

**City of Dellwood  
Council Meeting Minutes  
September 9th, 2025**

The regular meeting of the Council of the City of Dellwood was held on September 9th, 2025, at the city offices located at 111 Wildwood Road, Willernie, MN. The meeting was held in person, and non-Council members were able to attend remotely via Zoom.

Acting Mayor Brady Ramsay called the meeting to order at 5:35 PM.

**Attendance**

- **Council Members Present (in person):**
  - **Melissa Peltier**
  - **Brady Ramsay**
  - **Greg Boosalis**
- **Council Members Absent:**
  - **Karen Quaday**
  - **Mayor Mike McGill**
- **Staff Present (in person):**
  - **City Administrator Joel Holstad**
  - **City Attorney Richard Copeland**
  - **City Planner Nate Sparks**
  - **City Treasurer Brian Beich**
- **Others Present (in person):**
  - **John Carr (of LLTA)**
  - **Resident Edwin McCarthy**
- **Remote Attendees:**
  - **Resident Phoebe Leonard**

**Public Comment:**

Mr. McCarthy spoke about the recent City meeting at the White Bear Yacht Club. He expressed his opinion that it is too early at this point for the Council to vote on anything regarding the Lake Links trail. He stated that he is concerned about the future expense involved in maintaining the trail being passed on to Dellwood property taxpayers.

**Agenda.** On motion by Boosalis, second by Peltier, the Agenda for this meeting was unanimously approved with no changes.

**Minutes of Prior Council Meeting.** Upon motion by Ramsay, second by Peltier, the minutes of the August 2025 Council meeting were unanimously approved as submitted.

**Item No. 1: Level 3 Sex Offender Public Meeting.** Clerk Holstad stated that on September 2<sup>nd</sup> he received notice from the Sheriff that a Level 3 sex offender is to be residing in the City, and that a public meeting is needed. Holstad arranged for the meeting to be held at the Mahtomedi Community Center on Sept. 9<sup>th</sup> at 7:30 p.m.

The City is under no obligation to provide notice of the meeting to its residents. All notices are to be given by law enforcement agencies. There is no effective way by which the City can oppose the placement of the offender in the City.

**Item No. 2: Website Update.** Nate Sparks stated that work is underway to update the software in order to facilitate website access and searches at limited cost.

Mr. Copeland inquired about how content gets placed on the website. He noted that it appears some material is erroneous or outdated. Mr. Sparks said that efforts are being made to correct that situation.

Holstad stated that care must be taken to prevent non-City officials from posting things on the City website without the consent of the City.

He also asked for comments on whether the entire packet for City meetings should be put on the website. All things put on the website should be vetted in some way.

He wonders if the monthly Sheriff's reports should be updated, and whether invoices for City claims to be paid by the City should be shown.

Sparks will have a further update at the October meeting.

**Item No. 3: Mahtomedi Educational Foundation.** Mr. Copeland explained that this item is an application for a temporary license to sell liquor products at a charitable event to be held at Pine Tree Apple Orchard on October 9, 2025. The applicant has now submitted all of the insurance information and the name of the licensed company which will provide the product. He stated that the application is in order for approval.

Upon motion by Ramsay, second by Boosalis, the application was unanimously approved.

**Item No. 4. Hwy 244 Turnback and Trail Update.** Ramsay reported that City Engineer Cara Geheren is in the process of putting together final figures regarding what the City may expect to receive from MnDOT. Culverts are an issue. The estimated range of what the City should be seeking from MnDOT is 10–12 million.

Peltier discussed the FAQ Sheet to be posted on the City website, explaining where the trail matter sits at this time. She sought input from other Council members and will include the 2023 Council resolution in that posting. The informational sheet will be posted immediately.

**Item No. 5: Proposed Preliminary 2026 Budget.** Holstad distributed copies of the proposed budget for year 2026. This is an increase from year 2025 of about 14% for expenses, which is partially offset by an increase in revenue. He stated that a 15% increase in revenue items is quite prevalent among neighboring cities.

This is not yet the final budget, which will be considered at the October Council meeting.

On motion by Ramsay, second by Boosalis, the proposed preliminary 2026 budget was unanimously approved.

**Claims List.** On motion by Peltier, second by Ramsay, the Claims and Receipts List for the month of August 2025 was unanimously approved as submitted.

**Reports of Commissioners.** Ramsay reported on tree issues and roads, and an ongoing study of traffic issues and speed on Apple Orchard Road.

A professional study and report on road and traffic issues will be provided by City Engineer Cara Geheren at an estimated cost of \$15,000.

Boosalis stated that it appears to be Xcel Energy's policy to repair damaged transmission lines rather than bear the expense of constant tree trimming.

**Adjournment.** There being no further business at hand, and on motion by Ramsay, second by Peltier, the meeting was adjourned by unanimous vote at 6:43 P.M.

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Mike McGill, Mayor

Dated \_\_\_\_\_, 2025.

*Attest.*

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Joel Holstad, City Clerk

Dated \_\_\_\_\_, 2025

**Attachments:**

- Agenda, Minutes
- Mahtomedi Application
- Proposed Budget
- Posting & Website re: Sex Offender Meeting
- Posting re: Trail Information
- Claims List
- Sheriff's ICR Report