

**MINUTES OF MEETING - DELLWOOD CITY COUNCIL  
JUNE 13, 2023**

The regular monthly meeting of the Council of the City of Dellwood was held at City Hall, 111 Wildwood Road, Willernie, MN on June 13, 2023.

**Present:** Mayor Mike McGill called the meeting to order at 5:32 p.m. This meeting was held in-person with non-council members allowed to attend by remote means.

Councilpersons attending in-person were Mike McGill, Scott St. Martin. Brady Ramsay, Greg Boosalis and Deb Christopherson.

City Staff members attending in person were City Clerk Joel Holstad, City Planner Nate Sparks, City Engineer Cara Geheren, City Treasurer Brian Beich, City Attorney Richard W. Copeland and Road Contractor Ken Johnson.

Others present in person were: Mark Wiesnewski, John Carr, Matt Scott.

Those attending by remote means were: Blanche Hawkins and Jane Schneiweis.

Mayor McGill called upon anyone wishing to make public comment. There were no persons present for public comment.

**Agenda:** Upon Motion by Boosalis, second by Ramsay, the Agenda for the meeting was approved unanimously.

Minutes of the May, 2023 City Council Meeting were reviewed. Upon Motion by Ramsay, second by McGill, the Minutes of the May, 2023 Council meeting were approved unanimously.

**ITEM 1: Authorization of Ehlers Documents for 2023 Street Improvements – Update from City Engineer and Authorization for Payment.**

Park Construction submitted an invoice for \$15,000. Clark is asking that payment be made from bond funds and adjusted later to general fund.

Cara Geheren discussed work to be done at the RR Crossing at Apple Orchard Road. The City's obligation at this time is estimated at \$42,000.

She had provided a proposed agreement between the City and the Soo Line Railroad documenting the work to be done on the crossing some of which was the City's responsibility and some that of the Railroad.

Attorney Copeland is to review the Agreement and report to the Clerk.

She discussed claims submitted for damage to a buried dog restraint fence in the course of culvert replacement, in the amount of \$286, and is recommending payment by the City.

Another claim involves damage to an irrigation system which is located in the Street right-of-way.

She is recommending that the City deny payment of this claim as it appears the system was placed within the right-of-way without a permit from the City.

Cara reported that the property owners at the to end of Echo Street do not want a cul-de-sac at the property frontage.

The Council decided to require a letter from the owners (Whitakers) granting permission to the City to access their driveway for turn around of emergency vehicles should the need arise.

She further noted that pavement in the Pine Tree Hills area is being ripped up and that curbs are being installed to control surface water drainage.

McGill noted that the City retains 5% of contract progress payments until final City approval of the work.

On motion by McGill, seconded by Boosalis, the Council unanimously approved payment to Park in the amount of \$152,166.64.

**Item 2: 7 Vines Vineyard – Strong beer license, cigar license and removal of old fence posts in pond area.**

Mr. Copeland explained that the Planning Commission held a public hearing simply to allow the neighboring residents and others to have a voice in the Winery's application for an on-sale license for strong beer. No one appeared in opposition to the request, which included the renewal of the Winery's license to sell cigars, which are allowed only in designated areas, of the Winery property.

Mr. Copeland noted that the license form to be submitted to the State Liquor Control Office needs to be amended to change the type of license from "Intoxicating Liquor" to "Strong Beer Only".

On motion by St. Martin, second by Ramsay, the Council voted unanimously to approve the issuance of an On-Sale License for sale of strong beer in addition to the existing Farm Winery License to sell wine products.

On motion by McGill, second by Christopherson, the Council unanimously approved the renewal of the Winery's license to sell cigars.

**Item 3: License Plate Readers**

Boosalis explained that the funding of this project could come from the recent Public Safety Grant from the State, and also from ARPA funds, and that the data collected by the City would be forwarded to the Washington County Sheriff only in regard to felony offense.

There are two providers who are interested in the project which would include 4 to 6 cameras at the entrance to the City, such as Highway 96, Highway 244, Meadow Ridge, Quail Street.

RECOR and FLOCK can provide the equipment. Boosalis believes that each provider appear before the City Council and make a brief presentation. He could make arrangements for that.

Boosalis believes that the RECOR cameras provide better quality in low light conditions. RECOR appears to offer its cameras, installed, on a five-year basis, for \$15,000 per year, which does not include signage. St. Martin noted that the expense will not be taken from Property Tax money.

This matter was tabled to the July Council meeting for further discussion.

**Item 4: Public Safety Grant**

Clerk Holstad reported that the City has been awarded a Grant from the State in the amount of \$51, 329 to be used for public safety purposes. He has solicited guidance from the League of Minnesota Cities as to what may be authorized uses of the money. It appears that these funds can be used to pay the County Sheriff under is contract with the City for police services.

**Item 5: Street Light Pole in Meadow Ridge.**

Ken Johnson believes this post has not been hit by a snowplow. It is a fiberglass post identifying the intersection of Bayhill Road and Highpoint. This street sign likely was installed by the Developer of Meadow Ridge Estates or later by the HOA. The Development Agreement for Meadow Ridge Estates likely imposed upon the Developer the responsibility for installation of street signs, lights and posts. This post appears to be located within the street right-of-way.

On motion by St. Martin, second by Christopherson this matter was unanimously tabled to the July Council meeting pending further information to the liability for replacement of the post.

**Item 6: City Resolution RE: Highway 96.**

This is a Resolution submitted to the City by Washington County seeking the City's approval of the naming of the former State Trunk Highway 96 as being County State Aid Highway 96. It can still remain to be called Dellwood Road North in Dellwood.

Ramsey moved to approve the Resolution as submitted, and Boosalis seconded. The Council voted unanimously to approve the Resolution and authorized the Mayor to sign it.

**Item 7: Temporary Gambling Permit – Canvas Health**

Mr. Copeland stated that the Application by Canvas Health is in proper form and seeks a permit to conduct a raffle at Dellwood Country Club on July 24, 2023. This organization qualifies for a permit by reason of it being a non-profit charitable organization in good standing under M.S. 317A. The Clerk may sign off on this Application with no waiting period required. On motion by McGill, second by Christopherson, the Council resolved to approve the issuance of a Temporary Gambling Permit as requested.

(at this point Councilperson Christopherson left the meeting 6:34 p.m.)

**Claims and Receipts List: May 2023.**

The Claims and Receipts List for May 2023 was reviewed and discussed. On motion by St. Martin, second by McGill, the Council approved the Claims and Receipts List as submitted.

Ramsay distributed copies of the City's Financial Statement for the year ending December 31, 2022. (copy attached).

**Reports of Commissioners:**

**St. Martin** remarked about the much improved monthly ICR reports from the Sheriff's Office.

**Boosalis** reported on the trail informational meeting held at the Mahtomedi Community Center on June 12<sup>th</sup>. Representatives from governmental units surrounding White Bear Lake as well as MNDO, Washington County, Lake Links Trail Association participated in the discussions of issues involving the proposed recreational trail around the lake.

It appears that the issues facing the City of Dellwood are similar to those in the City of White Bear Lake and White Bear Township.

Boosalis reported that Dellwood had submitted a letter asking Washington County to assume responsibility for constructing and maintaining a recreational trail through Dellwood, on the premise that is a regional trail not a City only trail, intended for use mostly by the public from locations other than Dellwood.

**John Carr** from LLTA described the 2001 Master Plan which basically assigned to Washington County responsibility for all facets of the trail. Currently, Washington County is saying that it will not accept responsibility for a trail along the Highway 244 corridor.

The deadline for making a decision on funding for the trail appears to be in 2024.

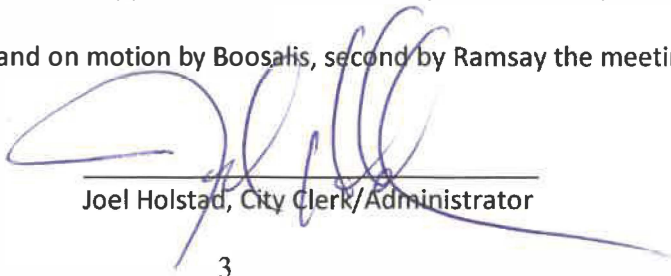
The City will continue dialog with the City of White Bear Lake, White Bear Township, Washington County and MNDOT.

**Mayor McGill** reported 12 remodel permits, being 5 re-roofs, 2 remodel and 5 miscellaneous.

**Ken Johnson** reported that road work on Apple Orchard Road will begin on Saturday the 18<sup>th</sup> of June.

There being no further business, and on motion by Boosalis, second by Ramsay the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

  
Joel Holstad, City Clerk/Administrator