

**City of Dellwood  
Council Meeting Minutes  
October 14th, 2025**

The regular meeting of the Council of the City of Dellwood was held on October 14th, 2025, at the city offices located at 111 Wildwood Road, Willernie, MN. The meeting was held in person, and non-Council members were able to attend remotely via Zoom.

Mayor Mike McGill called the meeting to order at 5:31 PM.

**Attendance:**

Council Members Present (in person):

- Karen Quaday
- Greg Boosalis
- Brady Ramsay

Council Members Absent:

- Melissa Peltier

Staff Members Present

- City Clerk Joel Holstad
- City Treasurer Brian Beich
- City Attorney Richard W. Copeland
- City Planner Nate Sparks (attended remotely)

Others Present (in person):

- Ken Johnson of KEJ Enterprises
- John Carr of LLTA
- Kevin Magnuson, Washington County Attorney

**Public Comment:**

Mayor McGill noted that no one was present to make a public comment.

John Carr remarked that a veteran cyclist, Tom Gunderson of Stillwater, died last week as a result of an accident while biking.

**Agenda:**

On motion by Quaday, seconded by Boosalis, the agenda for this meeting was approved as submitted.

**Minutes:**

The minutes of the September 9th, 2025, City Council meeting were discussed. Mayor McGill noted a typo under Item No. 1: the date of the community meeting in Mahtomedi was September 9th, 2025, not September 29th.

On motion by Ramsay, seconded by Boosalis, the minutes of the September City Council meeting were unanimously approved, with the foregoing corrections.

**Item No. 1 – County Attorney’s Presentation.**

Kevin Magnuson reviewed the various duties carried out by his office. He has 61 employees, of whom about half are attorneys and half are office staff. The office receives about 1,500 referrals per year, and about 700 of those result in criminal charges. Approximately 85% of these cases involve drug and domestic assault, sexual abuse, and the like. He noted that various factors enter into the decisions affecting formal complaints, including victim cooperation issues.

He noted that license plate readers are helpful in resolving car thefts.

He discussed the prevalence of drug overdose cases and that his office is more focused on drug suppliers than users.

Joyriding by juveniles in stolen cars and drivers fleeing police appear to be on the rise in recent years. Cell phone history, when available, is valuable in finding runaway persons.

His office prefers to use diversion programs when dealing with juvenile offenders. The recidivism rate in such cases is about 10%. His office may certify a juvenile offender for adult prosecution in about 10% of the cases.

The Council expressed its appreciation to Mr. Magnuson for his appearance and comments.

**Item No. 2 – Voter Fund Allocations.**

Holstad distributed a summary setting forth the 2025 Voter Fund allocation among municipalities in Washington County, which showed that Dellwood had 885 registered voters as of May 1, 2025, and was allocated \$168.19 as its share of the fund.

**Item No. 3 – 245 Dwinnell Avenue.**

Mr. Copeland and Bridget Nason, Mahtomedi City Attorney, had agreed upon a Joint Resolution for the purpose of placing the property at 245 Dwinnell Avenue entirely into the City of Dellwood. This resolution was approved by the Council of Mahtomedi and has been signed by its Mayor, and the owners of the property have also signed it.

Upon signing by Mayor McGill and Clerk Holstad, this resolution will be submitted to the State Office of Administrative Hearings for approval.

On motion by McGill, seconded by Ramsay, the Council voted unanimously to adopt the Resolution and to submit it to the state office.

**Item No. 4 – Amended Shoreland and Zoning Ordinances.**

Nate Sparks had submitted his memorandum and proposed amended Shoreland Ordinance and amended Zoning Ordinance. The purpose is to separate those ordinances from the current comprehensive ordinance, as requested by the Minnesota DNR.

These amendments were heard and approved by the City Planning Commission on September 16, 2025.

Sparks noted that the DNR has reviewed the shoreland ordinances and recommended the addition of a water basin situated at Highway 244 and Peninsula Road.

McGill moved to approve the amended Shoreland Ordinance, and Boosalis seconded, with the addition of the water basin.

The Council voted unanimously to enact the amended Shoreland Ordinance, with the water basin at 244 and Peninsula Road being added.

Quaday moved to enact the amended Zoning Ordinance as submitted. Ramsay seconded. The Council voted unanimously to enact the amended Zoning Ordinance.

Sparks presented a proposed official summary of the two amended ordinances for publication purposes.

McGill moved to approve the summary as presented, and Boosalis seconded. The Council voted unanimously to approve the official summary for publication.

**Item No. 5 – Apple Orchard Road Traffic Study.**

Ramsay stated that complaints continue to be received about speed and other issues regarding Apple Orchard Road, including poor sight lines at Hwy 96.

He is recommending that a traffic study be conducted by City Engineer Cara Geheran, to include the segment from Hwy 96 to the railroad tracks.

The estimated cost is \$15,000. The study will address safety concerns for pedestrians and motorists using the roadway, and will include available data from the speed reader records.

Ramsay moved to approve the study at a cost not to exceed \$15,000.

Quaday seconded the motion, and it was unanimously approved by the Council.

**Item No. 6 – Hwy 244 Turnback and Update on Trail Issues.**

McGill reported on his meeting with WBYC General Manager Chris Nathlich. They discussed the “pinch point” of Hwy 244 at the club’s location. He stated that Mr. Nathlich is willing to work with the City to allow for a trail along 244. The Club may be looking for compensation in exchange for a potential land exchange and the construction of a tunnel under 244.

Ramsay reported that issues remain regarding the turnback of 244, including several culverts. Cara Geheran and he are continuing to meet, and Cara’s report should be forthcoming soon.

Boosalis noted that the segment of 244, which is adjacent to the Peninsula wetland area, likely has a poor sub-base, and its reconstruction in that area needs to be included in Cara’s report. The same may be true in the area adjacent to the lowland near Meadow Lane.

Boosalis reviewed his discussions with State Representative Patti Anderson. It appears to be clear that once the City accepts any of the funds the State has appropriated for trail purposes, the City will be obligated to complete the entire trail with the \$4.6 million appropriated, and will also be committed to using City funds to cover any shortfalls in funds. He is trying to set up a meeting with the Met Council, Minnesota Management and Budget Office, and Representative Anderson in order to clarify the City’s responsibilities.

**Item No. 7 – Highway 96 Naming.**

Clerk Holstad asked that this matter be tabled until the November meeting so that Councilmember Melissa Peltier can be present.

**Claims & Receipts List:**

Ramsay moved to approve, and Boosalis seconded. The Council voted unanimously to approve the Claims & Receipts List for the month of September 2025, as submitted.

**Reports of Commissioners:**

Ramsay reported that some roadside brush trimming has been done on Apple Orchard Road. He noted difficulty in improving the sight lines for cars entering Hwy 96 from Apple Orchard Road.

Quaday stated a planned training fire is to be conducted by the W.B. Fire Department on Nov. 1, starting at 8:30 a.m. Council members have been invited to attend. Exact location to be decided.

McGill reported 10 new permits (8 remodel, roof, fence).

There being no further business, and upon motion by Ramsay, seconded by Boosalis, the meeting was adjourned at 7:12 p.m.

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Mike McGill, Mayor

Dated \_\_\_\_\_, 2025.

*Attest.*

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Joel Holstad, City Clerk

Dated \_\_\_\_\_, 2025

**Attachments:**

- Agenda
- Sept Council Minutes
- Voter Fund Allocation
- Joint Resolution for 245 Dwinnel
- City Planner's Memorandum Re: Shoreland Ordinance and Official Summary
- Claims List
- Permit List