

**MINUTES OF MEETING
DELLWOOD CITY COUNCIL
FEBRUARY 14, 2023**

The regular monthly meeting of the Council of the City of Dellwood was held at City Hall, 111 Wildwood Road, Willernie, MN on February 14, 2023.

Present: Mayor Mike McGill called the meeting to order at 5:30 p.m.

Councilpersons Brady Ramsay and Deb Christopherson were present. Councilpersons Scott St. Martin and Greg Boosalis were absent.

Also present were City Clerk Joel Holstad, City Engineer Cara Gerehen, City Treasurer Brian Beich, Ken Johnson, City Sewer Inspector Brian Humpal, City Attorney Richard Copeland and City Planner Nate Sparks.

The meeting was by way of interactive technology (Zoom).

Others present were: John Carr of Lake Links Trail Association, Steve Grittmann, Gene Wegleitner, Nick Anhut of Focus Engineering, Ben Roby and Mark Wisniewski.

Public Comment – There were no persons present or remotely for public comment.

Agenda: Mayor McGill noted that Agenda Item No.6 was moved to No. 2. Upon Motion by McGill, second by Christopherson, the Agenda for the meeting was approved unanimously with the above change.

The following votes were taken:

McGill	Aye
Ramsay	Aye
Christopherson	Aye

Minutes of the January, 2023 City Council Meeting were reviewed. Upon Motion by Ramsay, second by McGill, the Minutes of the January, 2023 Council meeting were approved as submitted.

The following votes were taken:

McGill	Aye
Ramsay	Aye
Christopherson	Aye

ITEM 1: Recycle Contract Update:

Mr. Copeland explained that he had negotiated a Contract with Gene's Disposal Services for collection of recycled materials. A copy of the proposed Contract was emailed to the City Offices earlier. The only change to be made is to remove plastic bags from the list of acceptable materials and add milk cartons and juice boxes. This is a five-year Contract with collection services to begin in May 2023. Mr. Gene Wegleitner stated that he was in agreement with the Contract as proposed with the changes noted. On Motion by McGill, second by Ramsay, the Council resolved unanimously to approve the Recycling Contract with Gene's Disposal Services, for a five-year period starting May 1, 2023, upon the terms contained in the proposed Contract. Mayor McGill and City Clerk Joel Holstad are authorized to sign the Contract on behalf of the City.

Mr. Copeland stated that Waste Management should be notified that its recycling services are terminated as of the end of April, 2023, and that Waste Management should be paid for its services through the month of April 2023. Clerk Holstad stated that he would see to that.

The following votes were taken:

McGill	Aye
Ramsay	Aye
Christopherson	Aye

ITEM 2: 2023 Street Improvement Projects, City Engineer's Presentation and Ehler's and Associates review of Bonding Process.

Cara Geheren conducted a "walk through" of the Street Improvement Projects to be completed in 2023. Her written Memorandum dated 02/24/23 is attached to these Minutes. She notes that the design, engineering work, scope of improvements, and plans and specs for bidding purposes are now 80% completed. Basically, four sites are addressed including Apple Orchard Road and Echo Street which are proposed to be reconstruction projects. Pine Tree Hills area and other streets; all of which are to be reclaimed rather than reconstructed. She noted changes to be made to Apple Orchard Road which has the highest traffic volume. These changes include widening of the paved portion to provide two 10-foot wide driving lanes with 2-foot wide paved shoulders on each side, striping of the roadway in the center and on each shoulder. The changes should improve the safety aspects. In addition, culverts will be replaced and some tree clearing will be done. Speed monitoring was done which shows speeds in excess of the 30mph speed limit were common.

She noted that Echo Street is about 17 feet wide and is in poor condition. Reconstruction is needed, including concrete curbs and gutters, and a suitable turn-around area at the northerly end where the barricade is now located. The width of the road will not be increased.

Streets in the Pine Tree Hills area were seal coated in 2016. The streets were likely initially paved 50 years ago. Reclamation entails removal and grinding up the existing pavement and making a new surface. Bituminous curbing is appropriate for these streets.

Estimated costs for 2023 street improvements are \$4,203,000.00.

A Resolution is needed now to set a public hearing on March 4, 2023, which will allow for preliminary approval of the issuance of bonds, adoption of the Street Reconstruction Plan and Advertisement for Bids.

Nick Anhut presented a proposed Resolution for a public hearing on March 14, 2023, together with written material explaining the bond process and the options for the City regarding debt repayment, over period of 10, 15 and 20 years. The estimate total assumes issuance of bonds sufficient to fund a 4.2 million dollar project.

On Motion by Ramsay, second by Christopherson, the Council approved the Resolution calling for a public hearing on March 14, 2023 by a unanimous vote.

Mayor McGill noted that Ehlers and Associates will be available for further consultation in March and thereafter.

The following votes were taken:

McGill	Aye
Ramsay	Aye
Christopherson	Aye

Item 3: Planning Commission Reappointments.

This is a clean up to confirm the reappointment of the current Planning Commission members and to issue payment to them for their past services. On Motion by McGill, second by Christopherson, reappointment and payment was unanimously approved.

The following votes were taken:

McGill	Aye
Ramsay	Aye
Christopherson	Aye

Item 4: City Banking Resolution

City Clerk Joel Holstad explained that the City wishes to change its banking relationship to the First Resource Bank in Stillwater. The Bank is asking for a Resolution from the City Council. On Motion by Ramsay, second by McGill, the Council resolved unanimously to establish its general operating account at First Resource Bank of Stillwater, effective immediately.

The following votes were taken:

McGill	Aye
Ramsay	Aye
Christopherson	Aye

Item 5: Peninsula Septic Area

City Sewer Inspector Brian Humpal stated that the City owned property on the Peninsula currently has three residential users of that area for septic system purposes. In his opinion, the land could be better utilized to accommodate additional users as may be necessary in the future. He is asking the City Council to approve funding to conduct preliminary consultation and design work to determine the best use of this land. The Peninsula is a sensitive area for septic concerns due to its contour, smaller lot sizes and proximity to White Bear Lake. He believes there is a better option available for the use of this land. He can present more specific information at the next Council meeting as to cost estimates for a professional study and recommendations.

On motion by McGill, second by Christopherson, the Council voted to table this matter to the March Council meeting.

Item 6: Enhanced Technology for Remote Access to Meetings.

Ben Roby explained that for an investment of from \$3,000 to \$5,000, the City could acquire equipment to enhance its ability to have high-quality remote access to City meetings, by way of a camera and/or projector with a large screen, a wireless mouse, etc.

Questions were presented as to where such equipment could be located within the building, and whether it would be affixed or mobile. Also, whether use of such equipment could be shared with the City of Willernie.

Clerk Holstad said he would have a discussion with Willernie about this.

Ramsay moved to approve the expenditure of up to \$5,000 to implement the acquisition and installation of equipment to enhance the City's technology related to remote access meetings. Christopherson seconded the Motion and the Council voted unanimously to approve the Motion.

Mayor McGill noted that funding may be available through ARPA and that question will be resolved later.

The following votes were taken:

McGill	Aye
Ramsay	Aye
Christopherson	Aye

Claims and Receipts List: January 2023.

The Claims and Receipts List for January 2023 was reviewed and discussed.

On motion by Christopherson, second by Ramsay, the Council approved the Claims and Receipts List as submitted.

The following votes were taken:

McGill	Aye
Ramsay	Aye
Christopherson	Aye

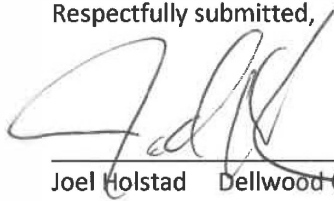
Reports of Commissioners:

McGill reported 2 Building Permits, being 1 roofing, and 1 general repairs.

There being no further business, the Council Members voted unanimously by rollcall to adjourn the meeting at 7:03 p.m., and the following votes were taken:

McGill	Aye
Christopherson	Aye
Ramsay	Aye

Respectfully submitted,



Joel Holstad Dellwood City Clerk / Administrator