

CITY OF DELLWOOD

CITY COUNCIL MEETING

TUESDAY OCTOBER 14, 2025

5:30 PM

NEXT MEETING DATE – TUESDAY NOVEMBER 11th, 2025

NOTE MEETING AT CITY OFFICE 111 Wildwood Road Willernie MN 55090

CALL MEETING TO ORDER / PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF LAST MONTH'S MINUTES

1. Washington County Attorney Kevin Magnuson
2. Voter Fund option
3. 245 Dwinnell attachment/detachment resolution
4. PC meeting minutes and consideration
5. Apple Orchard Road traffic study
6. 244 turnback/ trail update
 - a. Report from Council members
 - b. Report from City Attorney
 - c. Highway 96 resolution

APPROVAL OF PAYMENT OF September CLAIMS

REPORTS FROM COMMISSIONERS

ADJOURN

**City of Dellwood
Council Meeting Minutes
September 9th, 2025**

The regular meeting of the Council of the City of Dellwood was held on September 9th, 2025, at the city offices located at 111 Wildwood Road, Willernie, MN. The meeting was held in person, and non-Council members were able to attend remotely via Zoom.

Acting Mayor Brady Ramsay called the meeting to order at 5:35 PM.

Attendance

- **Council Members Present (in person):**
 - Melissa Peltier
 - Brady Ramsay
 - Greg Boosalis
- **Council Members Absent:**
 - Karen Quaday
 - Mayor Mike McGill
- **Staff Present (in person):**
 - City Administrator Joel Holstad
 - City Attorney Richard Copeland
 - City Planner Nate Sparks
 - City Treasurer Brian Beich
- **Others Present (in person):**
 - John Carr (of LLTA)
 - Resident Edwin McCarthy
- **Remote Attendees:**
 - Resident Phoebe Leonard

Public Comment:

Mr. McCarthy spoke about the recent City meeting at the White Bear Yacht Club. He expressed his opinion that it is too early at this point for the Council to vote on anything regarding the Lake Links trail. He stated that he is concerned about the future expense involved in maintaining the trail being passed on to Dellwood property taxpayers.

Agenda. On motion by Boosalis, second by Peltier, the Agenda for this meeting was unanimously approved with no changes.

Minutes of Prior Council Meeting. Upon motion by Ramsay, second by Peltier, the minutes of the August 2025 Council meeting were unanimously approved as submitted.

Item No. 1: Level 3 Sex Offender Public Meeting. Clerk Holstad stated that on September 2nd he received notice from the Sheriff that a Level 3 sex offender is to be residing in the City, and that a public meeting is needed. Holstad arranged for the meeting to be held at the Mahtomedi Community Center on Sept. 29th at 7:30 p.m.

The City is under no obligation to provide notice of the meeting to its residents. All notices are to be given by law enforcement agencies. There is no effective way by which the City can oppose the placement of the offender in the City.

Item No. 2: Website Update. Nate Sparks stated that work is underway to update the software in order to facilitate website access and searches at limited cost.

Mr. Copeland inquired about how content gets placed on the website. He noted that it appears some material is erroneous or outdated. Mr. Sparks said that efforts are being made to correct that situation.

Holstad stated that care must be taken to prevent non-City officials from posting things on the City website without the consent of the City.

He also asked for comments on whether the entire packet for City meetings should be put on the website. All things put on the website should be vetted in some way.

He wonders if the monthly Sheriff's reports should be updated, and whether invoices for City claims to be paid by the City should be shown.

Sparks will have a further update at the October meeting.

Item No. 3: Mahtomedi Educational Foundation. Mr. Copeland explained that this item is an application for a temporary license to sell liquor products at a charitable event to be held at Pine Tree Apple Orchard on October 9, 2025. The applicant has now submitted all of the insurance information and the name of the licensed company which will provide the product. He stated that the application is in order for approval.

Upon motion by Ramsay, second by Boosalis, the application was unanimously approved.

Item No. 4. Hwy 244 Turnback and Trail Update. Ramsay reported that City Engineer Cara Geheren is in the process of putting together final figures regarding what the City may expect to receive from MnDOT. Culverts are an issue. The estimated range of what the City should be seeking from MnDOT is 10–12 million.

Peltier discussed the FAQ Sheet to be posted on the City website, explaining where the trail matter sits at this time. She sought input from other Council members and will include the 2023 Council resolution in that posting. The informational sheet will be posted immediately.

Item No. 5: Proposed Preliminary 2026 Budget. Holstad distributed copies of the proposed budget for year 2026. This is an increase from year 2025 of about 14% for expenses, which is partially offset by an increase in revenue. He stated that a 15% increase in revenue items is quite prevalent among neighboring cities.

This is not yet the final budget, which will be considered at the October Council meeting.

On motion by Ramsay, second by Boosalis, the proposed preliminary 2026 budget was unanimously approved.

Claims List. On motion by Peltier, second by Ramsay, the Claims and Receipts List for the month of August 2025 was unanimously approved as submitted.

Reports of Commissioners. Ramsay reported on tree issues and roads, and an ongoing study of traffic issues and speed on Apple Orchard Road.

A professional study and report on road and traffic issues will be provided by City Engineer Cara Geheren at an estimated cost of \$15,000.

Boosalis stated that it appears to be Xcel Energy's policy to repair damaged transmission lines rather than bear the expense of constant tree trimming.

Adjournment. There being no further business at hand, and on motion by Ramsay, second by Peltier, the meeting was adjourned by unanimous vote at 6:43 P.M.

Mike McGill, Mayor

Dated _____, 2025.

Attest.

Joel Holstad, City Clerk

Dated _____, 2025

Attachments:

- Agenda, Minutes
- Mahtomedi Application
- Proposed Budget
- Posting & Website re: Sex Offender Meeting
- Posting re: Trail Information
- Claims List
- Sheriff's ICR Report

2025 VOTER Fund Allocation

Municipality	# of Registered Voters as of May 1 2024	% of Registered Voters	Allocation
AFTON	2326	1.27%	\$ 442.04
BAYPORT	1778	0.97%	\$ 337.89
BAYTOWN TWP.	1624	0.88%	\$ 308.63
BIRCHWOOD VILLAGE CITY	699	0.38%	\$ 132.84
COTTAGE GROVE	25963	14.12%	\$ 4,934.05
DELLWOOD	885	0.48%	\$ 168.19
DENMARK TWP	1418	0.77%	\$ 269.48
FOREST LAKE	13507	7.35%	\$ 2,566.89
GRANT	3199	1.74%	\$ 607.94
GREY CLOUD ISLAND TWP.	190	0.10%	\$ 36.11
HASTINGS (W-2 P-1)	1	0.00%	\$ 0.19
HUGO	11439	6.22%	\$ 2,173.89
LAKE ELMO	9585	5.21%	\$ 1,821.55
LAKE ST. CROIX BEACH	782	0.43%	\$ 148.61
LAKELAND	1291	0.70%	\$ 245.34
LAKELAND SHORES	247	0.13%	\$ 46.94
LANDFALL	297	0.16%	\$ 56.44
MAHTOMEDI	5787	3.15%	\$ 1,099.77
MARINE ON ST. CROIX	581	0.32%	\$ 110.41
MAY TWP.	2178	1.18%	\$ 413.91
NEWPORT	2494	1.36%	\$ 473.96
OAK PARK HEIGHTS	3114	1.69%	\$ 591.79
OAKDALE	17699	9.63%	\$ 3,363.55
PINE SPRINGS	306	0.17%	\$ 58.15
ST. MARY'S POINT	285	0.16%	\$ 54.16
ST. PAUL PARK	3199	1.74%	\$ 607.94
SCANDIA	3129	1.70%	\$ 594.64
STILLWATER TWP	1540	0.84%	\$ 292.66
STILLWATER	13894	7.56%	\$ 2,640.44
WEST LAKELAND TWP.	3098	1.69%	\$ 588.75
WHITE BEAR LAKE (W-4 P-2)	241	0.13%	\$ 45.80
WILLERNIE	345	0.19%	\$ 65.56
WOODBURY	50729	27.59%	\$ 9,640.63
Totals	183850	100.00%	\$ 34,939.18
Washington County			\$ 104,817.55



Bridget M. Nason
Fifth Street Towers
150 South Fifth Street, Suite 700
Minneapolis, MN 55402
(612) 337-9245 telephone
(612) 337-9310 fax
email: bnason@kennedy-graven.com

MEMORANDUM

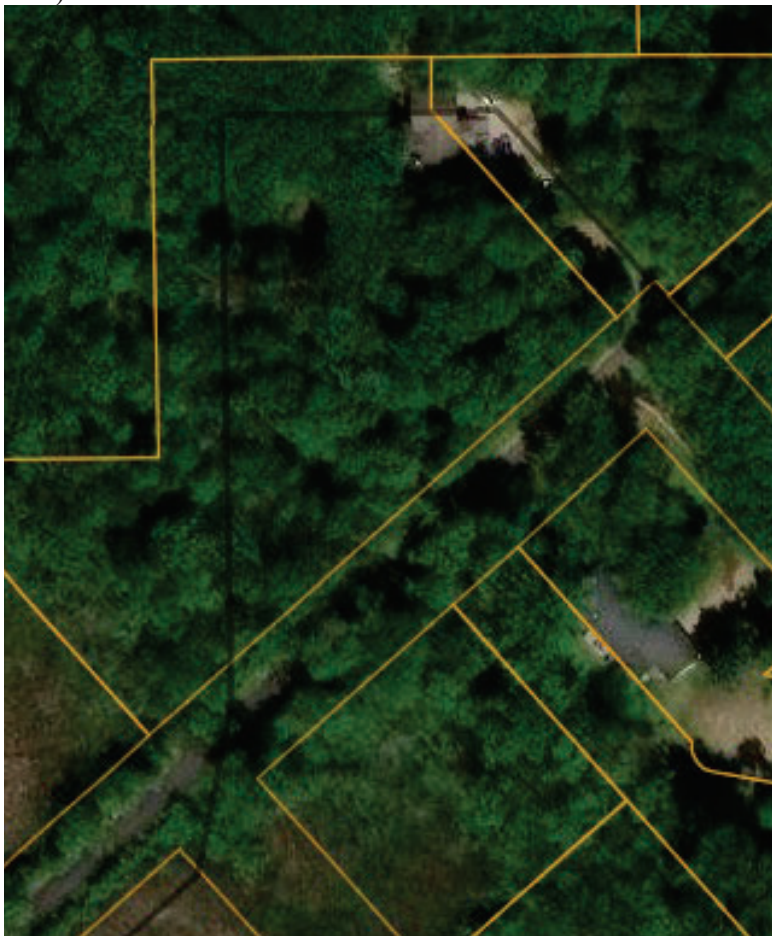
TO: Mayor and Members of the City Council

FROM: Bridget M. Nason, City Attorney

DATE: October 2, 2025

RE: Concurrent Detachment and Annexation-245 Dwinnell

Section 1. Background. The City of Mahtomedi shares a border with several municipalities, including the City of Dellwood. The property located at 245 Dwinnell is located partially in the City of Mahtomedi and partially in the City of Dellwood (the black line is the corporate boundary between the two cities):



The property owners would like to have the property located entirely within the City of Dellwood, and the City of Dellwood is agreeable to having the portion of the property currently located in Mahtomedi annexed into Dellwood.

Section 2. Proposed Detachment and Annexation.

Minnesota Statutes, Section 414.061 provides a process for cities to alter their boundaries through concurrent detachment and annexation. If two cities are in agreement about a potential border adjustment, both city councils are required to pass a resolution requesting the proposed border adjustment. The resolutions, along with proposed revised municipal maps, are then submitted to the Office of Administrative Hearings, where the resolutions are reviewed by the Chief Administrative Law Judge. If the resolutions are in order, the Chief Administrative Law Judge may issue an order ordering the detachment and annexation.

Section 3. Requested Council Action. The Council is asked to consider adoption of the attached Joint Resolution Requesting Concurrent Detachment from Mahtomedi and Annexation Into Dellwood of Certain Lands Pursuant to Minnesota Statutes Section 414.061. A copy of the Resolution has also been sent to the owners of the Annexation Property. If approved by the Council, a copy of the executed resolution will be sent to the Dellwood and it is anticipated the Dellwood Council will consider approval of the Resolution at a council meeting later this month.

A Joint Resolution Requesting Concurrent Detachment from the City of Mahtomedi and Annexation to the City of Dellwood of Certain Land Pursuant to Minnesota Statutes, Section 414.061

**CITY OF DELLWOOD
RESOLUTION NUMBER _____**

**CITY OF MAHTOMEDI
RESOLUTION NUMBER _____**

Whereas, Derek Hansen and Jolene Resemius, are the owners of the property located at 245 Dwinnell Avenue, herein [“Owners”], and

Whereas, said property lies partially in the City of Mahtomedi City of Dellwood, in Washington County, Minnesota, and

Whereas, the Owners have asked the City of Mahtomedi, and the City of Dellwood, to take action to place their entire property into the city boundaries of Dellwood, and

Whereas, the City Council of Mahtomedi, and the City Council of Dellwood have each concurrently determined that detachment of said property from the City of Mahtomedi and annexation of said property to the City of Dellwood would be in the best interests of the property owners and the respective cities that such detachment and annexation take place without delay, and

Whereas, said property is currently served by an individual on-site subsurface sewage treatment system and the City of Dellwood has at all times conducted annual inspections of the system and has monitored the system regarding its required or recommended maintenance and upkeep, and

Whereas, the City of Mahtomedi and the City of Dellwood, and the Owners have no objection to the entire property at 245 Dwinnell Avenue being located within the corporate limits of the City of Dellwood, and have no objections to a modification of these respective municipal boundaries to allow the annexed property to be located entirely in the City of Dellwood, and

Whereas, to modify such boundaries, the City of Mahtomedi desires to detach, and the City of Dellwood desires to annex, said property pursuant to Minnesota Statutes 414.061. The legal description of the land to be detached and annexed is attached to this joint resolution as Exhibit A.

Now Therefore, be it resolved that the Cities of Mahtomedi and Dellwood jointly request that the Office of Administrative Hearings, Municipal Boundary Adjustment Unit concurrently detach the land described on Exhibit A from the City of Mahtomedi and annex the same to the City of Dellwood at the earliest practical date.

The City Clerk/Administrator for the City of Dellwood is authorized to submit this Joint Resolution together with any appropriate application materials to the Minnesota Office of Administrative Hearings, Municipal Boundary Adjustment Unit for the purposes set forth above.

Adopted by the City of Mahtomedi on the ____ day of _____, 2025

By: _____ Date _____, 2025
Mayor, Richard Brainerd

Attest:

Jerene Rogers, City Clerk

Adopted by the City of Dellwood on the ____ day of _____, 2025

By: _____ Date _____, 2025
Mayor, Mike McGill

Attest:

City Clerk/Administrator

STATEMENT OF LANDOWNERS

We, Derek Hansen and Jolene Resemius, owners of the property described on Exhibit A, request that said property be detached from Mahtomedi and be annexed into the City of Dellwood as soon as practical.

Derek Hansen

Dated: _____, 2025

Jolene Resemius

Dated: _____, 2025

EXHIBIT A
LEGAL DESCRIPTION OF PROPERTY TO BE DETACHED FROM MAHTOMEDI
AND ANNEXED INTO DELLWOOD

Lots 1 through 5, Block 126 Wildwood, together with one-half of vacated Maryland Avenue which accrued to said Block 126 upon the vacation thereof, and together with the vacated alley adjoining the West line of said Block 126. Also, Lots 13 and 14, Block 124 Wildwood, together with vacated Maryland Avenue and vacated Marshall Street which accrued to said Lots 13 and 14 upon the vacation thereof, all in the City of Mahtomedi, County of Washington and State of Minnesota.

A Joint Resolution Requesting Concurrent Detachment from the City of Mahtomedi and Annexation to the City of Dellwood of Certain Land Pursuant to Minnesota Statutes, Section 414.061

**CITY OF DELLWOOD
RESOLUTION NUMBER _____**

**CITY OF MAHTOMEDI
RESOLUTION NUMBER 2025-51**

Whereas, Derek Hansen and Jolene Resemius, are the owners of the property located at 245 Dwinnell Avenue, herein [“Owners”], and

Whereas, said property lies partially in the City of Mahtomedi City of Dellwood, in Washington County, Minnesota, and

Whereas, the Owners have asked the City of Mahtomedi, and the City of Dellwood, to take action to place their entire property into the city boundaries of Dellwood, and

Whereas, the City Council of Mahtomedi, and the City Council of Dellwood have each concurrently determined that detachment of said property from the City of Mahtomedi and annexation of said property to the City of Dellwood would be in the best interests of the property owners and the respective cities that such detachment and annexation take place without delay, and

Whereas, said property is currently served by an individual on-site subsurface sewage treatment system and the City of Dellwood has at all times conducted annual inspections of the system and has monitored the system regarding its required or recommended maintenance and upkeep, and

Whereas, the City of Mahtomedi and the City of Dellwood, and the Owners have no objection to the entire property at 245 Dwinnell Avenue being located within the corporate limits of the City of Dellwood, and have no objections to a modification of these respective municipal boundaries to allow the annexed property to be located entirely in the City of Dellwood, and

Whereas, to modify such boundaries, the City of Mahtomedi desires to detach, and the City of Dellwood desires to annex, said property pursuant to Minnesota Statutes 414.061. The legal description of the land to be detached and annexed is attached to this joint resolution as Exhibit A.

Now Therefore, be it resolved that the Cities of Mahtomedi and Dellwood jointly request that the Office of Administrative Hearings, Municipal Boundary Adjustment Unit concurrently detach the land described on Exhibit A from the City of Mahtomedi and annex the same to the City of Dellwood at the earliest practical date.

The City Clerk/Administrator for the City of Dellwood is authorized to submit this Joint Resolution together with any appropriate application materials to the Minnesota Office of Administrative Hearings, Municipal Boundary Adjustment Unit for the purposes set forth above.

Adopted by the City of Mahtomedi on the 7 day of October, 2025

By: Richard Brainerd Date _____, 2025
Mayor, Richard Brainerd

Attest:

Jerene Rogers

Jerene Rogers, City Clerk

Adopted by the City of Dellwood on the ____ day of _____, 2025

By: _____ Date _____, 2025
Mayor, Mike McGill

Attest:

City Clerk/Administrator

STATEMENT OF LANDOWNERS

We, Derek Hansen and Jolene Resemius, owners of the property described on Exhibit A, request that said property be detached from Mahtomedi and be annexed into the City of Dellwood as soon as practical.


Derek Hansen

Dated: 10-7-25, 2025


Jolene Resemius

Dated: 10-7-25, 2025

EXHIBIT A
LEGAL DESCRIPTION OF PROPERTY TO BE DETACHED FROM MAHTOMEDI
AND ANNEXED INTO DELLWOOD

Lots 1 through 5, Block 126 Wildwood, together with one-half of vacated Maryland Avenue which accrued to said Block 126 upon the vacation thereof, and together with the vacated alley adjoining the West line of said Block 126. Also, Lots 13 and 14, Block 124 Wildwood, together with vacated Maryland Avenue and vacated Marshall Street which accrued to said Lots 13 and 14 upon the vacation thereof, all in the City of Mahtomedi, County of Washington and State of Minnesota.

A Joint Resolution Requesting Concurrent Detachment from the City of Mahtomedi and Annexation to the City of Dellwood of Certain Land Pursuant to Minnesota Statutes, Section 414.061

**CITY OF DELLWOOD
RESOLUTION NUMBER _____**

**CITY OF MAHTOMEDI
RESOLUTION NUMBER _____**

Whereas, Derek Hansen and Jolene Resemius, are the owners of the property located at 245 Dwinnell Avenue, herein [“Owners”], and

Whereas, said property lies partially in the City of Mahtomedi City of Dellwood, in Washington County, Minnesota, and

Whereas, the Owners have asked the City of Mahtomedi, and the City of Dellwood, to take action to place their entire property into the city boundaries of Dellwood, and

Whereas, the City Council of Mahtomedi, and the City Council of Dellwood have each concurrently determined that detachment of said property from the City of Mahtomedi and annexation of said property to the City of Dellwood would be in the best interests of the property owners and the respective cities that such detachment and annexation take place without delay, and

Whereas, said property is currently served by an individual on-site subsurface sewage treatment system and the City of Dellwood has at all times conducted annual inspections of the system and has monitored the system regarding its required or recommended maintenance and upkeep, and

Whereas, the City of Mahtomedi and the City of Dellwood, and the Owners have no objection to the entire property at 245 Dwinnell Avenue being located within the corporate limits of the City of Dellwood, and have no objections to a modification of these respective municipal boundaries to allow the annexed property to be located entirely in the City of Dellwood, and

Whereas, to modify such boundaries, the City of Mahtomedi desires to detach, and the City of Dellwood desires to annex, said property pursuant to Minnesota Statutes 414.061. The legal description of the land to be detached and annexed is attached to this joint resolution as Exhibit A.

Now Therefore, be it resolved that the Cities of Mahtomedi and Dellwood jointly request that the Office of Administrative Hearings, Municipal Boundary Adjustment Unit concurrently detach the land described on Exhibit A from the City of Mahtomedi and annex the same to the City of Dellwood at the earliest practical date.

The City Clerk/Administrator for the City of Dellwood is authorized to submit this Joint Resolution together with any appropriate application materials to the Minnesota Office of Administrative Hearings, Municipal Boundary Adjustment Unit for the purposes set forth above.

Adopted by the City of Mahtomedi on the ____ day of _____, 2025

By: _____ Date _____, 2025
Mayor, Richard Brainerd

Attest:

Jerene Rogers, City Clerk

Adopted by the City of Dellwood on the ____ day of _____, 2025

By: _____ Date _____, 2025
Mayor, Mike McGill

Attest:

City Clerk/Administrator

STATEMENT OF LANDOWNERS

We, Derek Hansen and Jolene Resemius, owners of the property described on Exhibit A, request that said property be detached from Mahtomedi and be annexed into the City of Dellwood as soon as practical.

Derek Hansen

Dated: _____, 2025

Jolene Resemius

Dated: _____, 2025

EXHIBIT A
LEGAL DESCRIPTION OF PROPERTY TO BE DETACHED FROM MAHTOMEDI
AND ANNEXED INTO DELLWOOD

Lots 1 through 5, Block 126 Wildwood, together with one-half of vacated Maryland Avenue which accrued to said Block 126 upon the vacation thereof, and together with the vacated alley adjoining the West line of said Block 126. Also, Lots 13 and 14, Block 124 Wildwood, together with vacated Maryland Avenue and vacated Marshall Street which accrued to said Lots 13 and 14 upon the vacation thereof, all in the City of Mahtomedi, County of Washington and State of Minnesota.

**Minutes of the
Dellwood Planning Commission Meeting
September 16th, 2025**

The Dellwood Planning Commission Meeting was held on September 16th, 2025, at the city offices located at 111 Wildwood Road, Willernie, MN. The meeting also was held for the purpose of holding a public hearing to consider a proposed amendment to the Shoreland Management Ordinance.

Chairperson Lin Lindbeck called the meeting to order at 6:34 PM.

Attendance

- **Commission Members Present (in person):**
 - o Keith White
 - o Rylan Juran
- **Commission Members Absent:**
 - o Driscoll
 - o Vadnais
- **Staff Present:**
 - o City Administrator Joel Holstad
 - o City Attorney Richard Copeland
 - o City Planner Nate Sparks

Agenda. White moved to approve the Agenda for this meeting, with Item Number 9 added: "Cannabis." Green seconded and the Agenda was approved with the addition of Item No. 9, Cannabis.

Minutes of Prior Council Meeting. The proposed draft of the minutes of the June 17, 2025 Planning Commission meeting were reviewed. Juran stated that his comments at that session were missing, wherein he stated that in his opinion, fences provide greater security for a swimming pool than automatic pool covers. A fence is always there at all times, whereas a pool cover may not be closed at all times when no person is present.

White moved to approve the June 17th minutes with those comments added, and Juran seconded. Upon vote, the minutes were approved, with the additional comments.

Public Comment:

There were no persons present for Public Comment.

Public Hearing. At 6:40 pm Lindbeck opened the Public Hearing to consider adoption of an amended Shoreland Management Ordinance. There were no persons present for objections or comments.

City Planner Nate Sparks explained that the amended Ordinance is intended to update the current Shoreland regulations, as well as to separate the Shoreland section from the general zoning regulations, which are to be covered by a separate amended zoning ordinance.

Mr. Sparks explained that the Shoreland and zoning regulations had been combined into a Comprehensive Ordinance years ago because the statewide standards for management of shoreland areas extends 1000 feet from lakes and certain water basins. That measurement includes practically all of the City of Dellwood.

Minnesota DNR prefers that the City have a separate Shoreland Management Ordinance and a separate general zoning ordinance. The proposed Shoreland Ordinance adopts the most recent version of the statewide model ordinance, with some sections deleted which have no application to Dellwood.

Mr. Sparks presented a map showing the shoreland area to be governed by the new ordinance. Regulations requiring a Conditional Use Permit for additional detached garages and pool houses are removed. Those requests will be addressed by way of the building permit. If the building meets the setbacks and other requirements of the ordinance, no CUP is needed. He noted that the definition of water basins needs to be clarified. The general zoning ordinance will delete all references to shoreland uses. Sparks noted that boathouses, per se, are no longer allowed as water-oriented structures.

Chairman Lindbeck closed the Public Hearing at 7:02 P.M.

Lindbeck moved to approve the Amended Ordinance as presented, for recommendation to the City Council. White seconded, and the Commissioners voted unanimously to approve the motion.

Cannabis. Lindbeck asked about the status of cannabis licenses in the City. Mr. Copeland stated that the City has enacted an ordinance which allows for a cultivation license only. No retail sales of cannabis products is allowed.

Holstad and Sparks discussed special cannabis events and indoor cultivation. Nate noted that indoor growing is defined by law as being a commercial endeavor and not allowed as such in Dellwood.

Adjournment. There being no further business at hand, and on motion by Juran, second by White, the meeting was adjourned by unanimous vote at 7:13 P.M.

COUNCIL OF THE CITY OF DELLWOOD, WASHINGTON COUNTY, MINNESOTA
RESOLUTION NO. 2025_____

**A RESOLUTION CONFIRMING THE RENAMING OF STATE HIGHWAY 96 TO
COUNTY STATE AID HIGHWAY [CSAH] 96 IN WASHINGTON COUNTY,
MINNESOTA.**

Whereas State Trunk Highway No. 96 in Washington County has been turned over to Washington County and the County has renamed said Highway to be officially known as County State Aid Highway (CSAH) 96, and

Whereas, the segment of said Highway lying within the boundaries of the City of Dellwood, has been known and designated as 'Dellwood Road North', and

Whereas, the City Council of Dellwood has on June 13, 2023, adopted a resolution renaming the former State Trunk Highway 96 as being "County State Aid Highway 96", and confirming that the segment of roadway which lies within the City of Dellwood may continue to be known and designated as "Dellwood Road North" for U.S. Mail, for address purposes, and others,

Now, Therefore, Be It Resolved that the City Council of Dellwood hereby approves that the name of former State Highway 96 be officially renamed as "County State Aid Highway (CSAH) 96" in Washington County, Minnesota.

The Council further requests that the segment of the highway lying within the City limits of Dellwood continue to be recognized as being "Dellwood Road North"

Passed and adopted on the 14th day of October, 2025.

Mike McGill, Mayor

Attest:

Joel Holstad

City Clerk/Administrator

Date Range : 9/24/2025 To 10/15/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
10/14/2025	Bolton & Menk Inc	Invoice 037141, 0365228, 03644310370037, 0373044	6146	\$9,983.00			
10/14/2025	CenturyLink	phone service-EFT	6147	\$64.53	100-43101-303-100-43115-303-	Special Engineer & Prof. Serv. 244 Turnback	\$450.00 \$9,533.00
10/14/2025	Companion Animal Control LLC	monthly	6148	\$60.00	100-41940-321-	General Government Buildings and Plant	\$64.53
10/14/2025	Richard Copeland	quarterly	6149	\$9,560.75	100-42701-302-	Animal Control Expenditures	\$60.00
10/14/2025	Groix Valley Inspections, Inc.	Building inspections	6150	\$2,582.76	100-41610-304-	City/Town Attorney	\$9,560.75
10/14/2025	MN Department of Labor and Industry	3rd quarter 25 building permit surcharge-confirmation 1630352025	6151	\$2,169.09	100-42401-302-	Building Inspections Administration	\$2,582.76
10/14/2025	Gene's Disposal	monthly recycling 2025	6152	\$2,385.45	100-42411-302-	Building Permit Surcharge	\$2,169.09
10/14/2025	Gregory Boosaliis	parking reimbursement	6153	\$7.00	100-42803-302-	Recycling	\$2,385.45
10/14/2025	KEJ Enterprises	monthly road maintenance	6154	\$4,250.00	100-41311-331-	Council	\$7.00
10/14/2025	MetaFinity	updates, various, support, invoice 868, 876	6155	\$1,196.25	100-43125-302-	Ice and Snow Removal	\$4,250.00
					100-41935-325-100-41935-325-	City Website City Website	\$618.75 \$577.50

Date Range : 9/24/2025 To 10/15/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
10/14/2025	Press Publications	841390	6156	\$48.20	100-41401-351-	Clerk	\$48.20
10/14/2025	Quill Corporation	invoice 45783385, 45798161, other	6157	\$175.64	100-41401-201- 100-41401-201- 100-41401-201-	Clerk Clerk Clerk	\$87.98 \$12.68 \$74.98
10/14/2025	WSB & Associates, Inc.	R 026642 000, r 023045 00	6158	\$7,081.75	100-43101-310-	Special Engineer & Prof. Serv.	\$7,081.75
10/14/2025	Xcel Energy	Monthly Street lighting-EFT	6159	\$714.47	100-43160-381-	Street Lighting	\$714.47
Total For Selected Claims				\$40,278.89			\$40,278.89

Date Range : 9/24/2025 To 10/15/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Brady Ramsay	City Council/Town Board				Date	
	Gregory Boosalis	City Council/Town Board				Date	
	Karen Quaday	City Council/Town Board				Date	
	Melissa Peltier	City Council/Town Board				Date	
	Michael McGill	City Council/Town Board, Mayor				Date	

BUILDING PERMITS ISSUED IN THE MONTH OF September 2025

NUMBER	NAME	ADDRESS	BUILDING PERMIT FEE	VALUATION
B-2025-50	McClanahan	90 Many Levels	6,419.43	600,000.00 (remodel)
B-2025-51	Wang	38 Peninsula Road	360.25	22,000.00(roof)
B-2025-52	Claude	4 Lacosta Dr	908.60	81,718.35(windows)
B-2025-53	Myhre*	78 Dellwood Ave	100.00	1,500.00(demo)
B-2025-54	WBYC	56 Dellwood Ave	280.46	9,000.00(remodel)
B-2025-55	Smith*	354 Quail	345.75	21,000.00(remodel)
B-2025-56	Chamberlin	11 Apple Orchard Court	351.25	20,000.00(fence)
B-2025-57	White	11 Tamarisk	658.88	25,000.00.00(remodel)
B-2025-58	Mickelsn*	8 Augusta lane	94.89	2,329.00(remodel)
B-2025-59	Stenson	40 County 96	316.32	18,541.00(remodel)

REMODEL PERMITS – 8
NEW HOME PERMITS – 0
Re Roof Permit - 1
DEMOLITION PERMIT –0
POOL PERMIT - 0
OTHER PERMIT -1

Total permit - 10

City of Dellwood

Receipts Register

9/28/2025

Fund Name: All Funds

Date Range: 09/03/2025 To 09/30/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u> <u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
09/19/2025	Sewer Service Companies, Inc	4721	Maint reports	(09/19/2025) -	N Septic Maintenance/pumping	100-32271-	\$ 50.00
							\$ 50.00
09/19/2025	Pinky's Sewer Service	4722	Maint report	(09/19/2025) -	N Septic Maintenance/pumping	100-32271-	\$ 25.00
							\$ 25.00
09/19/2025	Bombardo Concrete LLC	4723	B 2025 47	(09/19/2025) -	N Building Permits (Excludes surcharge) Building Permit Surcharge	100-32210- 100-32211-	\$ 181.25 \$ 4.90
							\$ 186.15
09/19/2025	Pratt Construction, Inc	4724	B 2025 49	(09/19/2025) -	N Building Permits (Excludes surcharge) Building Permit Surcharge Plan Checking Fees	100-32210- 100-32211- 100-34104-	\$ 1,441.75 \$ 90.00 \$ 937.13
							\$ 2,468.88
09/19/2025	Interior Care & Construction Corp	4725	B 2025 48	(09/19/2025) -	N Building Permits (Excludes surcharge) Building Permit Surcharge Plan Checking Fees	100-32210- 100-32211- 100-34104-	\$ 543.15 \$ 20.00 \$ 353.11
							\$ 916.26
09/19/2025	Precision Contracting	4726	B 2025 23	(09/19/2025) -	N Building Permits (Excludes surcharge) Building Permit Surcharge Plan Checking Fees Misc. Other	100-32210- 100-32211- 100-34104- 100-34111-	\$ 720.48 \$ 30.50 \$ 468.48 \$ 100.00
							\$ 1,319.46
09/19/2025	Bald Eagle Builders Inc	4727	B 2025 50	(09/19/2025) -	N Building Permits (Excludes surcharge) Building Permit Surcharge Plan Checking Fees	100-32210- 100-32211- 100-34104-	\$ 3,708.75 \$ 300.00 \$ 2,410.68
							\$ 6,419.43

Fund Name: All Funds

Date Range: 09/03/2025 To 09/30/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void Account Name</u>	<u>F-A-P</u>	<u>Total</u>
09/19/2025	Hanson Builders Inc	4728	B 2025 40	(09/19/2025) -	N Building Permits (Excludes surcharge)	100-32210-	\$ 7,798.75
					Building Permit Surcharge	100-32211-	\$ 716.00
					Plan Checking Fees	100-34104-	\$ 5,069.18
							<u>\$ 13,583.93</u>
09/19/2025	Sewer Service Companies, Inc	4729	Maint reports	(09/19/2025) -	N Septic Maintenance/pumping	100-32271-	\$ 50.00
							<u>\$ 50.00</u>
09/19/2025	Summit Construction Group Inc	4730	B 2025 51	(09/19/2025) -	N Building Permits (Excludes surcharge)	100-32210-	\$ 349.25
					Building Permit Surcharge	100-32211-	\$ 11.00
							<u>\$ 360.25</u>
09/19/2025	Hugo Plumbing & Pump Service	4731	P 2025 9	(09/19/2025) -	N Building Permit Surcharge	100-32211-	\$ 1.00
09/19/2025	Pinky's Sewer Service	4732	Maint report	(09/19/2025) -	N Septic Maintenance/pumping	100-32271-	\$ 100.00
							<u>\$ 101.00</u>
09/19/2025	Great Lakes Window & Siding Co	4733	B 2025 52	(09/19/2025) -	N Building Permits (Excludes surcharge)	100-32210-	\$ 867.75
					Building Permit Surcharge	100-32211-	\$ 40.85
							<u>\$ 908.60</u>
09/22/2025	Creative Air LLC	4734	m 2025 22	(09/22/2025) -	N Building Permit Surcharge	100-32211-	\$ 1.00
					Gas Installation Permits	100-32220-	\$ 100.00
							<u>\$ 101.00</u>
09/23/2025	Marianne F Hansen	4735	Dog license Bobo IV	(09/23/2025) -	N Animal Licenses	100-32240-	\$ 14.00
							<u>\$ 14.00</u>
09/24/2025	White Bear Yacht Club	4739	B 2025 14	(09/24/2025) -	N Building Permits (Excludes surcharge)	100-32210-	\$ 167.25
					Building Permit Surcharge	100-32211-	\$ 4.50
					Plan Checking Fees	100-34104-	\$ 108.71

Fund Name: All Funds

Date Range: 09/03/2025 To 09/30/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void Account Name</u>	<u>F-A-P</u>	<u>Total</u>
09/28/2025	Brianna Chamberlin	4740	B 2025 56	(09/28/2025) -	N Building Permits (Excludes surcharge)	100-32210-	\$ 321.25
					Building Permit Surcharge	100-32211-	\$ 10.00
					Misc. Other	100-34111-	\$ 20.00
Total for Selected Receipts							\$ 351.25
							\$ 27,235.67



DELLWOOD

MONTHLY NEWSLETTER | OCTOBER 2025



IMPROVING 911 SERVICE

When you call 911, every second counts. But so does giving telecommunicators the best possible information to send the right kind of help when you need it most. In 2024, more than 97 percent of 911 calls coming into Washington County Sheriff's Emergency Communications Response Center were answered within 10 seconds. And now ECRC telecommunicators have a new tool that will allow them to assist first responders reach people faster and with better information of how to help once they arrive on-scene. The ECRC recently launched TotalResponse CACH (Computer-Aided Call Handling), a system that provides structured, real-time guidance during emergency calls. After several years of planning and testing, this powerful new system will first be used for all medical-based emergency calls, with plans to gradually expand its use to all types of incidents over time. "This upgrade is another way the ECRC is investing in cutting-edge technology and top-tier training to keep our community safe," said Darlene Pankonie, ECRC Division Manager.

TRICK-OR-TREAT SAFETY

To help keep our young ghosts and goblins safe and happy this Halloween, consider these tips:

- Carry glow sticks or flashlights, use reflective tape or stickers on costumes and bags, and wear light colors to help kids see and be seen by drivers.
- A responsible adult should join kids under age 12 for trick-or-treating.
- Drivers: Slow down and be alert! Excited kids may dart into the street. Turn on headlights early to spot kids from further away.
- Remind kids to cross the street at corners or crosswalks.
- Trick or treat only in well-lit, familiar areas and stick with friends.
- Don't eat any treats until coming home to help avoid allergic reactions or spot unsafe items.

Check out more [Halloween safety tips](#) to help your trick-or-treaters have the most fun, safely.

NUMBER OF
INCIDENTS

21

TRAFFIC
STOPS

4

CITATIONS

2



WC25049103

ACCIDENT

DELLWOOD ROAD N & APPLE ORCHARD ROAD

At 12:30pm on Sept. 11, deputies arrived at the scene of a crash in which a driver had run off the road and hit a power pole. The driver reported looking for something and then suddenly being in the ditch, with airbags deployed. The passenger was worried the driver had experienced a medical issue that may have caused him to lose consciousness. Both were transported to the hospital for evaluation. Xcel Energy arrived to evaluate damage to the power pole and estimated it would take well into the evening to repair it. Because the power lines were low, vehicles couldn't pass safely underneath, so deputies needed to close the road until the repairs were made.

MESSAGE FROM THE SHERIFF

The continued safety of our communities relies on the encouragement and support that we provide now for the next generation of peace officers and law enforcement personnel. To that end, the Washington County Sheriff's Office will once again proudly participate in the Law Enforcement Scholarship program. Sponsored by the Minnesota Sheriff's Association, the scholarship fund has the privilege of awarding up to 18 scholarships of \$2,000 in 2025.

To be eligible for these scholarships, applicants must meet one of the following requirements: Be enrolled in a mandated POST Skills Program, be in their second year of a two-year law enforcement program or be in their third year of a four-year collegiate criminal justice program.

If you're interested or know someone who might be, applications can be turned into the Washington County Sheriff's Office records department through Friday, Nov. 28. The scholarships will be awarded by Dec. 30. For more information and to start an application, please go online to mnsheriffs.org.

We wish these recipients a bright future as committed public servants.



In service,

Dan Starry

Sheriff Dan Starry

INCIDENT SUMMARY REPORT PUBLIC

WASHINGTON COUNTY SHERIFFS OFFICE

From: 9/1/2025 12:00:00 AM To: 9/30/2025 11:59:59 PM

Total for City DELLWOOD: 21

Incident Date	Case#	Address	Event Description
9/4/2025 10:38:03 AM	WC25047832	XX Glen Edge Rd, DELLWOOD	CITIZEN/PUBLIC ASSIST Predatory offender questions. Reporting party advised of Sheriff office functions regarding predatory offenders living in the area. Cleared phone call.
9/7/2025 6:34:15 AM	WC25048337	XX Dellwood Ave, DELLWOOD	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC Responded to alarm. Checked security of premise and made contact with employee on site. Cleared.
9/7/2025 11:38:00 AM	WC25048353	DELLWOOD RD N / QUAIL RD, DELLWOOD	TRAFFIC STOP Traffic stop. Speed. Written warning. **See comments**
9/11/2025 12:30:53 PM	WC25049103	Dellwood Rd N / Apple Orchard Rd, DELLWOOD	ACCIDENT Driver ran off road and hit power pole. Minimal injuries from airbags deployed and transported to hospital for evaluation. Xcel Energy notified to fix power pole.
9/11/2025 3:09:23 PM	WC25049129	Hwy 96 At Apple Orchard Rd, DELLWOOD	DRIVING COMPLAINT Report of bicyclists riding through closed road while power line work and vehicle tow was occurring. Arrived on scene and no further assistance needed.
9/12/2025 12:18:50 PM	WC25049269	XXX Dellwood Ave, DELLWOOD	CITIZEN/PUBLIC ASSIST Questions on Level 3 offender moving into the area.
9/12/2025 1:00:26 PM	WC25049278	Unknown, DELLWOOD	FOLLOW UP Concerns of POR moving in. Clear.
9/13/2025 5:42:28 AM	WC25049403	Dellwood Rd N / Apple Orchard Rd, DELLWOOD	ACCIDENT MVA - unknown injury. Veh unoccupied. Made contact with RO of vehicle. See report.
9/15/2025 7:08:39 PM	WC25049802	XX Dellwood Ave, DELLWOOD	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC Glass break alarm at residence. Proper code received.
9/19/2025 6:26:25 PM	WC25050550	XX Dellwood Ave, DELLWOOD	ACCIDENT I responded to the report of a motor vehicle collision at the White Bear Yacht Club. I arrived on scene and gathered information of the parties involved. They had exchanged information and requested a tow prior to my arrival.
9/19/2025 9:31:51 PM	WC25050583	XX Pine Valley Dr, DELLWOOD	SUSPICIOUS PERSON/ACTIVITY I received a call regarding people with flashlights in the caller's yard. The caller called back and advised that they knew the people and did not need assistance anymore.
9/21/2025 10:14:15 AM	WC25050788	DELLWOOD AVE / ECHO ST, DELLWOOD	DIRECTED PATROL



Directed patrol. 0 violations observed. Clear.

9/22/2025 6:15:00 PM	WC25050996	XX Peninsula Rd, DELLWOOD	THEFT OF WATERCRAFT
Deputies took a report of a stolen watercraft from a White Bear Lake private residence. The watercraft was entered as Stolen in NCIC. Nothing Follows.			
9/24/2025 7:52:21 AM	WC25051301	Dellwood Rd N / Quail Rd, DELLWOOD	PUBLIC WORKS CONCERN
Deceased deer. Deer located and pulled off the road. PW advised. Clear.			
9/26/2025 2:06:19 PM	WC25051743	XX Dellwood Ave, DELLWOOD	911 ABANDONED/HANGUP/OPEN LINE
911 hang up. Made contact and all was ok.			
9/27/2025 2:20:00 PM	WC25051905	XXX APPLE ORCHARD RD, DELLWOOD	PROPERTY DAMAGE
Property damage accident involving two vehicles in the parking lot of Pine Tree Apple Orchard. The Toyota was parked in the lot. The Lexus was pulling in to park in the spot next to the Toyota. While pulling in, the Lexus side swiped the passenger rear fender of the Camry causing damage. Crash information was exchanged. Photos were taken on my BWC. Both vehicles were able to be driven. The Lexus was at fault but not cited.			
9/29/2025 8:12:31 AM	WC25052224	XX Apple Orchard Rd, DELLWOOD	SUSPICIOUS PERSON/ACTIVITY
I was dispatched to a suspicious activity at a residence. Comp found her door unsecure, thought someone was inside the residence. I cleared the residence. No one was inside; door was not secured properly. Door is now secure. Ring camera verified no activity.			
9/29/2025 6:41:45 PM	WC25052326	XX Meadow Ln, DELLWOOD	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
False residential alarm. Made contact with homeowner.			
9/30/2025 9:16:04 AM	WC25052413	XXX Apple Orchard Rd, DELLWOOD	MEDICAL
I was dispatched to the above address for a medical involving a minor. I arrived on scene and assessed the patient. The call was handled by medics.			
9/30/2025 2:26:40 PM	WC25052482	XX Dellwood Ave, DELLWOOD	911 ABANDONED/HANGUP/OPEN LINE
I was dispatched to the above address for a 911 hang up/open line. I arrived on scene and spoke with the homeowner and contractors working in the backyard. No one was aware of the call and there was no emergency.			
9/30/2025 5:56:41 PM	WC25052519	XX Peninsula Rd, DELLWOOD	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
Residential burglary alarm. Proper codes received prior to my arrival. No contact made.			

TOTAL INCIDENTS FOR ALL AGENCIES: 21

WASHINGTON COUNTY SHERIFFS OFFICE

15015 62nd St N Stillwater, MN 55082

Tel: 651-430-7600

Advanced Parameters

Citation CreatedOn within previous month
and CitationOfficer involvementType_Des... does not contain Approv
and CitationEvent address_city_Description starts with Dellwood
and Citation CreatedOn within 1 September, 2025 and 30 September, 2025 23:59
and Citation AgencyId is in list 6f1669a5-0a35-c258-d76d-08d46d84660b

Results (2 unique records)

Number	Case Number	Officer	Street Address	Cross Street	City	Violation	Type	Created On	Officer Involvement
WW820020250592	WC25048353	Nelson, Zachary T WC13396	DELLWOOD RD N / QUAIL RD		DELLWOOD	169.14.2(a) Traffic - Speeding - Exceed Limit	WRITTEN WARNING	Sep 7, 2025, 11:48:30 AM	REPORT
820020254717	WC25049403	Roeser, Joseph A WC15660	Dellwood Rd N / Apple Orchard Rd		DELLWOOD	169.09.5 Traffic Collision - Failure to Notify Owner/Police of Damaged Property	MOVING VIOLATION	Sep 15, 2025, 1:16:17 PM	REPORT
820020254717	WC25049403	Roeser, Joseph A WC15660	Dellwood Rd N / Apple Orchard Rd		DELLWOOD	169.14.1 Traffic - Duty to Drive with Due Care - Speed Greater than Reasonable	MOVING VIOLATION	Sep 15, 2025, 1:16:17 PM	REPORT