

**MINUTES OF MEETING - DELLWOOD CITY COUNCIL**  
**February 13th, 2024**

The regular meeting of the Council of the city of Dellwood was held in person on February 13<sup>th</sup>, 2024 at the city offices, 111 Wildwood Rd., Willernie, MN. The meeting was accessible to non-council members by way of ZOOM.

Mayor McGill called the meeting to order at 5:31 PM. Council members St. Martin, Ramsay, Christopherson and Ramsay attended in person.

Council members Brady Ramsay and Deb Christopherson were present in person. Council members Greg Boosalis and Scott St. Martin were absent.

Staff members present were City Clerk Joel Holstad, City Planner Nate Sparks, City Treasurer Brian Beich, and City Attorney Richard Copeland.

Others present in person were WCSO Deputy Gibney and Deputy Sara Albertson.. John Carr of LLTA attended in person and Brian Amberg of 2 Pine Valley Road attended remotely.

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Public comment - Deputies Gibney and Albertson introduced themselves and stated that they have been assigned to Dellwood and are available to respond to any questions from the city.

There were no others present wishing to make comment.

Agenda: On motion by Ramsay and second by Christopherson, the agenda for this meeting was unanimously approved.

Minutes: On motion by McGill, second by Christopherson, the minutes of the January Council meeting were unanimously approved with correction of a typo to reflect the change in the number of LPRs to be installed in the city from 7 to 5.

Item No. 1 Loud Truck. This matter involves a project truck driven by Mason Amberg of 2 Pine Valley Drive. Several neighbors have complained about the noise emitted by this truck, which appears to have a non-standard modified exhaust system. Brian Amberg reported that his son, Mason, is in the process of installing replacement parts which will not cause undue noise. The Washington County Sheriff has issued a "fix-it" order requiring the truck to be fixed by February 21st. This matter was tabled to the March Council meeting to confirm that the required action has been taken.

Item No. 2: Gambling permit application by Children's Health Foundation.

>Mr. Copeland stated that this application is for a temporary Gambling Permit to conduct a raffle. The Applicant has submitted documents showing that it qualifies for the permit as a tax exempt charitable organization. Mr. Copeland asked that the Clerk obtain a letter from the applicant confirming that its tax exempt status is still in effect. Ramsay moved to approve the application subject to receipt of the letter. Christopherson seconded the motion, and it was unanimously approved.

Item No. 3: Application for Temporary Gambling permit by Vadnais Heights Economic Development Corporation.. Applicant intends to conduct a raffle. Mr. Copeland stated that the applicant has submitted proof of its tax exempt status, The applicant qualifies for a permit as requested. McGill moved to approve the application and Christopherson seconded. Upon vote, the Council unanimously approved the motion.

Mr. Copeland stated that both of the foregoing permits may be issued with no waiting period required.

Item No. 4: Planning Commissioners stipend. The Council voted unanimously to approve the payment to the PC chairperson, Lin Lindbeck, of the sum of \$80 for attendance at two meetings in 2023, and the payment of \$50 to each of the Commissioners for attendance at two meetings in 2023.

Item No. 5: Board of Appeals Meeting. The Board of Appeals will meet on April 9th, 2024 from 4:00 PM to 5:30 PM at the City Hall, McGill moved to approve that meeting time and place, and Christopherson seconded, The Council voted unanimously to approve the motion.

item No. 6: SHIP Grant. The city has been approved for a grant of \$20,000 for the purpose of determining an estimated cost to the city to build a recreational trail. Design costs are covered by the second appropriation bill from the state, Questions were raised as to whether Meadow lane would qualify as a location for a trail segment location under the terms of the two appropriation bills Also, the status of a County trail along Hwy.96 is still in question.

Item No 7: 22/26 Dellwood Ave. Holstad reported on issues involving the site plan for reconstruction at 22 Dellwood Ave., including a proposed easement in favor of the property. at 26 Dellwood Ave. Mr. Copeland stated that the proposed easement is too broad in scope, is exclusive and perpetual. As proposed, the easement language equates to an outright conveyance of land from 22 Dellwood to the neighboring property at 26 Dellwood Ave. The lot at 22 Dellwood Ave. is a non-conforming lot, having less than 2.5 acres. Taking useable land from 22 Dellwood would further increase the non-conformity. The easement needs to be tightened up to be confined to its intended purposes, perhaps reduced in size, and made useable by the owners of the property in a way which would not interfere with the purposes of the easement Mr. Holstad reported that he has talked with the attorney involved and that a revised easement agreement will be forthcoming.

Mr. Holstad reported that he needs authorization to hire election judges for three elections to take place in 2024. Approximate costs may be \$1500. Paper ballots may be used.in some elections.

Claims List : Ramsay moved to approve the claims and receipts list for the month of January, 2024., and Christopherson seconded the motion.

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The council voted unanimously to approve the claims and receipts list as submitted.

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Mayor McGill reported that there were no building permits issued in January.

There being no further business , and upon motion by Ramsay and second by Christopherson, this meeting was adjourned at 6:10PM



Joel Holstad, City Clerk/Administrator