

CITY OF DELLWOOD

CITY COUNCIL MEETING

**TUESDAY DECEMBER 9, 2025
5:30 PM**

NEXT MEETING DATE – TUESDAY JANUARY 13th, 2026

NOTE MEETING AT CITY OFFICE 111 Wildwood Road Willernie MN 55090

Reminder Christmas Dinner Dellwood CC Thursday December 11th

CALL MEETING TO ORDER / PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF LAST MONTH'S MINUTES

1. Yearly Septic Report Brian Humpal
2. Bow hunting staff report
3. Draft Council Resolution Highway 96
4. 6:00 PM Budget Hearing
5. Adopt budget
6. Cigarette license renewals
 - a. White Bear Yacht Club
 - b. Dellwood Country Club
 - c. 7Vines

APPROVAL OF PAYMENT OF NOVEMBER CLAIMS

REPORTS FROM COMMISSIONERS

ADJOURN

**City of Dellwood Council Meeting Minutes
November 18th, 2025**

A Special Meeting meeting of the Council of the City of Dellwood was held on November 18th, 2025, at the city offices located at 111 Wildwood Road, Willernie, MN. The meeting was held in person, and non-Council members were able to attend remotely via Zoom. This Special Meeting was called by Mayor McGill because the regular Council meeting date fell on November 11th, a National Holiday

Mayor Mike McGill called the meeting to order at 5:31 PM.

Attendance:

- **Council Members Present (in person):**
 - o Melissa Peltier
 - o Karen Quaday
- **Council Members Present (remote):**
 - o Greg Boosalis – *(did not vote or participate in discussions regarding agenda.)*
- **Council Members Absent:**
 - o Brady Ramsay
- **Staff Present (in person):**
 - o City Clerk Joel Holstad
 - o City Attorney Richard Copeland
- **Staff Present (remote):**
 - o City Planner Nate Sparks
- **Others Present (in person):**
 - o John Carr (LLTA)
- **Others Present (remote):**
 - o Nicki Zahler
 - o Julie Whitaker
 - o Phoebe Leonard

There were no persons attending for public comment.

Agenda:

On motion by McGill, second by Peltier, the agenda for this meeting was approved, with the addition of Item No. 7.

Mcgill voted aye.

Peltier voted aye.

Quaday voted aye.

Minutes of October Council Meeting

On motion by McGill, second by Peltier, the minutes of the October 14, 2025, meeting were approved.

Mcgill voted aye.

Peltier voted aye.

Quaday voted aye.

Item No. 1 – Application by Children’s Health Care Foundation for Temporary Gambling Permit (Raffle)

This raffle event is to be held at the White Bear Yacht Club on June 1st, 2026. Mr. Copeland reported that the application is complete and in line for approval.

On motion by Quaday, second by McGill, the Council approved issuance of the requested permit with no waiting period.

Mcgill voted aye.

Peltier voted aye.

Quaday voted aye.

Item No. 2 – Statutory Liability Limits

On motion by Quaday, duly seconded, the Council resolved that the city does not waive the \$500,000 Minnesota statutory limits imposed upon municipal liability for tort claims.

Mcgill voted aye.

Peltier voted aye.

Quaday voted aye.

Item No. 3 – Renaming of County Highway 96

On motion by Peltier, second by McGill, the Council resolved to adopt the Resolution attached hereto, to designate the name of Highway 96 within the corporate limits of the City of Dellwood, and to revoke all prior resolutions from 2013.

Mcgill voted aye.

Peltier voted aye.

Quaday voted aye.

Item No. 4 – Discussion on Bow Hunting

The Council discussed whether hunting by bow and arrow should be allowed in Dellwood, and if so, under what restrictions.

City Clerk Holstad and City Attorney Copeland were directed to report on their recommendations at the December Council Meeting.

Item No. 5 – Liquor Licenses Renewal

On motion by McGill, second by Quaday, the Council voted to approve the renewal of the liquor licenses for White Bear Yacht Club, Seven Vines Vineyard, and Dellwood Country Club, to be effective in year 2026.

McGill voted aye.

Peltier voted aye.

Quaday voted aye.

Item No. 6 – Turnback of Highway 244 and Recreational Trail Issues

There was a lengthy discussion of those topics which centered around the potential costs to the residents of Dellwood. The City of Dellwood does not have complete and sufficient information at this time on either subject.

City Engineer Cara Geheran will be doing a comprehensive report to be submitted to the Council at a future time. No action was taken at this meeting.

Item No. 7 – Update on Mahtomedi Water Lines in Dellwood

Clerk Holstad stated that Attorney Copeland had drafted a proposed Joint Powers Agreement which was sent to the City, some time ago. The city has not yet received a reply from Mahtomedi.

Claims List

On motion by McGill, second by Quaday, the Claims List for October 2025 was approved.

McGill voted aye.

Peltier voted aye.

Quaday voted aye.

Reports

Planner Nate Sparks presented a report on the City's efforts to update its website and to make it more user-friendly.

McGill reported 6 new permits:

3 remodels, 1 reroof, 1 new home + garage.

Adjournment

There being no further business, on motion by Peltier, second by McGill, this meeting was adjourned at 7:13 pm.

Mcgill voted aye.

Peltier voted aye.

Quaday voted aye.

Mike McGill, Mayor

Dated _____, 2025.

Attest.

Joel Holstad, City Clerk

Dated _____, 2025

Attachments:

richardcopelandlaw@gmail.com

From: richardcopelandlaw@gmail.com
Sent: Friday, June 9, 2023 1:50 PM
To: 'Dellwood City Hall'
Cc: 'Mike McGill'; 'Scott St. Martin'
Subject: Bow Hunting
Attachments: Dlwd HUNT Ord.docx

RE: Bow Hunting

Joel:

If the City Council wishes to adopt an Ordinance regulating the hunting of deer by bow and arrow, attached is a proposed Ordinance.

M.S. 471.633 preempts all authority of a City to regulate firearms, ammunition or their components. There are two exemptions:

- 1) The City may regular the discharge of firearms; and
- 2) The City may adopt regulations identical to State Law.

City regulations inconsistent with Section 471.633 are void.

Dellwood prohibits the discharge of firearms anywhere in the City.

The Statute does not specifically address bow hunting, so the assumption is that a City does have authority to regulate the discharge of arrows. MS. 97B regulates the discharge of arrows but it is vague and not inclusive.

Having an Ordinance on the subject would help to eliminate any confusion under State Law and would be specific to the City of Dellwood.

I believe you had an inquiry from a resident seeking information on bow hunting.

The Mayor may decide that no such Ordinance is necessary.

Richard W. Copeland
Law Office of Richard W. Copeland
4665 White Bear Parkway
White Bear Lake, MN 55110
Phone: (651) 429-3323

**CITY OF DELLWOOD, WASHINGTON COUNTY, MINNESOTA
ORDINANCE NO. _____**

**AN ORDINANCE REGULATING THE DISCHARGE OF DANGEROUS WEAPONS
WITHIN THE CITY OF DELLWOOD, MINNESOTA.**

THE CITY COUNCIL OF THE CITY OF DELLWOOD ORDAINS:

Section 1. Intent and purpose. The City Council intends to protect the public safety of its citizens by regulating the use and discharge of dangerous weapons within the City of Dellwood. The Council also intends that existing State law relating to the use of potentially dangerous weapons be enforced in the City.

Section 2. Definitions. As used in this Ordinance: "Dangerous weapon" has the meaning given it in Minnesota Statutes, § 609.02, subdivision 6. Bows and arrows used in archery, hunting, or other activities are declared to be dangerous weapons for purposes of this Ordinance.

Section 3. Discharge of Weapons Prohibited. Except as specifically authorized in Section 4, the discharge or use of dangerous weapons is hereby prohibited. Violation of any term of this Ordinance is a misdemeanor.

Section 4. Exceptions. Dangerous weapons may be discharged or used in the City only under the following circumstances:

4.1. Special Permits for Archery Deer Hunting. Only the City Council may issue permits authorizing the use of discharge of a bow and arrow within the City for purposes of culling the deer population and shall be issued only during the appropriate game season for deer, or as deer hunting is otherwise authorized by the State of Minnesota, Department of Natural Resources.

4.1.1 A permit granted under this paragraph shall only authorize the discharge or use of bow and arrow on a specified parcel of property of ten (10) acres or larger within the City of Dellwood. Multiple property owners may join in an application for a hunting permit, provided that the combined properties are contiguous, combine to be ten (10) acres or larger, and will allow for a contiguous safe hunting area. All owners must join the application if properties are combined.

4.1.2 The property owner(s) must apply for the permission on a form approved by the City. The application must be accompanied by a petition on an approved City form showing the written consent of the owners of all land upon which hunting is to take place. The applicant must submit a map of the property proposed for deer hunting, showing the size of the parcel, the proposed locations of deer stands and expected shooting lanes, and the location of any buildings on the property and adjacent property with a map to scale showing the distance in feet from the area to be hunted to homes on adjacent lots. The permit holder must notify all land owners bordering their property of the dates of the hunt.

- 4.1.3 The City Council, in granting the permit, shall establish boundaries for the hunting area on the property which shall be sufficient to protect public safety but in no event less than 500 feet from any building. The City Council may further limit hunting areas within the specified parcel of property and attach other conditions to the hunting permit deemed necessary to protect the public safety and welfare.
- 4.1.4 A landowner obtaining a special permit is responsible for ensuring that the terms of the permit are observed. If a permit is approved by the City Council, the landowner must post a cash security of \$_____ before the permit is issued. If there is a complaint or report that permit terms were violated during the hunt, the City Council shall hold a hearing on the complaint and report after giving the affected owner at least fourteen (14) days' notice of the hearing. If following the hearing the City Council concludes that a permit violation did occur, the Council may require that some or all of the cash security be forfeited to the City, in the Council's discretion.
- 4.1.5 The maximum duration of a special permit shall be three consecutive weeks, one hunt per year. Such weeks must appear on the permit. A permit may authorize the discharge and use of bow weapons a maximum of three consecutive days in any single week. Such days must appear on the permit. Other activities (such as setting up stands) may take place only on days on which weapons discharge is not permitted. Weeks need to be consecutive and must be within the prescribed hunting season.
- 4.1.6 The permit fee shall be set forth by City Council resolution.
- 4.1.7 Hunting shall be done from elevated deer stands only. Hunters shall not drive or herd deer into a hunting area. All hunters must have appropriate State licensing and required permits for all deer taken. All State and Federal hunting rules and regulations shall apply in addition to requirements imposed by the City Council.
- 4.1.8 All conditions of a deer hunt permit must be met by the landowner(s). Failure to do this forfeits all fees to the city and jeopardizes future hunts for the property owner. If the conditions of any aspect of the permit are to be changed, the landowner must bring the change with new documents to the City Council for approval prior to the hunt.
- 4.1.9 The following documents need to be delivered to the City no later than 20 days before the City Council meeting: permit request, signed document from all adjacent property owners to the property where the hunt will take place, a Google map of the property with a distance scale showing the location of homes and the distance between the homes and the deer stand(s), and all appropriate fees.
- 4.1.10 There shall be no hunting allowed on October 31st of any year.

Section 5. Severability. Should any section, subdivision, clause or other provision of this Ordinance be held to be invalid in any court of competent jurisdiction, such decision shall not affect the validity of the Ordinance as a whole, or of any part hereof, other than the part held to be invalid.

Section 6. Effective Date. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated: _____, 2025

NOW, THEREFORE, the motion for the adoption of the foregoing Ordinance was made by Councilmember _____ and seconded by Councilmember _____ with _____ votes in favor and _____ votes in opposition.

Councilmembers _____ in favor, and _____ opposed.

Mayor,
Mike McGill

City Clerk,
Joel Holstad

Summary of Ordinance _____ approved by City Council and published in the White Bear Press on _____, 2025.

97B.211 HUNTING BIG GAME BY ARCHERY.

Subdivision 1. **Possession of firearms prohibited.** (a) A person may not take deer by archery while in possession of a firearm.

(b) Paragraph (a) does not apply to a person carrying a handgun in compliance with section 624.714.

Subd. 2. **Arrowhead requirements.** Arrowheads used for taking big game must be sharp, have a minimum of two metal cutting edges, be of a barbless broadhead design, and must have a diameter of at least seven-eighths inch. The commissioner may allow retractable broadhead arrowheads that meet the other requirements of this subdivision.

History: 1986 c 386 art 2 s 25; 1987 c 183 s 1; 1993 c 269 s 15; 1994 c 623 art 1 s 32; 1997 c 226 s 31; 2008 c 368 art 2 s 45; 1Sp2011 c 2 art 5 s 45

471.633 FIREARMS.

The legislature preempts all authority of a home rule charter or statutory city including a city of the first class, county, town, municipal corporation, or other governmental subdivision, or any of their instrumentalities, to regulate firearms, ammunition, or their respective components to the complete exclusion of any order, ordinance or regulation by them except that:

- (a) a governmental subdivision may regulate the discharge of firearms; and
- (b) a governmental subdivision may adopt regulations identical to state law.

Local regulation inconsistent with this section is void.

History: 1985 c 144 s 1

CITY OF DELLWOOD
RESOLUTION NO. 2025-_____

Whereas, the Council of the City of Dellwood has determined that the segment of Washington County State Aid Highway No. 96 lying within the corporate limits of the City of Dellwood from its westerly line to its easterly line should be known and designated as "Highway 96".

Now therefore, be it hereby resolved, the Council of the City of Dellwood hereby resolves that Washington County State Aid Highway No. 96 in the City of Dellwood is named "Highway 96" and the Washington County Surveyor's Office is instructed to place said name on all street signs upon such segment in Dellwood and to adjust official street maps as well as other public land records in the City of Dellwood and Washington County in accordance with this resolution.

Passed and adopted on the _____ day of _____, 2025.

Mayor Mike McGill

ATTEST:

City Clerk Joel Holstad

CERTIFICATION

I hereby certify that the above is a true and correct copy of a resolution duly passed, adopted, and approved by the City Council of said City on November 18, 2025.

City Clerk, City of Dellwood
Joel Holstad

City of Dellwood
2026 Budget Report

100: General Fund

12/5/2025

Receipts

General Property Taxes(31002)	\$645,620.00
Public Utilities(32150)	\$0.00
Cigarette License(32180)	\$100.00
Building Permits (Excludes surcharge)(32210)	\$40,000.00
Building Permit Surcharge(32211)	\$3,500.00
Gas Installation Permits(32220)	\$2,000.00
Plumbing Connection Permits(32230)	\$700.00
Animal Licenses(32240)	\$100.00
Septic Permit/Review(32270)	\$3,500.00
Septic Maintenance/pumping(32271)	\$1,500.00
Local Government Aid(33401)	\$0.00
State aid for bike path(33433)	\$0.00
Other County Grants and Aids(33620)	\$0.00
Zoning and Subdivision Fees(34103)	\$2,500.00
Plan Checking Fees(34104)	\$7,500.00
Sale of Maps and Publications(34105)	\$0.00
Cable Comm. Distribution(34110)	\$2,500.00
Misc. Other(34111)	\$100.00
Insurance Dividends(34112)	\$0.00
Sale of History Book(34113)	\$0.00
Animal Impound Fees(34208)	\$50.00
Court Fines(35101)	\$600.00
False Alarm Fees(35105)	\$0.00
Interest Earning(36210)	\$0.00
Sale of Investments(36290)	\$0.00
Receipts Total	\$710,270.00

City of Dellwood
2026 Budget Report

100: General Fund

12/5/2025

Disbursements

Legislative Committees and Special Bodies(41120)	
Miscellaneous: Dues and Subscriptions(433)	\$2,750.00
Workshops(41305)	
Training(311)	\$500.00
Mayor(41310)	
Wages and Salaries: Part-time Employees(103)	\$6,000.00
Employer Contributions for Retirement: FICA Contributions(122)	\$480.00
Miscellaneous: Dues and Subscriptions(433)	\$250.00
Council(41311)	
Wages and Salaries: Part-time Employees(103)	\$9,600.00
Employer Contributions for Retirement: FICA Contributions(122)	\$750.00
Clerk(41401)	
Wages and Salaries: Full-time Employees-Regular(101)	\$36,000.00
Employer Contributions for Retirement: PERA Contributions(121)	\$2,500.00
Employer Contributions for Retirement: FICA Contributions(122)	\$2,500.00
Employer Paid Insurance: Health(131)	\$0.00
Employer Paid Insurance: HSA(132)	\$0.00
Office Supplies: Accessories, computer etc(201)	\$2,500.00
Elections(41410)	
Operating Supplies: Cleaning Supplies(211)	\$0.00
Election Judges(41411)	
Wages and Salaries: Part-time Employees(103)	\$0.00
Treasurer(41510)	
Wages and Salaries: Part-time Employees(103)	\$2,400.00
Employer Contributions for Retirement: FICA Contributions(122)	\$190.00
Accounting(41530)	
Professional Services: Auditing and Accounting Services(301)	\$11,000.00
Assessing(41550)	
Professional Services(302)	\$10,000.00
Tax Petition(41551)	
Professional Services: Legal Fees(304)	\$500.00
City/Town Attorney(41610)	
Professional Services: Legal Fees(304)	\$48,000.00
Bureau of Criminal Apprehension-BCA(41613)	
Professional Services: Legal Fees(304)	\$900.00
Other General Government(41902)	
Recording Fees(354)	\$200.00
Insurance: General Liability(361)	\$5,000.00
Planning and Zoning(41910)	
Planner Fees(310)	\$12,500.00
Comprehensive Plan(41911)	
Planner Fees(310)	\$2,500.00
Research and Investigation(41930)	
Miscellaneous: Dues and Subscriptions(433)	\$0.00
MS4 Education Partnership-WCD(41932)	
Miscellaneous: Dues and Subscriptions(433)	\$1,250.00
Website(41933)	
Webmaster(325)	\$2,400.00
City Website(41935)	
Webmaster(325)	\$18,000.00
General Government Buildings and Plant(41940)	
Communications: Telephone(321)	\$700.00
Rentals: Buildings(412)	\$6,200.00
City Email addresses, web host fee(41941)	
Webmaster(325)	\$500.00
Police(42101)	
Professional Services(302)	\$121,000.00
Fire(42201)	

City of Dellwood
2026 Budget Report

100: General Fund

12/5/2025

Professional Services(302)	\$110,000.00
Building Inspections Administration(42401)	
Professional Services(302)	\$50,000.00
Building Permit Surcharge(42411)	
Professional Services(302)	\$3,500.00
Plan Review Fees(42412)	
Professional Services(302)	\$9,000.00
Animal Control Expenditures(42701)	
Professional Services(302)	\$1,200.00
Annual Septic Inspection(42801)	
Professional Services(302)	\$8,000.00
Septic Services-Permits(42802)	
Professional Services(302)	\$2,500.00
Recycling(42803)	
Professional Services(302)	\$30,000.00
Special Engineer & Prof. Serv.(43101)	
Professional Services: Engineering Fees(303)	\$5,000.00
Lake Links Trail(43104)	
Professional Services: Engineering Fees(303)	\$1,500.00
Road Resurf/Seal Coating(43110)	
Professional Services(302)	\$30,000.00
Engineer Consult.-Annual Proj.(43111)	
Professional Services: Engineering Fees(303)	\$1,500.00
Paved Streets(43121)	
Repair and Maintenance Supplies: Street Maintenance Materials(224)	\$30,000.00
Professional Services(302)	\$26,000.00
Ice and Snow Removal(43125)	
Operating Supplies: Cleaning Supplies(211)	\$8,000.00
Professional Services(302)	\$30,000.00
Road and Bridge Equipment(43126)	
Professional Services(302)	\$2,500.00
Street Lighting(43160)	
Utility Services: Electric Utilities(381)	\$8,500.00
WBL Area Chamber/Com(45110)	
Miscellaneous: Dues and Subscriptions(433)	\$1,000.00
Shade Tree Disease Control(46102)	
Professional Services(302)	\$40,000.00
Miscellaneous(49001)	
Miscellaneous(437)	\$5,000.00
Purchase of Investments(49350)	
Investments Purchased(800)	\$0.00
Disbursements Total	\$710,270.00

Receipts

100: General Fund	<u>Previous</u>	<u>Proposed</u>	<u>Variance</u>	<u>Change (%)</u>
Taxes				
General Property Taxes				
General Property Taxes	\$565,422.00	\$645,620.00	\$80,198.00	14.18
Licenses And Permits				
Business Licenses And Permits				
Alcoholic Beverages	\$0.00	\$0.00	\$0.00	N/A
Public Utilities	\$0.00	\$0.00	\$0.00	N/A
Cigarette License	\$100.00	\$100.00	\$0.00	0.00
Non-Business Licenses And Permits				
Building Permits (Excludes surcharge)	\$25,000.00	\$40,000.00	\$15,000.00	60.00
Building Permit Surcharge	\$2,500.00	\$3,500.00	\$1,000.00	40.00
Gas Installation Permits	\$2,000.00	\$2,000.00	\$0.00	0.00
Plumbing Connection Permits	\$700.00	\$700.00	\$0.00	0.00
Animal Licenses	\$100.00	\$100.00	\$0.00	0.00
Septic Permit/Review	\$3,500.00	\$3,500.00	\$0.00	0.00
Septic Maintenance/pumping	\$1,500.00	\$1,500.00	\$0.00	0.00
Intergovernmental Revenues (Igr)				
State Igr				
Local Government Aid	\$0.00	\$0.00	\$0.00	N/A
State aid for bike path	\$0.00	\$0.00	\$0.00	N/A
Igr From Other Local Governmental Units				
Other County Grants and Aids	\$0.00	\$0.00	\$0.00	N/A
Charges For Services				
General Government				
Zoning and Subdivision Fees	\$2,500.00	\$2,500.00	\$0.00	0.00
Plan Checking Fees	\$7,500.00	\$7,500.00	\$0.00	0.00
Sale of Maps and Publications	\$0.00	\$0.00	\$0.00	N/A
Cable Comm. Distribution	\$7,500.00	\$2,500.00	(\$5,000.00)	-66.67
Misc. Other	\$100.00	\$100.00	\$0.00	0.00
Insurance Dividends	\$0.00	\$0.00	\$0.00	N/A
Sale of History Book	\$0.00	\$0.00	\$0.00	N/A
Public Safety				
Animal Impound Fees	\$50.00	\$50.00	\$0.00	0.00
Fines And Forfeits				
Fines				
Court Fines	\$600.00	\$600.00	\$0.00	0.00
False Alarm Fees	\$0.00	\$0.00	\$0.00	N/A
Miscellaneous Revenues				
Interest Earning	\$2,000.00	\$0.00	(\$2,000.00)	-100.00
Sale of Investments	\$0.00	\$0.00	\$0.00	N/A
Receipts Total	\$621,072.00	\$710,270.00	\$89,198.00	14.36

Disbursements

100: General Fund	<u>Previous</u>	<u>Proposed</u>	<u>Variance</u>	<u>Change (%)</u>
General Government				
Legislative				
Legislative Committees and Special Bodies				
Miscellaneous: Dues and Subscriptions	\$2,750.00	\$2,750.00	\$0.00	0.00
Executive				
Workshops				
Training	\$500.00	\$500.00	\$0.00	0.00
Mayor				
Wages and Salaries: Part-time Employees	\$6,000.00	\$6,000.00	\$0.00	0.00
Employer Contributions for Retirement: FICA	\$480.00	\$480.00	\$0.00	0.00
Contributions				
Miscellaneous: Dues and Subscriptions	\$250.00	\$250.00	\$0.00	0.00
Council				
Wages and Salaries: Part-time Employees	\$9,600.00	\$9,600.00	\$0.00	0.00
Employer Contributions for Retirement: FICA	\$750.00	\$750.00	\$0.00	0.00
Contributions				
City/Town Clerk				
Clerk				
Wages and Salaries: Full-time Employees-Regular	\$29,000.00	\$36,000.00	\$7,000.00	24.14
Employer Contributions for Retirement: PERA	\$2,500.00	\$2,500.00	\$0.00	0.00
Contributions				
Employer Contributions for Retirement: FICA	\$2,500.00	\$2,500.00	\$0.00	0.00
Contributions				
Employer Paid Insurance: Health	\$0.00	\$0.00	\$0.00	N/A
Employer Paid Insurance: HSA	\$0.00	\$0.00	\$0.00	N/A
Office Supplies: Accessories, computer etc	\$1,000.00	\$2,500.00	\$1,500.00	150.00
Printing and Binding: Legal Notices Publishing	\$1,500.00	\$0.00	(\$1,500.00)	-100.00
Elections				
Operating Supplies: Cleaning Supplies	\$0.00	\$0.00	\$0.00	N/A
Election Judges				
Wages and Salaries: Part-time Employees	\$0.00	\$0.00	\$0.00	N/A
Financial Administration				
Treasurer				
Wages and Salaries: Part-time Employees	\$2,400.00	\$2,400.00	\$0.00	0.00
Employer Contributions for Retirement: FICA	\$190.00	\$190.00	\$0.00	0.00
Contributions				
Accounting				
Professional Services: Auditing and Accounting Services	\$4,200.00	\$11,000.00	\$6,800.00	161.90
Assessing				
Professional Services	\$10,000.00	\$10,000.00	\$0.00	0.00
Tax Petition				
Professional Services: Legal Fees	\$500.00	\$500.00	\$0.00	0.00
Law				
City/Town Attorney				
Professional Services: Legal Fees	\$39,600.00	\$48,000.00	\$8,400.00	21.21
Bureau of Criminal Apprehension-BCA				
Professional Services: Legal Fees	\$900.00	\$900.00	\$0.00	0.00

Disbursements

100: General Fund	<u>Previous</u>	<u>Proposed</u>	<u>Variance</u>	<u>Change (%)</u>
General Government				
Other General Government				
Other General Government				
Recording Fees	\$200.00	\$200.00	\$0.00	0.00
Insurance: General Liability	\$4,000.00	\$5,000.00	\$1,000.00	25.00
Planning and Zoning				
Planner Fees	\$12,500.00	\$12,500.00	\$0.00	0.00
Comprehensive Plan				
Planner Fees	\$2,500.00	\$2,500.00	\$0.00	0.00
Research and Investigation				
Miscellaneous: Dues and Subscriptions	\$0.00	\$0.00	\$0.00	N/A
MS4 Education Partnership-WCD				
Miscellaneous: Dues and Subscriptions	\$750.00	\$1,250.00	\$500.00	66.67
Website				
Webmaster	\$0.00	\$2,400.00	\$2,400.00	N/A
City Website				
Webmaster	\$12,500.00	\$18,000.00	\$5,500.00	44.00
General Government Buildings and Plant				
Communications: Telephone	\$700.00	\$700.00	\$0.00	0.00
Rentals: Buildings	\$6,200.00	\$6,200.00	\$0.00	0.00
City Email addresses, web host fee				
Webmaster	\$500.00	\$500.00	\$0.00	0.00
Public Safety				
Police				
Police				
Professional Services	\$119,150.00	\$121,000.00	\$1,850.00	1.55
Fire				
Fire				
Professional Services	\$112,202.00	\$110,000.00	(\$2,202.00)	-1.96
Building Inspections				
Building Inspections Administration				
Professional Services	\$25,000.00	\$50,000.00	\$25,000.00	100.00
Building Permit Surcharge				
Professional Services	\$3,500.00	\$3,500.00	\$0.00	0.00
Plan Review Fees				
Professional Services	\$7,500.00	\$9,000.00	\$1,500.00	20.00
Animal Control				
Animal Control Expenditures				
Professional Services	\$750.00	\$1,200.00	\$450.00	60.00
Other Protection				
Annual Septic Inspection				
Professional Services	\$8,000.00	\$8,000.00	\$0.00	0.00
Septic Services-Permits				
Professional Services	\$2,500.00	\$2,500.00	\$0.00	0.00
Recycling				
Professional Services	\$28,000.00	\$30,000.00	\$2,000.00	7.14

Disbursements

100: General Fund	<u>Previous</u>	<u>Proposed</u>	<u>Variance</u>	<u>Change (%)</u>
Public Works				
Highways, Streets And Roadways				
Special Engineer & Prof. Serv.				
Professional Services: Engineering Fees	\$5,000.00	\$5,000.00	\$0.00	0.00
Lake Links Trail				
Professional Services: Engineering Fees	\$1,500.00	\$1,500.00	\$0.00	0.00
Road Resurf/Seal Coating				
Professional Services	\$25,000.00	\$30,000.00	\$5,000.00	20.00
Engineer Consult.-Annual Proj.				
Professional Services: Engineering Fees	\$1,500.00	\$1,500.00	\$0.00	0.00
Paved Streets				
Repair and Maintenance Supplies: Street Maintenance	\$20,000.00	\$30,000.00	\$10,000.00	50.00
Materials				
Professional Services	\$26,000.00	\$26,000.00	\$0.00	0.00
Ice and Snow Removal				
Operating Supplies: Cleaning Supplies	\$8,000.00	\$8,000.00	\$0.00	0.00
Professional Services	\$26,000.00	\$30,000.00	\$4,000.00	15.38
Road and Bridge Equipment				
Professional Services	\$2,500.00	\$2,500.00	\$0.00	0.00
Street Lighting				
Utility Services: Electric Utilities	\$8,500.00	\$8,500.00	\$0.00	0.00
Culture and Recreation				
Recreation				
WBL Area Chamber/Com				
Miscellaneous: Dues and Subscriptions	\$1,000.00	\$1,000.00	\$0.00	0.00
Conservation Of Natural Resources				
Shade Tree Disease Control				
Professional Services	\$30,000.00	\$40,000.00	\$10,000.00	33.33
Miscellaneous Expenditures				
Miscellaneous				
Miscellaneous	\$5,000.00	\$5,000.00	\$0.00	0.00
Other Financing Uses				
Purchase of Investments				
Investments Purchased	\$0.00	\$0.00	\$0.00	N/A
Disbursements Total	\$621,072.00	\$710,270.00	\$89,198.00	14.36

Receipts

	2024	2024	2025	2025	2026	
	Actual	Actual	as of	Actual	Proposed	Percent
		Budget	12/5/2025	Budget	Budget	Change
100: General Fund						
Taxes						
General Property Taxes						
General Property Taxes (31001 through 31299)	\$552,475.17	\$0.00	\$0.00	\$0.00	\$0.00	N/A
General Property Taxes	\$450,547.14	\$536,625.00	\$562,739.40	\$565,422.00	\$645,620.00	14.18
Total General Property Taxes	\$1,003,022.31	\$536,625.00	\$562,739.40	\$565,422.00	\$645,620.00	14.18
Licenses And Permits						
Business Licenses And Permits						
Alcoholic Beverages	\$1,800.00	\$500.00	\$1,800.00	\$0.00	\$0.00	N/A
Public Utilities	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	N/A
Cigarette License	\$120.00	\$120.00	\$80.00	\$100.00	\$100.00	0.00
Total Business Licenses And Permits	\$1,920.00	\$820.00	\$1,880.00	\$100.00	\$100.00	0.00
Non-Business Licenses And Permits						
Building Permits (Excludes surcharge)	\$46,249.25	\$50,000.00	\$50,602.01	\$25,000.00	\$40,000.00	60.00
Building Permit Surcharge	\$3,496.50	\$3,750.00	\$4,848.28	\$2,500.00	\$3,500.00	40.00
Gas Installation Permits	\$3,505.99	\$3,000.00	\$2,703.29	\$2,000.00	\$2,000.00	0.00
Plumbing Connection Permits	\$1,300.00	\$1,000.00	\$901.00	\$700.00	\$700.00	0.00
Animal Licenses	\$110.00	\$150.00	\$38.00	\$100.00	\$100.00	0.00
Septic Permit/Review	\$6,409.00	\$3,000.00	\$3,227.00	\$3,500.00	\$3,500.00	0.00
Septic Maintenance/pumping	\$3,065.00	\$1,200.00	\$2,375.00	\$1,500.00	\$1,500.00	0.00
Total Non-Business Licenses And Permits	\$64,135.74	\$62,100.00	\$64,694.58	\$35,300.00	\$51,300.00	45.33
Intergovernmental Revenues (Igr)						
Refunds and Reimbursements	\$2,851.90	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Other Intergovernmental Revenues (Igr)	\$2,851.90	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Federal Igr						
State Grants and Aids	\$25,946.15	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Federal Igr	\$25,946.15	\$0.00	\$0.00	\$0.00	\$0.00	N/A
State Igr						
Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
State aid for bike path	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total State Igr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Igr From Other Local Governmental Units						
Other County Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Igr From Other Local Governmental Units	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Charges For Services						
General Government						
Zoning and Subdivision Fees	\$405.97	\$1,000.00	\$747.00	\$2,500.00	\$2,500.00	0.00
Plan Checking Fees	\$20,527.37	\$10,000.00	\$24,581.76	\$7,500.00	\$7,500.00	0.00
Sale of Maps and Publications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Cable Comm. Distribution	\$11,345.38	\$7,500.00	\$0.00	\$7,500.00	\$2,500.00	-66.67

Receipts

	2024	2024	2025	2025	2026	
	<u>Actual</u>	<u>Actual</u>	<u>as of</u>	<u>Actual</u>	<u>Proposed</u>	<u>Percent</u>
100: General Fund		<u>Budget</u>	<u>12/5/2025</u>	<u>Budget</u>	<u>Budget</u>	<u>Change</u>
Charges For Services						
General Government						
Misc. Other	\$187.00	\$100.00	\$348.10	\$100.00	\$100.00	0.00
Insurance Dividends	\$256.00	\$500.00	\$0.00	\$0.00	\$0.00	N/A
Sale of History Book	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total General Government	\$32,721.72	\$19,100.00	\$25,676.86	\$17,600.00	\$12,600.00	-28.41
Public Safety						
Animal Impound Fees	\$0.00	\$50.00	\$0.00	\$50.00	\$50.00	0.00
Total Public Safety	\$0.00	\$50.00	\$0.00	\$50.00	\$50.00	0.00
Highways And Streets (Road And Bridges)						
Refunds	\$0.00	\$0.00	\$272.88	\$0.00	\$0.00	N/A
Total Highways And Streets (Road And Bridges)	\$0.00	\$0.00	\$272.88	\$0.00	\$0.00	N/A
Fines And Forfeits						
Fines						
Court Fines	\$1,077.43	\$750.00	\$2,235.33	\$600.00	\$600.00	0.00
False Alarm Fees	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	N/A
Total Fines	\$1,077.43	\$1,250.00	\$2,235.33	\$600.00	\$600.00	0.00
Miscellaneous Revenues						
Interest Earning	\$442.16	\$1,500.00	\$584.55	\$2,000.00	\$0.00	-100.00
Sale of Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Other Miscellaneous Revenues	\$442.16	\$1,500.00	\$584.55	\$2,000.00	\$0.00	-100.00
Other Financing Sources						
Inter Fund Transfers In						
Transfer From General Fund	\$176,328.81	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Inter Fund Transfers In	\$176,328.81	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Receipts Total	\$1,308,446.22	\$621,445.00	\$658,083.60	\$621,072.00	\$710,270.00	14.36

Disbursements

	2024	2024	2025	2025	2026	Percent
	<u>Actual</u>	<u>Budget</u>	<u>as of</u>	<u>Actual</u>	<u>Proposed</u>	<u>Change</u>
100: General Fund			<u>12/5/2025</u>	<u>Budget</u>	<u>Budget</u>	
General Government						
Legislative						
Legislative Committees and Special Bodies						
Miscellaneous: Dues and Subscriptions	\$2,314.73	\$2,750.00	\$4,730.38	\$2,750.00	\$2,750.00	0.00
Total Legislative	\$2,314.73	\$2,750.00	\$4,730.38	\$2,750.00	\$2,750.00	0.00
Executive						
Workshops						
Training	\$0.00	\$1,000.00	\$0.00	\$500.00	\$500.00	0.00
Mayor						
Wages and Salaries: Part-time Employees	\$1,662.30	\$1,800.00	\$10,303.32	\$6,000.00	\$6,000.00	0.00
Employer Contributions for Retirement: FICA Contributions	\$0.00	\$140.00	\$0.00	\$480.00	\$480.00	0.00
OFFICE SUPPLIES (201 through 209)	\$0.00	\$0.00	\$287.15	\$0.00	\$0.00	N/A
Miscellaneous: Dues and Subscriptions	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	0.00
Council						
Wages and Salaries: Part-time Employees	\$5,541.00	\$6,000.00	\$17,146.67	\$9,600.00	\$9,600.00	0.00
Employer Contributions for Retirement: FICA Contributions	\$0.00	\$460.00	\$0.00	\$750.00	\$750.00	0.00
Transportation: Travel Expense	\$0.00	\$0.00	\$7.00	\$0.00	\$0.00	N/A
Miscellaneous: Donations to Civic Organizations (Bands, etc.)	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Planning Commissioners						
Wages and Salaries: Part-time Employees	\$280.00	\$0.00	\$140.00	\$0.00	\$0.00	N/A
Total Executive	\$7,583.30	\$9,650.00	\$27,884.14	\$17,580.00	\$17,580.00	0.00
City/Town Clerk						
Clerk						
Wages and Salaries: Full-time Employees-Regular	\$31,864.58	\$29,000.00	\$31,090.37	\$29,000.00	\$36,000.00	24.14
Wages and Salaries: Part-time Employees	\$234.05	\$0.00	\$230.06	\$0.00	\$0.00	N/A
Other Pay (111 through 119)	\$237.24	\$0.00	\$381.02	\$0.00	\$0.00	N/A
Employer Contributions for Retirement: PERA Contributions	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00	0.00
Employer Contributions for Retirement: FICA Contributions	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00	0.00
Employer Paid Insurance: Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Employer Paid Insurance: HSA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
OFFICE SUPPLIES (201 through 209)	\$1.40	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Office Supplies: Accessories, computer etc	\$628.88	\$2,000.00	\$2,520.34	\$1,000.00	\$2,500.00	150.00
PROFESSIONAL SERVICES (301 through 319)	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	N/A
Professional Services	\$0.00	\$0.00	\$162.50	\$0.00	\$0.00	N/A
Webmaster	\$0.00	\$0.00	\$288.59	\$0.00	\$0.00	N/A
Printing and Binding (351 through 359)	\$74.78	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Printing and Binding: Legal Notices Publishing	\$625.30	\$1,500.00	\$356.20	\$1,500.00	\$0.00	-100.00
Miscellaneous	\$329.78	\$0.00	\$1,975.00	\$0.00	\$0.00	N/A

Disbursements

	2024	2024	2025	2025	2026	Percent
	<u>Actual</u>	<u>Budget</u>	<u>as of</u>	<u>Actual</u>	<u>Proposed</u>	<u>Change</u>
100: General Fund			<u>12/5/2025</u>	<u>Budget</u>	<u>Budget</u>	
General Government						
City/Town Clerk						
Elections						
Operating Supplies: Cleaning Supplies	\$0.00	\$1,250.00	\$2,655.00	\$0.00	\$0.00	N/A
Miscellaneous	\$221.30	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Election Judges						
Wages and Salaries: Part-time Employees	\$4,025.00	\$2,500.00	\$50.00	\$0.00	\$0.00	N/A
Other Pay (111 through 119)	\$265.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Misc. Maint. Supplies	\$365.57	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total City/Town Clerk	\$38,872.88	\$41,250.00	\$39,809.08	\$36,500.00	\$43,500.00	19.18
Financial Administration						
Treasurer						
Wages and Salaries: Part-time Employees	\$1,385.25	\$1,750.00	\$4,270.65	\$2,400.00	\$2,400.00	0.00
Employer Contributions for Retirement: FICA Contributions	\$0.00	\$115.00	\$0.00	\$190.00	\$190.00	0.00
Accounting						
Professional Services: Auditing and Accounting Services	\$3,800.00	\$3,500.00	\$9,900.00	\$4,200.00	\$11,000.00	161.90
Assessing						
Professional Services	\$8,674.00	\$8,500.00	\$8,587.00	\$10,000.00	\$10,000.00	0.00
Tax Petition						
Professional Services: Legal Fees	\$5.43	\$1,000.00	\$0.00	\$500.00	\$500.00	0.00
Total Financial Administration	\$13,864.68	\$14,865.00	\$22,757.65	\$17,290.00	\$24,090.00	39.33
Law						
City/Town Attorney						
Professional Services: Legal Fees	\$38,243.00	\$39,600.00	\$38,243.00	\$39,600.00	\$48,000.00	21.21
Bureau of Criminal Apprehension-BCA						
Professional Services: Legal Fees	\$780.00	\$780.00	\$780.00	\$900.00	\$900.00	0.00
Total Law	\$39,023.00	\$40,380.00	\$39,023.00	\$40,500.00	\$48,900.00	20.74
Other General Government						
Other General Government						
Training	\$448.00	\$0.00	\$8.00	\$0.00	\$0.00	N/A
Recording Fees	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	0.00
Insurance: General Liability	\$3,783.00	\$3,250.00	\$5,166.00	\$4,000.00	\$5,000.00	25.00
Miscellaneous: Dues and Subscriptions	\$134.47	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Miscellaneous	\$1,950.00	\$0.00	\$148.17	\$0.00	\$0.00	N/A
Planning and Zoning						
Planner Fees	\$0.00	\$12,500.00	\$0.00	\$12,500.00	\$12,500.00	0.00
Comprehensive Plan						
Planner Fees	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00	0.00
Research and Investigation						
Miscellaneous: Dues and Subscriptions	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	N/A

Disbursements

	2024	2024	2025	2025	2026	Percent
	<u>Actual</u>	<u>Budget</u>	<u>as of</u>	<u>Actual</u>	<u>Proposed</u>	<u>Change</u>
100: General Fund			<u>12/5/2025</u>	<u>Budget</u>	<u>Budget</u>	
General Government						
Other General Government						
History Research						
PROFESSIONAL SERVICES (301 through 319)	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	N/A
MS4 Education Partnership-WCD						
Miscellaneous: Dues and Subscriptions	\$742.84	\$750.00	\$1,260.71	\$750.00	\$1,250.00	66.67
Website						
PROFESSIONAL SERVICES (301 through 319)	\$0.00	\$0.00	\$99.00	\$0.00	\$0.00	N/A
Webmaster	\$0.00	\$0.00	\$0.00	\$0.00	\$2,400.00	N/A
City Website						
Office Supplies: Accessories, computer etc	\$0.00	\$0.00	\$99.00	\$0.00	\$0.00	N/A
Webmaster	\$2,250.00	\$12,500.00	\$9,558.75	\$12,500.00	\$18,000.00	44.00
General Government Buildings and Plant						
Communications: Telephone	\$746.75	\$700.00	\$786.72	\$700.00	\$700.00	0.00
Rentals: Buildings	\$4,845.96	\$6,000.00	\$4,494.28	\$6,200.00	\$6,200.00	0.00
City Email addresses, web host fee						
Webmaster	\$171.00	\$150.00	\$171.00	\$500.00	\$500.00	0.00
Other General Government-COVID						
Miscellaneous	\$106,048.92	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Other General Government	\$121,120.94	\$40,050.00	\$21,891.63	\$39,850.00	\$49,250.00	23.59
Public Safety						
Police						
Police						
Professional Services	\$151,900.87	\$112,250.00	\$59,036.08	\$119,150.00	\$121,000.00	1.55
Traffic Control						
Transportation (331 through 339)	\$925.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Police	\$152,825.87	\$112,250.00	\$59,036.08	\$119,150.00	\$121,000.00	1.55
Fire						
Fire						
Professional Services	\$106,499.06	\$105,000.00	\$102,740.00	\$112,202.00	\$110,000.00	-1.96
Total Fire	\$106,499.06	\$105,000.00	\$102,740.00	\$112,202.00	\$110,000.00	-1.96
Building Inspections						
Building Inspections Administration						
Professional Services	\$23,359.56	\$40,000.00	\$52,641.42	\$25,000.00	\$50,000.00	100.00
Building Permit Surcharge						
Professional Services	\$4,065.57	\$1,500.00	\$5,530.81	\$3,500.00	\$3,500.00	0.00
Plan Review Fees						
Professional Services	\$0.00	\$7,500.00	\$0.00	\$7,500.00	\$9,000.00	20.00
Total Building Inspections	\$27,425.13	\$49,000.00	\$58,172.23	\$36,000.00	\$62,500.00	73.61
Animal Control						

Disbursements

	2024	2024	2025	2025	2026	Percent
	<u>Actual</u>	<u>Budget</u>	<u>as of</u>	<u>Actual</u>	<u>Proposed</u>	<u>Change</u>
100: General Fund			12/5/2025	Budget	Budget	
Public Safety						
Animal Control						
Animal Control Expenditures						
Professional Services	\$725.20	\$750.00	\$1,146.35	\$750.00	\$1,200.00	60.00
Total Animal Control	\$725.20	\$750.00	\$1,146.35	\$750.00	\$1,200.00	60.00
Other Protection						
Annual Septic Inspection						
Professional Services	\$9,750.00	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00	0.00
Septic Services-Permits						
Professional Services	\$5,726.40	\$3,000.00	\$0.00	\$2,500.00	\$2,500.00	0.00
Recycling						
Professional Services	\$24,992.55	\$28,000.00	\$28,269.00	\$28,000.00	\$30,000.00	7.14
Total Other Protection	\$40,468.95	\$39,000.00	\$28,269.00	\$38,500.00	\$40,500.00	5.19
Public Works						
Highways, Streets And Roadways						
Special Engineer & Prof. Serv.						
Professional Services	\$86.25	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services: Engineering Fees	\$3,215.00	\$20,000.00	\$2,000.00	\$5,000.00	\$5,000.00	0.00
Planner Fees	\$25,364.00	\$0.00	\$24,132.00	\$0.00	\$0.00	N/A
Highways, Streets & Roadways						
Repair and Maintenance Supplies (221 through 229)	\$0.00	\$0.00	\$466.98	\$0.00	\$0.00	N/A
Professional Services	\$5,994.75	\$0.00	\$6,500.00	\$0.00	\$0.00	N/A
Professional Services: Engineering Fees	\$945.96	\$0.00	\$1,442.50	\$0.00	\$0.00	N/A
REPAIRS AND MAINTENANCE - CONTRACTUAL (401 through 409)	\$20,995.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Lake Links Trail						
Professional Services: Engineering Fees	\$65.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	0.00
Road Resurf/Seal Coating						
Professional Services	\$17,296.40	\$25,000.00	\$0.00	\$25,000.00	\$30,000.00	20.00
Engineer Consult.-Annual Proj.						
Professional Services: Engineering Fees	\$0.00	\$4,000.00	\$4,345.00	\$1,500.00	\$1,500.00	0.00
244 Turnback						
Professional Services: Engineering Fees	\$0.00	\$0.00	\$15,083.00	\$0.00	\$0.00	N/A
Paved Streets						
Repair and Maintenance Supplies: Street Maintenance Materials	\$0.00	\$20,000.00	\$5,791.25	\$20,000.00	\$30,000.00	50.00
Professional Services	\$46,700.00	\$26,000.00	\$0.00	\$26,000.00	\$26,000.00	0.00
Ice and Snow Removal						
Operating Supplies: Cleaning Supplies	\$2,793.75	\$8,000.00	\$3,268.31	\$8,000.00	\$8,000.00	0.00
Professional Services	\$4,250.00	\$26,000.00	\$46,750.00	\$26,000.00	\$30,000.00	15.38

Disbursements

	2024	2024	2025	2025	2026	Percent
	<u>Actual</u>	<u>Budget</u>	<u>as of</u>	<u>Actual</u>	<u>Proposed</u>	<u>Change</u>
100: General Fund			12/5/2025	Budget	Budget	
Public Works						
Highways, Streets And Roadways						
Road and Bridge Equipment						
Misc. Maint. Supplies	\$0.00	\$0.00	\$62.95	\$0.00	\$0.00	N/A
Professional Services	\$78.98	\$4,000.00	\$31.00	\$2,500.00	\$2,500.00	0.00
Street Lighting						
Utility Services: Electric Utilities	\$8,142.68	\$8,500.00	\$7,830.50	\$8,500.00	\$8,500.00	0.00
Total Highways, Streets And Roadways	\$135,927.77	\$143,000.00	\$117,703.49	\$124,000.00	\$143,000.00	15.32
Culture and Recreation						
Recreation						
WBL Area Chamber/Com						
Miscellaneous: Dues and Subscriptions	\$295.00	\$1,000.00	\$285.00	\$1,000.00	\$1,000.00	0.00
Total Recreation	\$295.00	\$1,000.00	\$285.00	\$1,000.00	\$1,000.00	0.00
Conservation Of Natural Resources						
Shade Tree Disease Control						
Professional Services	\$5,950.00	\$17,500.00	\$17,010.00	\$30,000.00	\$40,000.00	33.33
Total Other Conservation Of Natural Resources	\$5,950.00	\$17,500.00	\$17,010.00	\$30,000.00	\$40,000.00	33.33
Miscellaneous Expenditures						
Miscellaneous						
Miscellaneous: Dues and Subscriptions	\$0.00	\$0.00	\$90.00	\$0.00	\$0.00	N/A
Miscellaneous	\$3,721.23	\$5,000.00	\$2,387.65	\$5,000.00	\$5,000.00	0.00
Total Other Miscellaneous Expenditures	\$3,721.23	\$5,000.00	\$2,477.65	\$5,000.00	\$5,000.00	0.00
Other Financing Uses						
Purchase of Investments						
Investments Purchased	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Other Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Disbursements Total	\$696,617.74	\$621,445.00	\$542,935.68	\$621,072.00	\$710,270.00	14.36

CITY OF DELLWOOD

APPLICATION FOR A CIGARETTE LICENSE

Name of Applicant White Bear Yacht Club

Address 56 Dellwood Ave, White Bear Lake, MN 55110

Location from which cigarettes will be sold Bar Area on Golfside & Lakeside

Kind of business conducted at such location Country Club activities, Golf,
Racquet sports, social gatherings, member dining

I certify that the information given is true and complete, and realize that any falsification of information will result in revocation of the license.

Signed: [Signature]

Date: 12/4/2025

CITY OF DELLWOOD

APPLICATION FOR A CIGARETTE LICENSE

Name of Applicant dellwood Country Club, LLC
Address 29 E. Hwy 96, dellwood MN 55110
Location from which cigarettes will be sold Same
Kind of business conducted at such location Country Club

I certify that the information given is true and complete, and realize that any falsification of information will result in revocation of the license.


Signed: M Murray
Date: 12/4/75

CITY OF DELLWOOD

APPLICATION FOR A CIGARETTE LICENSE

Name of Applicant 7 Vines Vineyard (Seven Vines LHP)
Address 101 Highway 96 East, Dellwood, MN 55110
Location from which cigarettes will be sold Wine Bar (Cigars Only)
Kind of business conducted at such location Winery + Winebar

I certify that the information given is true and complete, and realize that any falsification of information will result in revocation of the license.

Signed:  G.M.

Date: 12/4/2025

Date Range : 11/27/2025 To 12/18/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/09/2025	CenturyLink	phone service-EFT	6177	\$197.95	100-41940-321-	General Government Buildings and Plant	\$197.95
12/09/2025	Companion Animal Control LLC	monthly	6178	\$60.00	100-42701-302-	Animal Control Expenditures	\$60.00
12/09/2025	Croix Valley Inspections, Inc.	Building inspections	6179	\$3,799.08	100-42401-302-	Building Inspections Administration	\$3,799.08
12/09/2025	Gene's Disposal	monthly recycling 2025	6180	\$2,385.45	100-42803-302-	Recycling	\$2,385.45
12/09/2025	KEJ Enterprises	monthly road maintenance	6181	\$4,250.00	100-43125-302-	Ice and Snow Removal	\$4,250.00
12/09/2025	Press Publications	845985	6182	\$110.00	100-41401-351-	Clerk	\$110.00
12/09/2025	Xcel Energy	Monthly Street lighting-EFT	6183	\$694.51	100-43160-381-	Street Lighting	\$694.51
12/09/2025	Dellwood Country Club	ANNUAL DINNER DEPOSIT	6184	\$1,250.00	100-49001-437-	Miscellaneous	\$1,250.00
Total For Selected Claims				\$12,746.99			\$12,746.99

Date Range : 11/27/2025 To 12/18/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Brady Ramsay		City Council/Town Board				Date
	Gregory Boosalis		City Council/Town Board				Date
	Karen Quaday		City Council/Town Board				Date
	Melissa Peltier		City Council/Town Board				Date
	Michael McGill		City Council/Town Board, Mayor				Date

Fund Name: All Funds

Date Range: 11/01/2025 To 11/30/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
11/28/2025	Robey Construction	4767	B 2025 53 Demo	(11/28/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	\$ 100.00
								\$ 100.00
11/28/2025	All Weather Services LLC	4768	B 2025 67	(11/28/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	\$ 398.75
						Building Permit Surcharge	100-32211-	\$ 13.00
								\$ 411.75
11/28/2025	Robey Construction	4769	B 2025 60	(11/28/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	\$ 7,183.75
						Building Permit Surcharge	100-32211-	\$ 700.00
						Plan Checking Fees	100-34104-	\$ 4,669.43
								\$ 12,553.18
11/28/2025	Aquarius Water Conditioning	4770	M 2025 27	(11/28/2025) -	N	Building Permit Surcharge	100-32211-	\$ 1.00
						Gas Installation Permits	100-32220-	\$ 100.00
								\$ 101.00
11/28/2025	Perry & Sons excavating Inc	4771	septic 3 Lookout Road	(11/28/2025) -	N	Septic Permit/Review	100-32270-	\$ 800.00
								\$ 800.00
11/28/2025	Sunderland Plumbing Inc	4772	P 2025 11	(11/28/2025) -	N	Building Permit Surcharge	100-32211-	\$ 1.00
						Plumbing Connection Permits	100-32230-	\$ 100.00
								\$ 101.00
11/28/2025	Sewer Service Companies, Inc	4773	Maint reports	(11/28/2025) -	N	Septic Maintenance/pumping	100-32271-	\$ 50.00
								\$ 50.00
11/28/2025	Peter and Cassandra bahr	4774	pet permit	(11/28/2025) -	N	Animal Licenses	100-32240-	\$ 10.00
								\$ 10.00

Fund Name: All Funds

Date Range: 11/01/2025 To 11/30/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
11/28/2025	Das Heating and Cooling Inc	4775	permit	(11/28/2025) -	N	Building Permit Surcharge	100-32211-	\$ 1.00
						Gas Installation Permits	100-32220-	\$ 100.00
								\$ 101.00
11/28/2025	Pinky's Sewer Service	4776	Maint report	(11/28/2025) -	N	Septic Maintenance/pumping	100-32271-	\$ 175.00
								\$ 175.00
11/28/2025	Bell Excavating	4777	septic 82 Many Levels	(11/28/2025) -	N	Septic Permit/Review	100-32270-	\$ 800.00
								\$ 800.00
11/28/2025	American Waterworks	4778	B 2025 68	(11/28/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	\$ 126.91
						Building Permit Surcharge	100-32211-	\$ 195.25
						Plan Checking Fees	100-34104-	\$ 5.36
								\$ 327.52
11/28/2025	Sewer Service Companies, Inc	4779	Maint reports	(11/28/2025) -	N	Septic Maintenance/pumping	100-32271-	\$ 50.00
								\$ 50.00
11/28/2025	W3 Construction LLC	4780	B 2025 62	(11/28/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	\$ 993.75
						Building Permit Surcharge	100-32211-	\$ 50.00
						Plan Checking Fees	100-34104-	\$ 645.93
								\$ 1,689.68
Total for Selected Receipts								\$ 17,270.13

BUILDING PERMITS ISSUED IN THE MONTH OF NOVEMBER 2025

<u>NUMBER</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>BUILDING PERMIT FEE</u>	<u>VALUATION</u>
B-2025-66	13 Echo LLC	13 Echo	4,696.75	807,434.40 (new home)
B-2025-67	Elsholtz	55 Peninsula Road	398.75	26,000.00(pool demo)
B-2025-68	Whitiker	40 Dellwood Ave	327.52	10,735.00(Draintile)

REMODEL PERMITS – 0

NEW HOME PERMITS – 1

Re Roof Permit - 0

DEMOLITION PERMIT –1

POOL PERMIT - 0

OTHER PERMIT -1

Total permit - 3



DELLWOOD

MONTHLY NEWSLETTER | NOVEMBER-DECEMBER 2025



ANOTHER TOP-LEVEL TEAM AT K9 TRIALS

Recently, the Washington County Sheriff's Office K9 Unit attended the United States Police Canine Association national patrol dog trials in Bradenton, Fla. They joined 69 other K9 teams from around the country in this annual competition. As they have in past years, WCSO's K9 Unit performed at an excellent level, bringing home several awards. These include:

2nd place team — Pictured from left are Deputy Nate Thienes with K9 Goose, Deputy Brandon Yetter with K9 Huck, Deputy Dave Peters with K9 Red, and Deputy Josh Liebenow with K9 Viking.

Deputy Brandon Yetter — 2nd place overall and 3rd place in suspect search and evidence recovery.

Deputy Nate Thienes — 5th place overall and 1st place in criminal apprehension.

Deputy Dave Peters — 19th place overall.

Congratulations to the WCSO K9 team and their trainers for another successful nationals trial! We're fortunate to have these skilled teams helping to keep our communities safe.



NUMBER OF
INCIDENTS

29

TRAFFIC
STOPS

10

CITATIONS

1



WC25051476

PROPERTY DAMAGE

1XX DELLWOOD AVENUE

At 3:24pm on Nov. 16, a deputy arrived at a home after a report of possible property damage. The deputy observed toilet paper hanging from trees on the property and garbage left at the end of the driveway, as well as a vehicle in the driveway that was covered in broken eggs. The homeowner told the deputy there was security video of two people dressed in blow-up dinosaur costumes egging the vehicle, which belonged to the homeowner's teenage daughter. Later that day, the homeowner called back to say they had determined that the daughter's ex-boyfriend and his friend were the perpetrators. The homeowner didn't want further involvement from law enforcement, as the teens would be coming to clean up the mess. The deputy advised the homeowner to call back if paint damage was found after the eggs were cleaned off the vehicle.

MESSAGE FROM THE SHERIFF

This month I'm proud to tell you about the North Starrys, a hockey team made up of first responders including Sheriff's Office staff as well as police officers, firefighters and EMS from departments throughout Washington County. We're gearing up to join other teams from around the state at the 8th annual Big Bear Hockey Classic in April.

This event began as a way to honor Brooklyn Park Officer Andy "Big Bear" Suerth, who died suddenly in 2017. The first Big Bear Hockey Classic was held in 2019, and to date the event has raised \$92,000 for first-responders and their families in need of financial support as they face medical battles or deal with family loss.

Our own Deputy Chris Majeski has been chosen as the beneficiary of the 2026 Big Bear Hockey Classic. Deputy Majeski continues to battle metastatic oropharynx, or throat cancer. This condition is considered incurable but can be treated with various options to manage symptoms and improve quality of life. Deputy Majeski, who has been with Washington County Sheriff's Office since 2003 in various roles — including stints as the Scandia contract deputy, a K9 handler and a dive team member — continues to work on patrol as a field training officer despite his health challenges. We greatly admire his determination and dedication, as well as the example he sets for his fellow deputies.

Besides the Big Bear tournament, the North Starrys also play non-competitive pick-up games throughout Washington County, typically bi-weekly. If you're a first responder or know one who might be interested in joining the North Starrys to help support Deputy Majeski, please [email Deputy Jake Anderson](#). And to learn more about the Big Bear organization and how to donate or volunteer, [visit their website](#). We appreciate your support for Deputy Majeski and his family.



In service,

Sheriff Dan Starry

INCIDENT SUMMARY REPORT PUBLIC**WASHINGTON COUNTY SHERIFFS OFFICE**

From:11/1/2025 12:00:00 AM To:11/30/2025 11:59:59 PM

Total for City DELLWOOD: 29

Incident Date	Case#	Address	Event Description
11/1/2025 7:15:08 AM	WC25058459	XX Dellwood Ave, DELLWOOD	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
Alarm alert. Arrived on scene to find pro shop door unlocked. Kitchen worker set off alarm.			
11/1/2025 1:28:29 PM	WC25058488	XX Dellwood Cv, DELLWOOD	CITIZEN/PUBLIC ASSIST
Arrived on scene. Comp was upset about dominos order but was calmed down.			
11/1/2025 9:45:06 PM	WC25058553	XX Dellwood Ave, DELLWOOD	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
Deputies responded to a residential fire alarm at a private home. Deputies arrived on scene with White Bear Fire. The homeowner advised they had overcooked food and attempted to cancel the alarm on the panel but was unable to. Fire officials checked the alarm panel for operational status. Nothing Follows.			
11/3/2025 8:40:24 AM	WC25058775	XX Dellwood Ave, DELLWOOD	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
Alarm at property. PC recieved.			
11/4/2025 2:27:56 PM	WC25059075	XX Yellow Birch Rd, DELLWOOD	CITIZEN/PUBLIC ASSIST
Call for information on disposing of ammunition.			
11/4/2025 6:10:25 PM	WC25059130	XX Dellwood Ave, DELLWOOD	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
Motion alarm. Made contact with custodial staff on scene. Accidental activation.			
11/5/2025 4:28:58 PM	WC25059312	Apple Orchard Rd / Eldorado Dr, DELLWOOD	PARK COMPLAINT
Complaint of vehicles parked in the roadway.			
11/5/2025 10:12:30 PM	WC25059379	5XXX East County Line Rd, DELLWOOD	OFFICER INFORMATION
I was dispatched to an unwanted person. Before my arrival the caller reported the unwanted person left without incident and no longer requested assistance. No contact was made.			
11/6/2025 6:32:44 PM	WC25059590	XX Dellwood Ave, DELLWOOD	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
Deputies responded to a fire alarm at a private residence. Upon arrival homeowners explained it was overcooked food. Deputies advised the fire department did not need to respond and helped ventilate the home. Nothing Follows.			
11/6/2025 8:35:00 PM	WC25059573	XX DELLWOOD RD N, DELLWOOD	ASSIST OTHER AGENCY
Deputies assisted Minnesota State Patrol at a motor vehicle versus deer incident. Deputies arrived on scene and located a deer suffering from injuries from the accident and humanely euthanized it. A vehicle vs. deer permit was issued to the landowner who wished to harvest the meat.			
11/9/2025 12:52:51 AM	WC25060030	XX DELLWOOD RD N, DELLWOOD	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
Alarm - maintenance shed. See add. comments.			

11/10/2025 3:00:12 PM	WC25060301	XX Dellwood Ave, DELLWOOD	CITIZEN/PUBLIC ASSIST
I took a phone call request regarding a check that was issued to an individual attempting to sell magazines at the reporting party's home. See additional comments for further.			
11/13/2025 7:37:05 PM	WC25060907	XX Apple Orchard Rd, DELLWOOD	MEDICAL
Dispatched to a medical where the patient was suffering from flu-like symptoms. Patient was transported to the hospital, see additional comment for further information.			
11/16/2025 3:24:16 PM	WC25061476	XXX Dellwood Ave, DELLWOOD	PROPERTY DAMAGE
I responded to the above listed location on report of vandalism. See report for further.			
11/17/2025 11:38:35 AM	WC25061659	XX Apple Orchard Ct, DELLWOOD	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
Fire alarm. Fire was handled by Ramsey County Fire. No assistance needed.			
11/17/2025 8:00:15 PM	WC25061749	XX Apple Orchard Rd, DELLWOOD	FAMILY ASSIST
I responded to the above listed location for a family assist. See additional comments.			
11/19/2025 4:19:57 PM	WC25062083	XX Gardner Ln, DELLWOOD	CITIZEN/PUBLIC ASSIST
I took a phone call request regarding the welfare of the caller's friend. See additional comments for further.			
11/20/2025 5:21:55 PM	WC25062272	QUAIL RD / SHADY WOODS RD, DELLWOOD	SUSPICIOUS PERSON/ACTIVITY
Observed a vehicle stranded on the side of a public roadway. I later made contact with the owner of the vehicle who was having mechanical issues and was working to get it started again. Nothing further.			
11/20/2025 5:49:42 PM	WC25062280	QUAIL RD / SHADY WOODS RD, DELLWOOD	FOLLOW UP
Follow-up for the associated incident. See associated for further information.			
11/21/2025 2:34:27 PM	WC25062448	Unknown, DELLWOOD	CITIZEN/PUBLIC ASSIST
Dispatched to call the reporting party (RP) who wanted to make Deputies aware of divorce papers that were going to be served. Information was gathered, see additional comments for further information.			
11/21/2025 6:36:37 PM	WC25062506	XX Gardner Ln, DELLWOOD	CITIZEN/PUBLIC ASSIST
Follow up phone call regarding the associated case. See additional comments for further information.			
11/21/2025 7:15:11 PM	WC25062516	XX Many Levels Rd, DELLWOOD	911 ABANDONED/HANGUP/OPEN LINE
I responded to a 911 call. I made contact with the owner and confirmed no emergency and accidental. No assistance was needed.			
11/22/2025 4:28:50 PM	WC25062658	XX Dellwood Ave, DELLWOOD	WELFARE CHECK
Dispatched to a welfare check of a home that had multiple newspapers laying in the front lawn and dogs barking inside. I arrived on scene and met with the homeowner who confirmed there was no emergency. Nothing further.			
11/24/2025 9:13:27 AM	WC25062978	XX Dellwood Ave, DELLWOOD	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
Residential alarm. Made contact with homeowner on scene. Accidental. Clear.			
11/24/2025 9:48:29 AM	WC25062990	XX Dellwood Ave, DELLWOOD	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
Residential glass break alarm. Homeowner was on scene - contractors on scene doing work in the house.			

11/25/2025 10:31:32 AM [WC25063199](#) XX Dellwood Ave, DELLWOOD
Burglary/Felony theft at the White Bear Yacht Club. **See report**

BURGLARY

11/25/2025 7:19:50 PM [WC25063269](#) XX Peninsula Rd, DELLWOOD

911 ABANDONED/HANGUP/OPEN LINE

I was dispatched to a 911 abandoned call. The caller was not answering, I responded to the residence and got no answer at the door. I was able to make phone contact with the caller through their neighbor. No assistance was needed.

11/25/2025 11:27:39 PM [WC25063284](#) DELLWOOD RD N / APPLE ORCHARD RD, DELLWOOD

ROAD HAZARD

I was dispatched to a road hazard. There was a tree branch blocking a lane on Dellwood Rd. I cleared the hazard.

11/28/2025 7:13:51 PM [WC25063812](#) XX Dellwood Cv, DELLWOOD

MEDICAL

Dispatched to a medical where the patient was complaining of leg pain. Medics had arrived and transported the patient prior to my arrival. I then cleared the call, nothing further.

TOTAL INCIDENTS FOR ALL AGENCIES: 29

WASHINGTON COUNTY SHERIFFS OFFICE

15015 62nd St N Stillwater, MN 55082

Tel: 651-430-7600

Advanced Parameters

Citation CreatedOn within previous month
and CitationOfficer involvementType_Des... does not contain Approv
and CitationEvent address_city_Description starts with Dellwood
and Citation CreatedOn within 1 November, 2025 and 30 November, 2025 23:59
and Citation AgencyId is in list 6f1669a5-0a35-c258-d76d-08d46d84660b

Results (1 unique records)

Number	Case Number	Officer	Street Address	Cross Street	City	Violation	Type	Created On	Officer Involvement
820020255327	WC25058270	Stoehr, Joseph R WC119	MAHTOMEDI AV	FIR ST	DEL LWOOD	342.09.1(b)(1) Cannabis - Use, possess, or transport cannabis or hemp products under 21 years of age	MOVING VIOLATION	Nov 3, 2025, 8:17:19 AM	REPORT
820020255327	WC25058270	Stoehr, Joseph R WC119	MAHTOMEDI AV	FIR ST	DEL LWOOD	169.14.2(a) Traffic - Speeding - Exceed Limit	MOVING VIOLATION	Nov 3, 2025, 8:17:19 AM	REPORT

