fee to be charged for filing of a maintenance inspection report which each property is required to file with the City every three years. He also noted that the Code requires a Compliance inspection in connection with the sale of any property having a system which was installed 5 years or more prior to the date of sale. This provision is difficult to enforce prior to a sale unless the City becomes aware of a pending sale.

Mr. Humpal is also in favor of the City addressing the issues regarding the use of the City land for septic purposes. There are currently two homes which have licenses from the City, for which no fee has been imposed, and which can be revoked by the City at any time. One home has an easement which is of record in Washington County. Mr. Humpal feels that additional homes may need the use of the City land in the future. He also feels that the arrangement for the current in-place systems and future potential systems could be made more efficient.

On motion by Quaday, seconded by Ramsay, the Council voted to increase the fee for filing a septic maintenance report to \$30.

Vote:

- **McGill:** Aye
- **Boosalis:** Aye
- **Peltier:** Aye
- **Quaday:** Aye
- **Ramsay:** Aye

Item No. 2. Budget Hearing. Mayor McGill opened the hearing on the proposed City budget for year 2026. There were no persons present for comment about the budget item.

City Treasurer Brian Beich reviewed the individual revenue and expense categories and the reasons for increases. He noted that the individual figures have not changed from those shown and considered in the earlier preliminary budget proposals.

Mayor McGill closed the Budget Hearing at 6:05 P.M.

On motion by Ramsay, seconded by Peltier, the Council voted unanimously to approve and adopt the 2026 Budget as submitted with no further changes.

Vote:

- **McGill:** Aye
- **Peltier:** Aye
- **Quaday:** Aye
- **Ramsay:** Aye
- **Boosalis:** Aye

Item No. 3. Bow Hunting Ordinance. The City Clerk has received requests from two landowners to allow them to hunt deer on their respective adjoining properties by use of bow and arrow. Currently, the City has no specific ordinance regulating bow hunting. The City has had no other such requests.

Mr. Copeland noted the legal issues involved in regulating the use of bows and arrows, and the problems which the City of Mahtomedi experienced regarding alleged violations of the Data Practices Act.

Quaday moved to adopt a new ordinance, or to amend the existing ordinance which prohibits discharging of firearms to include use of bows and arrows as dangerous weapons. McGill seconded the motion and the following votes were taken:

Vote:

- **McGill:** Aye
- **Peltier:** Nay
- **Boosalis:** Nay
- **Ramsay:** Aye
- **Quaday:** Aye

Mr. Copeland will draft an appropriate ordinance or amendment for the purpose of prohibiting the use and discharge of bows and arrows in the City with an exception whereby the City can arrange for a removal of deer in the event the City decides that the deer herd has become a public nuisance.

Item No. 4. Naming of Hwy 96. The City Council previously resolved to use the name of "Highway 96" for the segment of Washington County State Aid Highway No. 96 which lies within the City of Dellwood. This ordinance is for the purpose of officially establishing the use of such name and directing that all street signs along that segment bear the name "Highway 96".

On motion by McGill, seconded by Boosalis, the Council voted unanimously to enact the ordinance attached to these minutes.

Vote:

- **McGill:** Aye
- **Peltier:** Aye
- **Boosalis:** Aye
- **Ramsay:** Aye
- **Quaday:** Aye

Item No. 5. Renewal of Tobacco Licenses

This item is for the purpose of considering renewal of licenses for the White Bear Yacht Club, Dellwood Hills Country Club, and Seven Vines Vineyard.

Clerk Holstad stated that these are annual licenses which must be renewed each year. The Washington County Sheriff's Office has conducted background investigations and has found no violations on the part of any of the licensees.

On motion by McGill, seconded by Ramsay, the Council voted to approve the renewal of the tobacco licenses for all three applicants upon payment of the prescribed fee.

Vote:

- **McGill:** Aye
- **Peltier:** Aye
- **Boosalis:** Aye
- **Ramsay:** Aye
- **Quaday:** Aye

Claims & Receipts List.

The Claims and receipts for the month of November 2025 were reviewed.

On motion by McGill, seconded by Quaday, the Council approved the Claims and Receipts List for November 2025, as submitted.

Vote:

- **McGill:** Aye
- **Ramsay:** Aye
- **Peltier:** Aye
- **Quaday:** Aye
- **Boosalis:** Aye

Reports of Commissioners.

Ramsay reported that he and Cara Geheren will be meeting with representatives from MNDOT on December 10th, regarding Highway 244.

McGill reported three new permits: one for a new home, one for a demolition, and one for drain tile.

Adjournment.

There being no further business at hand, and on motion by Ramsay, seconded by Boosalis, this meeting was adjourned at 6:50 P.M.

Vote:

- **McGill:** Aye
- **Ramsay:** Aye
- **Peltier:** Aye
- **Quaday:** Aye
- **Boosalis:** Aye

ATTACH -
AGENDA
MINUTES
ANNUAL REPORT
BUDGET
BOW ORDINANCE
LIQUOR LICENSES
CLAIMS LIST
BUILDING PERMITS
SIGNATURE LINES