

MINUTES OF MEETING - DELLWOOD CITY COUNCIL
May 14, 2024

The regular monthly meeting of the Council of the City of Dellwood was held at City Hall, 111 Wildwood Road, Willernie, MN on May 14, 2024.

Present: Mayor Mike McGill called the meeting to order at 5:30 p.m. This meeting was held in-person with non-council members allowed to attend by remote means.

Councilpersons attending in-person were Deb Christopherson and Greg Boosalis.

Council members Scott St. Martin and Brady Ramsay were absent.

City Staff members attending in person were City Clerk Joel Holstad, City Planner Nate Sparks, City Engineer Cara Geheren by Zoom, City Treasurer Brian Beich and City Attorney Richard W. Copeland. Others present in person were: John Carr of LLTA.

Mayor McGill asked if anyone was present for public comment: No one was present for public comments.

Agenda: Upon motion by Boosalis, second by Christopherson, the Agenda for this meeting was unanimously approved.

April Council Minutes. Mayor McGill noted some typo corrections. Mr. Copeland noted an additional sentence to Item No. 1 to show the Council's approval of the Publication of a Summary of the Amended Ordinance Section regulating dangerous dogs.

On Motion by McGill, seconded by Boosalis, the Minutes of the April 9, 2024 City Council meeting were unanimously approved, as corrected.

ITEM 1: City Council Salaries.

Mayor McGill had earlier distributed a summary of Mayoral and Council Member's salaries in other Minnesota Cities.

A brief discussion was held regarding the appropriate level of pay which should be assigned to the offices of the Mayor and City Council Members. Several comments were made to the effect that the Mayor and the Council Members contribute a great amount of their time and effort to City matters which would otherwise and customarily be addressed by City Staff. Comments were made that the Mayor's salary should be greater than that of Council Members.

McGill moved to table this matter to the June Council meeting in order to allow St. Martin and Ramsay to vote on the matter. Christopherson seconded the Motion. The Council voted unanimously to consider this matter again at its June meeting.

ITEM 2: House File 4009 Update.

Holstad stated that it appears that HF4009 will not be addressed in this current legislative session.

Nate Sparks stated that the Senate version of the proposed legislation differs a bit from the House version and is being pushed forward. The current session is coming to an end and this matter is not on the docket yet.

ITEM 3: Garage Space / Accessory Buildings

Holstad stated that he receives telephone calls seeking information about "RV Barns" and pole barns. He is asking for clarification of the ordinance regulating the size of garages and accessory buildings.

Under the current ordinance, 152.07A, the allowable maximum size of a garage is based upon the size of the lot.

- 1) Lots less than 2 acres:
One garage having not more than 1200 square feet measured by interior wall space is allowed.
- 2) Lots greater than 2 acres:
One garage having not more than 1,500 square feet is allowed.

An attached garage cannot exceed the height of the main building.

A detached garage cannot exceed 20 feet in height.

No garage may be used for living quarters.

No garage may exceed 1,500 square feet.

- 3) Lots greater than 2 acres but less than 3 and having an attached garage, may have an additional detached garage no larger than 1,500 square feet. This requires a Conditional Use Permit.
- 4) Lots greater than 3 acres and having an attached garage are allowed to have one additional detached garage not exceeding 1,800 square feet. This requires Conditional Use Permit. The total garage space cannot exceed the size of the footprint of the main dwelling.
- 5) "RV Barns" would need to meet the foregoing standards.
- 6) "Accessory Buildings".
One Accessory Building is allowed on any residential lot for purposes of household storage/workshop. No plumbing is allowed and the structure cannot exceed 200 square feet in area nor 10 feet in height.
- 7) Normal setback requirements apply to accessory buildings and garages, except that in the RR DISTRICT the setback distance may be reduced to one-half of the side-yard and front yard setback.
Also, for lakeshore lots, a water-oriented structure may be placed without reference to the normal setbacks provided it is at least 10 feet from the Ordinary High-Water Mark.
- 8) "Agricultural Buildings"
Such buildings are allowed in the F/E District and Agricultural Districts under a Use Permit but cannot exceed 2.5% of the entire lot area, or 12,500 square feet whichever is less.

ITEM 4: Rotary Club Liquor License.

This matter was on the Agenda for update. The Applicant is seeking a Permit from the City to conduct a one day sale of alcohol at the Apple Orchard in September 2024. This item will be addressed at the June Council meeting.

ITEM 5: Turnback of State Highway 244.

Cara Geheren discussed a proposal submitted by the Mahtomedi City Engineer regarding extension of the turnback of a apart of highway 244 *Dellwood Ave. to the City of Mahtomedi and a joint detachment/annexation procedure to place ownership of a part of Highway 244 into Mahtomedi. Cara explained that doing so would result in that part of the roadway to be constructed and maintained at no cost to the City of Dellwood. The proposal appears to require that some residential lots also be detached from Dellwood and annexed to Mahtomedi.

Mayor McGill stated that he needed more information on this proposal. On its face it does not appear to be in the best interest of the City of Dellwood. There may be no good reasons to approve it and several good reasons to deny it.

This matter was deferred pending receipt of further information and input from Cara Geheren,

Claims and Receipts List: April 2024.

A \$21,000 item was noted to be payment to the contractor for asphalt work at the Railroad crossing at Apple Orchard Road.

Geheren noted that the Railroad itself has not yet been paid.

Upon motion by Boosalis, seconded by Christopherson, the Council voted unanimously to approve the Claims and Receipts List for April 2024, as submitted.

Reports of Commissioners.

License Plate Readers:

Boosalis reported that the REKOR poles have been installed, all but one of which is solar powered. The next step is to install signage.

SHIP Grant:

Boosalis also reported that he and Holstad had met with the Commissioner last week. The SHIP Grant money is provided by the State to the County which in turn allocates the money to the City. The funds are intended to determine the approximate range of the cost to the City to design, locate and construct a trail.

The Contract submitted to the City by Washington County appears to have some questionable terms according to Mr. Copeland.

Boosalis, Holstad and Copeland will discuss those issues and arrive at a satisfactory agreement with the Council as to the use of the SHIP Grant funds.

Mayor McGill noted that the April Sheriff’s report is in the Council’s packet.

Mayor McGill also reported 5 Building Permits of which 3 were roofing an 2 remodels.

Boosalis reported that the Sheriff’s Office is in support of the REKOR License Plate Readers.

There being no further business, and on motion by McGill, second by Christopherson the meeting was adjourned at 6:22 p.m. by unanimous vote.

Respectfully submitted,

Joel Holstad, City Clerk/Administrator