MINUTES OF MEETING - DELLWOOD CITY COUNCIL
MARCH 14, 2023

The regular monthly meeting of the Council of the City of Dellwood was held at City Hall, 111 Wildwood Road, Willernie, MN on March 14, 2023.

Present: Mayor Mike McGill called the meeting to order at 5:30 p.m.
Councilpersons Brady Ramsay, Deb Christopherson, Scott St. Martin and Greg Boosalis were present.
Also present were City Clerk Joel Holstad, City Engineer Cara Gerehen, City Treasurer Brian Beich, Ken Johnson, City Attorney Richard Copeland and City Planner Nate Sparks.
The meeting was by way of interactive technology (Zoom).

Others present were: Jane Schieweis, Mark Wisnewski, John Carr of Lake Links Trail Association, Steve Grittman, Gene Wegleitner of Gene's Disposal Services and Nick Anhut of Ehlers and Associates.
Public Comment – There were no persons present or remotely for public comment.

Agenda: Upon Motion by Christopherson, second by Ramsay, the Agenda for the meeting was approved unanimously.
The following votes were taken:

McGill	Aye
Ramsay	Aye
Christopherson	Aye
St. Martin	Aye
Boosalis	Aye

Minutes of the February, 2023 City Council Meeting were reviewed. Upon Motion duly made and seconded, the Minutes of the February, 2023 Council meeting were approved with a correction on page 2 to read "set a public hearing on March 14th, 2023, instead of March 4, 2023.
The following votes were taken:

McGill	Aye
Ramsay	Aye
Christopherson	Aye
St. Martin	Aye
Boosalis	Aye

ITEM 1: Recycle Contract Update:
Mr. Copeland explained that he had drafted a Contract with Gene's Disposal Services for collection of recycled materials. The form of the Contract was approved at the February Council meeting with plastic bags to be removed from the list of recycle items. Gene Wegleitner has signed the Contract , a copy of which is on file with the City. The Contract is for five years to start May 1, 2023. Clerk Holstad has notified Waste Management of the termination of its Contract with the City.
On motion by McGill, seconded by St. Martin, the Recycle Contract was approved unanimously.
The following votes were taken:

McGill	Aye
Ramsay	Aye
Christopherson	Aye
St. Martin	Aye
Boosalis	Aye

ITEM 2: Contract with KEJ
Ken Johnson noted that he is no longer engaged in construction work which will free up his time for City projects. He also works with the Cities of Grant and Willernie and those jobs will not interfere with his Dellwood duties.
On motion by St. Martin, seconded by Boosalis, the Contact for road maintenance services with KEJ Enterprises was unanimously approved, a copy of which is on file with the City Clerk.
The following votes were taken:

McGill	Aye
Ramsay	Aye
Christopherson	Aye
St. Martin	Aye
Boosalis	Aye

Item 3: Enhanced Technology for Remote Meetings.
It appears there is no possibility for attachment of equipment, such as a screen, to any wall in the office building. Ben Roby is exploring other means of access such as a portable screen. This matter will be further considered at a future Council meeting.

Item 4: Public Hearing on 2023 Street Improvement Bonds, was deferred until after 6:00 p.m.
This hearing was opened by Mayor McGill at 6:05 p.m.
Nick Anhut of Ehlers and Associates presented a handout describing the City's Five Year Street Reconstruction and Overlay Projects, including the need for this project, the financing alternatives, and bonding procedures.
He presented a proposed Resolution, No._____, approving the Street Reconstruction Plan and giving preliminary approval to the issuance and sale of General Obligation Bonds in a proposed amount of not more than 4.5 million dollars.
The Public Hearing was closed at 6:22 p.m. Upon motion by Boosalis, seconded by Christopherson, the Council resolved to approve Resolution No. _____.
It was noted that the bid results will be available before the Council needs to decide on the various alternatives available to the City under the bonding process.
Cara Geheren stated that plans are being finalized. A virtual meeting with residents will be held when the Contractor has been selected. Apple Orchard Road will be closed briefly while culverts are being replaced, but definitely not during apple season. Shoulders will be created, two feet on each side. Some trees will have to be removed. On Echo Street there will likely be curbs and gutters, with a turn around at the North end where the barricade is now in place. Speed issues on Apple Orchard Road will be discussed.

Item 5: Board of Review.
City Clerk Holstad is in the process of obtaining certifications from Council Members who are to serve on the Board of Review.

Item 6: Application by Children's Health Care Foundation for a Temporary Gambling Permit. This event is to be held at White Bear Yacht Club on June 5, 2023. Mr. Copeland stated that the tax-exempt supporting material is not up to date. The City should require the Applicant to submit a letter stating that is qualifications as a tax exempt non-profit organization is currently in effect. The letter may come from the Organization itself confirming such status.
Mr. Copeland stated that the Council could approve the Permit, with no waiting period, but, subject to the receipt of the foregoing information from the Applicant and approval by the City Clerk.

Upon motion by McGill, seconded by Christopherson, the Application by Children's Health Care Foundation for a Permit to conduct a raffle at White Bear Yacht Club on June 5, 2023, was approved subject to receipt of a letter from the Applicant confirming its status as a tax-exempt non-profit Organization has not been revoked and is currently in effect.

Item 7: Application by Camp Odayin for a Temporary Gambling Permit. This is a request for a Permit to conduct a raffle at Dellwood Country Club on June 12, 2023. Mr. Copeland stated that this Organization was determined by the IRs to be a tax-exempt private non-profit charitable foundation in September 2019. Such status is subject to be revoked automatically if required annual returns have not been filed with the IRS for 3 consecutive years. The City should require a letter from Camp Odayin that its tax-exempt status has not been revoked and is currently in effect.
Upon Motion by McGill, seconded by Boosalis, the Council unanimously approved issuance of a Permit subject to the receipt of written confirmation from the Applicant that its tax-exempt status remains in effect at this time.

Claims and Receipts List: February 2023.
The Claims and Receipts List for February 2023 was reviewed and discussed.
On motion by Ramsay, second by Christopherson, the Council approved the Claims and Receipts List as submitted.
The following votes were taken:

McGill	Aye
Ramsay	Aye
Christopherson	Aye
St. Martin	Aye
Boosalis	Aye

Reports of Commissioners:
Boosalis remarked about the status of the Recreational Trail. Additional funding is proposed by State Representative Anderson in the amount of 2 million dollars. A meeting was held with Fran Muron of the Washington County Board. A formal request from the City requesting a turn-back of Highway 244 be made to Washington County.
St. Martin noted that the monthly ICR Report from the Sheriff is now much more informative.
McGill reported 2 Building Permits, and 3 roof permits. being 1 roofing, and 1 general repairs.

There being no further business, the Council Members voted unanimously by rollcall to adjourn the meeting at 7:55 p.m., and the following votes were taken:

McGill	Aye
Ramsay	Aye
Christopherson	Aye
St. Martin	Aye
Boosalis	Aye

Respectfully submitted,

Joel Holstad Dellwood City Clerk / Administrator