

**MINUTES OF MEETING - DELLWOOD CITY COUNCIL
MAY 9, 2023**

The regular monthly meeting of the Council of the City of Dellwood was held at City Hall, 111 Wildwood Road, Willernie, MN on May 9, 2023.

Present: Mayor Mike McGill called the meeting to order at 5:32 p.m. This meeting was held in-person with non-council members allowed to attend by remote means.

Councilpersons attending in-person were Mike McGill, Scott St. Martin. Brady Ramsay and Greg Boosalis. Deb Christopherson was absent.

City Staff members attending in person were City Clerk Joel Holstad, City Treasurer Brian Beich. City Staff members attending remotely were City Engineer Cara Geheren, City Attorney Richard Copeland and City Planner Nate Sparks attended by remote means.

Others present in person were: Ken Johnson, John Carr and Dave McGillvray of LLTA and Nick Anhut of Ehlers Public Finance.

Those attending by remote means were: Blanche Hawkins of LLTA, Matt Scott of Seven Vines and Nick Myhre.

Mayor McGill called upon anyone wishing to make public comment. John Carr introduced Dave McGillvray who stated that he had just joined up with LLTA and wished to introduce himself to the City Council. Dave gave a brief resume of his business history including being a former advisor on municipal financial projects. He resides at 42 Peninsula Road and is in support of a recreational trail in Dellwood.

Agenda: Upon Motion by Boosalis, second by Ramsay, the Agenda for the meeting was approved unanimously.

The following votes were taken:

McGill	Aye
St. Martin	Aye
Ramsay	Aye
Boosalis	Aye

Minutes of the April, 2023 City Council Meeting were reviewed. Upon Motion by Ramsay, second by Boosalis, the Minutes of the April, 2023 Council meeting were approved unanimously.

The following votes were taken:

McGill	Aye
St. Martin	Aye
Ramsay	Aye
Boosalis	Aye

ITEM 1: Authorization of 2023 Street Improvement Bond documents.

Nick Anhut of Ehlers distributed copies of the Sale Day Report to the City regarding the series 2023A General Obligation Street Reconstruction Plan Bonds, and the Bond Sale Summary dated May 9, 2023. He noted that the 30-day comment period had expired with no petition for referendum being filed. He also noted that the Credit Rating Report by Standard Poors gave the City a Triple A rating, the highest attainable. The successful bidder is TD Securities (USA) LLC in New York. Six bidders submitted proposals, which are shown on the Bond Sale Summary.

The interest rate is 2.92% which is better than anticipated, likely due in part to the City's favorable Credit Rating.

The City will pay interest only, no principal, in the first year due to the City having previous Bond payment obligations in year 2024. The repayment period is 10 years. Of the sale proceeds, \$98,000 is withheld to pay the 1st year's interest.

Mr. Anhut presented a proposed Resolution calling for approval of the award to TD Securities (USA) LLC of New York, New York as purchaser of the Bonds in the principal amount of \$3,240,000, under the terms set forth in the proposed Resolution.

Mr. Anhut stated that Ehlers Company would assist the City with investment advice for the sale proceeds.

Cara Geheren remarked that expense for design and technical work to date is included in the bond costs.

St. Martin moved to approve the proposed Resolution submitted by Ehlers and his motion was seconded by Boosalis. The Council voted unanimously to approve the Resolution as submitted.

Mayor McGill and Clerk Holstad were authorized to sign the Resolution on behalf of the City.

The Resolution adopted by the City Council includes the proposed form dated May 9, 2023, which is signed by Mayor McGill and Clerk Holstad on behalf of the City on May 9, 2023.

City Engineer Geheren discussed the need for repairs to the railroad crossing on Apple Orchard Road. He presented a Right of Entry Agreement required by CP Railroad to allow the City to do the work. The cost to the City will be about \$42,000.

Ken Johnson confirmed that the crossing is in very poor condition.

Boosalis moved to approve the expenditure of up to \$43,500 to fix the crossing. Ramsay seconded and the motion was unanimously approved.

On motion by Ramsay, second by Boosalis, the Council voted unanimously to approve the Right of Entry Agreement with CP Railroad. St. Martin noted that a public forum is being held on Monday May 15th to inform the residents of the nature and timing of the street work to be done including culvert replacement.

It will be necessary to close the Street for some time yet to be determined, with a detour route yet to be approved. The work schedule will be posted on the City's website. Some tree removal will be necessary. Cara does not foresee serious U.S. Mail delivery issues during construction work.

Item 2: Planning Commission Public Hearing.

Mr. Copeland explained that a public hearing is to be held on May 16th for the purpose of approving Amendments to the City Liquor Ordinance to authorize the City to issue Strong Beer License, and further to allow interested persons to comment regarding the request by Seven Vines Winery for an On-Sale License to sell strong beer to be consumed on the winery premises. This will require an Amendment to the current Interim Use Permit held by the Winery.

City Planner Nate Sparks confirmed that proper notice of the hearing has been published and mailed according to law.

Mr. Copeland will work with Planning Commission Chairman Lin Lindbeck for this hearing.

Item 3: Temporary Gambling Permit for Burn Aid Foundation.

Mr. Copeland stated that he has reviewed the Application and determined that this Organization qualifies for a Temporary Permit. On Motion by McGill, second by Boosalis, the Council voted unanimously to approve the issuance of a Temporary Permit to allow a raffle to be held by Burn Aid Foundation at Dellwood Country Club on September 11, 2023, with no waiting period.

The following votes were taken:

McGill	Aye
St. Martin	Aye
Ramsay	Aye
Boosalis	Aye

Item 4: Application by Lakeview Health Foundation.

Mr. Copeland explained that the Applicant has filed with the City all information showing that the Applicant is qualified for a Temporary Gambling Permit. On motion by McGill, second by Ramsay, the Council voted to approve the issuance of a Temporary Permit to conduct a raffle at 7 Vines Winery on June 8, 2023, with no waiting period.

Item 5: Dellwood Avenue and Dellwood Road Naming Issues.

Clerk Holstad explained that the similarity in names appears to cause confusion which could be quite serious when emergency situations are involved. Washington County has now assumed ownership of Highway 96, and appears to have decided to officially retain the name County State Aid Highway 96, perhaps A.K.A. Dellwood Road.

St. Martin stated that he would discuss this matter with the Washington County Sheriff's Office. The City will keep the name of Dellwood Avenue for Highway 244.

More to come.

Item 6: Clean up of Property on Peninsula Road.

St. Martin presented a proposal by NEI to do clean up work on the City-owned parcel on the Peninsula. He stated that the property is not presentable and contains harmful invasive species. This work is necessary to allow the City to decide upon the future use of the land. Clean up work will not disturb the existing septic systems.

Ken Johnson will talk with Wood Chuck for its opinion on the work to be done. He expects that the proposal submitted by NWI would be the most reasonable way to proceed. He believes Wood Chuck may be too busy to take on the project.

The City will check into the restrictions which may apply to use of the property by reason of the granting deed given to the City by Robert Gardner.

St. Martin moved to approve the proposal submitted by NWI at a cost of up to \$2650., to be paid from ARPA funds. Boosalis seconded, and the motion was unanimously adopted. McGill, St. Martin and Ken Johnson agreed to meet on site prior to the commencement of the work.

The following votes were taken:

McGill	Aye
St. Martin	Aye
Ramsay	Aye
Boosalis	Aye

Item 7: Council Action to Request County to assume Responsibility for Lake Links Trail.

Boosalis stated that it appears that no further funding (the proposed two million) will not be forthcoming. He feels that the City should take some formal action to induce Washington County to take over the trail issues. The City could assign its appropriated funds to the County. He understands that the Bill may be revised to allow the funds to be paid to the City and or County, and or MNDOT. There may be a meeting with the County on June 12th.

Boosalis and Copeland will work on establishing a proposed process to seek the County's agreement to construct, operate and manage a trail alongside Highway 244.

Item 8: Assessor’s Pay Increase.

City Property Tax Assessor Chase Peloquin submitted a proposal for assessing services dated 4/27/23. He is asking for an increase of annual payment from \$7500 to \$8200 commencing for year 2024. On motion by St. Martin, second by Boosalis, the Council resolved unanimously to approve the pay increase to \$8200 for year 2024 to cover property assessments in Dellwood according to the terms set forth in the written proposal dated April 27, 2023.

Claims and Receipts List: April 2023.

The Claims and Receipts List for April 2023 was reviewed and discussed. The Council approved the Claims and Receipts List as submitted.

The following votes were taken:

McGill	Aye
St. Martin	Aye
Ramsay	Aye
Boosalis	Aye

Reports of Commissioners:

St. Martin discussed the Sheriff’s monthly activity report. He will talk with the Sheriff about changing the timing to quarterly reports.

McGill reported 11 new Building Permits, 5 for remodeling, 5 roof repairs and 1 other (deck).

Holstad reported on recycling matters. Waste Management is picking up bins. He is holding Waste Management’s final payment until such pickup work has been completed.

There being no further business, the Council Members voted unanimously by rollcall to adjourn the meeting at 7:23 p.m., and the following votes were taken:

McGill	Aye
St. Martin	Aye
Ramsay	Aye
Boosalis	Aye

Respectfully submitted,

Joel Holstad Dellwood City Clerk / Administrator