MINUTES OF MEETING DELLWOOD CITY COUNCIL DECEMBER 8, 2020

The regular monthly meeting of the Council of the City of Dellwood was held at City Hall, 111 Wildwood Road, Willernie, MN on December 8, 2020.

The meeting was held by way of teleconferencing as provided by Minnesota Statute 13D.021. The U.S. Health and Human Services Department, on January 30, 2020, declared a Public Health Emergency in response to COVID-19. On March 13, 2020 President Trump declared COVID-19 to be a National Emergency. On March 20, Minnesota Governor Walz issued an Executive Order which is effective through November 12, 2020. Mayor McGill has determined that an in-person meeting is not practical because of a health pandemic. Accordingly, no Members of the Council or City Staff were physically present at the regular meeting location. All Council Members were able to participate in the meeting, could hear each other and did discuss business which came before the Council. All votes were conducted by roll-call. Due Notice of the Meeting to be held by teleconference was duly given as required by law.

Present: Mayor Mike McGill Councilpersons – Brady Ramsay, Elsbeth Howe, Scott St. Martin, and Greg Boosalis were present by telephone, as well as City Clerk Joanne Frane, Treasurer Brian Beich, City Planner Nate Sparks, and City Attorney Richard Copeland. Also present were Planning Commissioner Lin Lindbeck, City Building Official Jack Kramer, Jay Huffman on behalf of Bruce Schmidt Architecture firm, and Steve Frost of 12 Overlook Road.

Mayor Mike McGill called the meeting to order at 5:32 p.m.

There was no one present for public comment. On Motion by McGill, second by Boosalis, the Agenda for the meeting was approved as submitted and the following votes were taken:

McGill	Aye
Howe	Aye
St. Martin	Aye
Boosalis	Aye
Ramsay	Aye

Upon Motion duly made, the Minutes of the November 10, 2020 Council Meeting Minutes were approved as submitted, and the following votes were taken:

Aye
Aye
Aye
Aye
Aye

On Motion by Boosalis, second by McGill, the Minutes of the Council's Certification of the 2020 election results were unanimously approved.

McGill	Aye
Howe	Aye
St. Martin	Aye
Boosalis	Aye
Ramsay	Aye

Frost – 12 Overlook Road: The first item of business was the appeal by Steve Frost from the two administrative citations and penalties issued on June 30th and July 30th respectively. Mr. Frost stated his case and Jack Kramer responded. The City has incurred costs associated with the Frost property in the amount of \$1,134.60, \$178.20 of that being for City Planner services in connection with Frost's Application for a variance to construct a garage, \$356.40 in connection with the citations, and \$600 in connection with the Administrative citations issued for violations of the City Ordinances governing exterior storage of personal property, the fences, and setback regulations. For a total owed to the City of \$1,134.60.

Mr. Frost asked for photographs of the violation and an accounting of the expenses paid by the City. This matter was tabled to the January Council meeting. In the meantime, Mr. Frost and the council members are to be provided with the photographs and the accounting.

Yearly Septic Report: The next item of business was the Sewer Inspector's Annual Report. Brian Humpal discussed his written report dated December 6, 2020, copy on file. Two systems found to be non-compliant have been repaired satisfactorily. All other systems in the City are compliant. Brian discussed the need to address the City owned property at the top of the Peninsula. There were preliminary engineering reports some time ago. St. Martin remarked that the City needs to look at the long term effect of whatever is to be done with this property.

Adopt 2021 Budget-Public Hearing: The next item was the public hearing on the 2021 Annual Budget. Treasurer Brian Beich presented and discussed a comparison sheet showing 2021 figures and 2020 figures.

On motion by McGill, seconded by St. Martin, the final 2021 year Budget was approved unanimously. The following votes were taken:

McGIII	Aye
Howe	Aye
St. Martin	Aye
Boosalis	Aye
Ramsay	Aye

53 Peninsula Road-LUA: The next item was the request for a Variance at 53 Peninsula Road. Nate Sparks discussed his memorandum of December 2, 2020. He noted that there are practical difficulties present due to the existing location of the main house and the steep slope to the lake. A condition to a Variance would be the creation of five foot drainage and utility easement between the main house and the property line to provide a swale for stormwater run-off. The details will be worked out with the Dellwood City Engineer. Mr. Sparks presented a proposed Resolution No. 2020-15 for consideration by the Council. Upon Motion by St. Martin, second by McGill, Resolution No. 2020-15 was unanimously approved.

McGill	Aye
Howe	Aye
St. Martin	Aye
Boosalis	Aye
Ramsay	Aye

Fence Ordinance: The proposed revised Fence Ordinance was considered. Nate Sparks discussed his Memorandum dated December 4th, including the proposed Ordinance and the Resolution approving a

summary publication. On motion by McGill, second by Ramsay, the enactment of the revised Fence Ordinance together with the Resolution approving summary publication was unanimously approved.

McGill	Aye
Howe	Aye
St. Martin	Aye
Boosalis	Aye
Ramsay	Aye

Comprehensive Plan: The next item was the discussion of changes to the updated Comprehensive Plan. Nate Sparks reported on his discussions with Met Council regarding the population density controls of the City. Nate is recommending that we do not change the existing Zoning Ordinance at this time, review and comments from Met Council regarding the City's concept to maintain a standard policy of having an average minimum lot size in the R-1 and R-2 Districts of 2.5 acres. Other minimum lot sizes in the F/E District could remain at 5 acres, and for the golf courses, winery, and orchard properties at 10 acre minimum. The Council could enact a policy by way of zoning changes at a future date when comments from Met Council are available.

Copeland will check on the status of the moratorium discussed by the City earlier regarding minor subdivisions which could result in one-acre lots.

St. Martin moved to accept the density concept as a standard policy pending receipt of comments from Met Council. Boosalis seconded, and the motion was unanimously approved. The following votes were taken:

McGill	Aye
Howe	Aye
St. Martin	Aye
Boosalis	Aye
Ramsay	Aye
•	-

November 2020 Claims List:

The Claims and Receipts List for the month of November 2020 was reviewed and discussed. Brian Beich noted that the City is sitting on approximately \$330,000 which will be paid out in January for bond issue payments.

St. Martin noted that the expense for fire and police services has increased slightly. He also expressed the City's thanks to Elsbeth Howe for her excellent services as a Council Member. All other Council members joined in. Elsbeth Howe thanks the City for her opportunity to serve and stated that the City is in "good hands".

Reports:

McGill reported one remodel permit and one new home construction project.

Ramsey reported that he received some complaints about trucks parking on Peninsula Road. This appears to be a temporary problem in particular on the one-way street. St. Martin stated that the City must follow up with a good cleaning of the roadway as there is much dirt on it now.

McGill asked about an apparent dead tree at the intersection of Evergreen Road and Highway 96. Ramsay will look into it.

Boosalis reported that he met with Mr. Copeland and provided a brochure for an existing Trail Association in Minnesota. This brochure was issued by the Minnesota United Snowmobilers Association, Inc., to inform landowners about their rights and responsibilities in giving permission to use their land for trail purposes. It appears there is an Official Trail Permit form for use by landowners which describes the liability aspects of allowing use of land for trail purposes. Boosalis will check into the status of State grant money given for a bike/pedestrian trail through Dellwood.

There being no further business, McGill moved to adjourn, and Ramsay seconded. The Council Members voted unanimously by roll-call to adjourn the meeting at 7:15 p.m., and the following votes were taken:

McGill: Aye Howe: Aye St. Martin Aye Boosalis Aye

Ramsay Aye

Respectfully submitted,

Joanne Frane

Dellwood City Clerk / Administrator

CITY OF DELLWOOD WASHINGTON COUNTY, MINNESOTA

RESOLUTION 2020-15

A RESOLUTION APPROVING A SIDE YARD SETBACK VARIANCE AT 53 PENINSULA FOR THE CONSTRUCTION OF AN ATTACHED GARAGE

WHEREAS, Kevin Hart ("the Applicant") has made a request for a variances from the side yard setback for an attached garage in the City of Dellwood ("the City"); and

WHEREAS, the request includes the replacement of a detached garage to reduce its size; and

WHEREAS, the subject site ("the Property") is located at 53 Peninsula Road and is legally described as:

Lot 6, Peninsula Point, Washington County, Minnesota; and

WHEREAS, the Property is located within the R-1 Zoning District; and

WHEREAS, the Applicant has a detached garage of 948 square feet and intends to add an attached garage of 671 square feet; and

WHEREAS, the R-1 District allows for 1,200 square feet of garage; and

WHEREAS, the existing detached garage is about 25 feet in height and located about 1 foot from the side lot line; and

WHEREAS, the lot currently has about 28% impervious surfaces; and

WHEREAS, the Applicant intends to replace the existing garage to be no more than 529 square feet in area and move it to a minimum of six feet from the side lot line while maintaining its 25 feet in height due to the desire to match the roof pitch in the principal structure; and

WHEREAS, Section 152.5.B.7 of the Dellwood Zoning Ordinance states that the required side yard setback for all structures is 30 feet; and

WHEREAS, the Applicant is proposing an attached garage to an existing house that will be 24 feet from the side property line; and

WHEREAS, the Applicant will be reducing impervious surfaces to be at 27.9%; and

WHEREAS, the Planning Commission held a duly noticed public hearing on November 17, 2020 and recommended approval of the requested variances with conditions; and

WHEREAS, the Dellwood City Council reviewed the request at the December 8, 2020 meeting; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dellwood hereby approves the variance based on the following findings of fact:

- 1. The proposed variance is consistent with the Comprehensive Plan.
- 2. The proposed construction is a reasonable use of the Property.
- 3. Due to the location of the existing house, there are practical difficulties in placing a reasonable attached garage on the Property.
- 4. The proposed construction will not alter the essential character of the neighborhood.

BE IT FURTHER RESOLVED that the City Council of the City of Dellwood hereby approves the variance with the following conditions:

- 1. A storm water management plan subject to review and approval of the City Engineer shall be submitted prior to the approval of any building permit.
- 2. All recommendations of the City Engineer shall be adhered to.
- 3. A 5 foot drainage and utility easement shall be placed along the north lot line.
- 4. The existing garage shall be removed and replaced to not exceed 1,200 square feet of total garage space on the Property. The detached garage shall not exceed 25 feet in height and shall not be placed closer than 6 feet to the north lot line.
- 5. Impervious surfaces shall not exceed 27.9% on the Property.
- 6. All fees and costs incurred by the City regarding the review of this request and implementation of this approval shall be reimbursed by the Applicant.
- 7. The applicant shall receive a building permit within one year of this approval or it is null and void.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF DELLWOOD THIS 8^{th} DAY OF DECEMBER, 2020.

APPROVED

Mahel Ma Siil
Mike McGill

Mayor of Dellwood

Attest:

Joanne Frane City Clerk

Attached:

Applicants Plans

111 WILDWOOD ROAD, WILLERNIE, MN 55090 LAND USE AND VARIANCE APPLICATION CITY OF DELLWOOD

Phone/Fax: (651) 429-1356

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Description of Request: Variance for side yard setback to 24 feet for attached garage addition; variance for allowable garage square fortage for 1,554 sq ft. total Property Owner's Signature

Date of Application

Conditional Use Permit NATURE OF REQUEST:

Conditional Use Permit Amendment

Variance

Interim Use Permit

Rezoning & Text Amendment Planned Unit Development Lot Split

Grading Plan Amendment

Vacation of Street
Permitted Home Occupation
Special Home Occupation (with CUP)

Case No.

Foir 10-6-2020

1,500.00 sourous paid

10-6-2020

Updated September 29, 2015 FOR OFFICE USE ONLY
Zoning:
Receipt No.

HART RESIDENCE, DELLWOOD MIN

LEGAL DESCRIPTION:

All that part of Lot No. 6 of Peninsula Point of the Village of Delwood, Minnesota as of record and on file in the office of the Register of Deeds in and for the County of Washington, State of Minnesota, except the following described two portions thereof:

Lots No. 6 and 7 for 62.8 feet; thence Southwesterly along said lot line between Lots No. 6 and 7 49 minutes for 70.0 feet more or less to the shore line of White Bear Lake; thence Northeasterly along said shore line of White Bear Lake for 7.0 feet more or less to its intersection with said lot line between Lots No. 6 and 7 of Peninsula Point; thence Northwesterly along said line between along the lot line between Lots No. 6 and 7 of said Peninsula Point for 125.0 feet to the point of feet to the point of beginning of the second exception; thence deflecting to the right 4 degrees Commence at the Northerly most corner of Lot No. 6 of Peninsula Point; thence Southeasterly Peninsula Point; Commence at the Northerly most corner of said Lot No. 6 of Peninsula Point; thence Southeasterly along said lot line between Lots No. 6 and 7 of Peninsula Point for 131.8 Lots No. 6 and 7 of Peninsula Point for 70.0 feet more or less to the point of beginning of this deflecting to the left for 20 degrees 1.7 minutes for 35.0 feet to the point of beginning of this beginning of the first exception thence continuing Southeasterly along said Lot line between Southwesterly along said lot line between Lots No. 6 and 7 of Peninsula Point for 24.4 feet; first exception. Also excepting the following described second portion of said Lot No. 6 of for 13.4 feet; thence deflecting to the right 93 degrees 44 minutes for 25.5 feet; thence thence Southeasterly along the lot line between Lots No. 6 and 7 for 187.8 feet; thence second exception.

Also the following described portion of Lot No. 7 of Peninsula Point, of the Village of Dellwood,

Minnesota:

Commence at the Westerly most corner of said Lot No. 7 of Peninsula Point; thence Southeasterly along the lot line between Lots No. 6 and 7 of Peninsula Point for 187.8 feet; thence Southwesterly along said lot line between Lots No. 6 and 7 of Peninsula Point for 13.4 feet to the point of beginning; thence continuing Southwesterly along said lot line between Lots No. 6 and 7 of Peninsula Point for 11.0 feet; thence Southeasterly along said lot line between Lots No. 6 and 7 of Peninsula Point for 131.8 feet; thence Northwesterly in a straight line for 132.0 feet to the point of beginning.

Also that part of Lots 6 and 7, Peninsula Point, Washington County, Minnesota, described as follows:

Commencing at the Northerly corner of said Lot 6; thence Southeasterly along the lot line between said Lots 6 and 7 for 1.25 feet (hereafter referred to as Point A); thence continuing Southeasterly along the said line between Lots 6 and 7 for 62.8 feet; thence Southwesterly along said lot line between Lots 6 and 7 for 13.4 feet; thence deflecting 93 degrees 44 minutes Right for 25.5 feet to the point of beginning; thence deflecting 20 degrees 17 minutes Left for 35 feet to point "A"; thence Northwesterly along said lot line between Lots 6 and 7 for 5 feet; thence deflecting 90 degrees Right for 2.94 feet; thence deflecting 94 degrees 58 minutes Right for 40.59 feet; thence Southwesterly 1.68 feet to the point of beginning and there terminating. Washington County, Minnesota.

HARDSHIP STATEMENT FOR THE HART RESIDENCE 53 PENINSULA ROAD, DELLWOOD, MIN

August 27, 2020

We are requesting two variances for a proposed addition at the residence located at 53 Peninsula Road, Dellwood, Minnesota.

Side Yard Variance

We are requesting a side yard setback variance for a proposed addition. A side yard setback variance is required to allow the proposed addition and attached garage to be constructed with a 24°-0" side yard setback where a 30°-0" setback is required. The existing residence does not currently have an attached garage. The house is situated with an existing septic drain field on the southwest side, so the northwest side is the best available location for an attached garage. We are seeking to add a garage with enough space for two cars to park side-by-side.

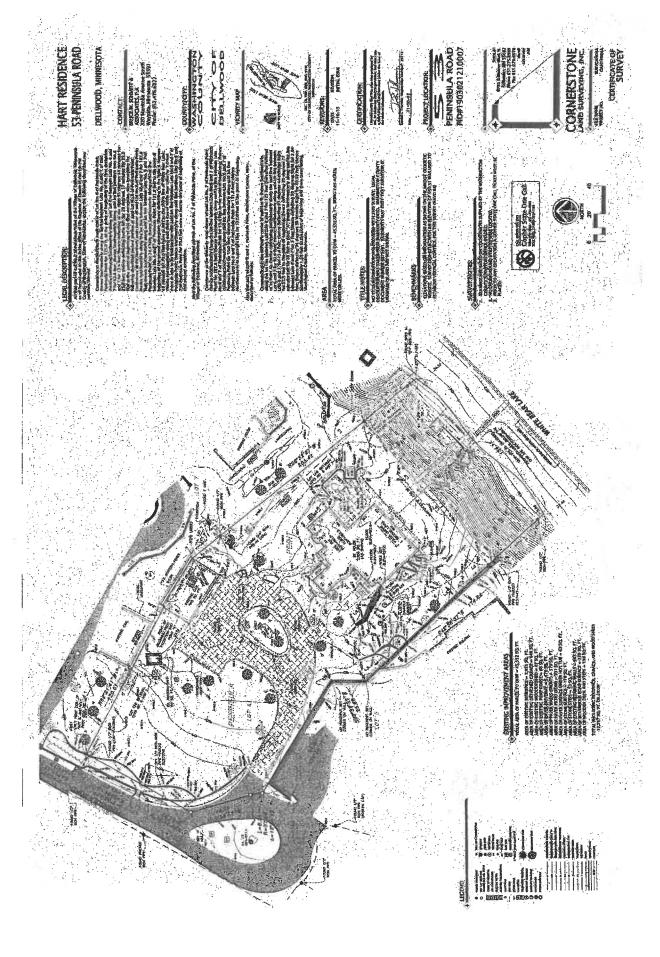
A 24-0" side yard setback is consistent with existing setbacks for existing structures located both on this property as well as on adjacent properties. Neighbors directly adjacent on both sides have structures located much closer to the lot line (neighbor to the northeast has detached garage just a few feet away from the lot line; neighbor to the southwest has residence located approximately 15' from lot line). The proposed 24-0" side yard setback will have no negative effect on either neighbor.

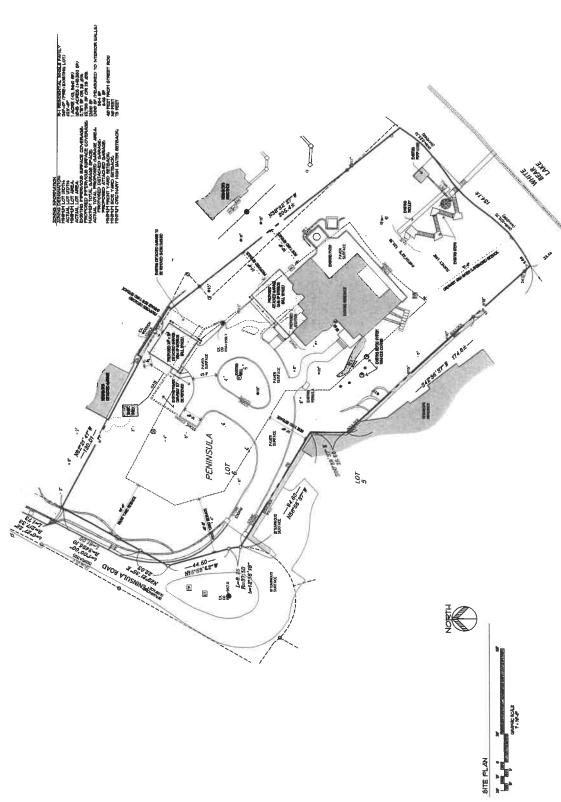
There is an existing detached garage on this property which is only a couple feet from the lot line to the northeast. There is hardship in that this garage does not meet the space or convenience needs for the homeowners; its location is somewhat remote from the residence and thus poses difficulty in using it when weather is inclement or severe. It was decided that not only would it be more convenient, but more importantly it would provide more safety for the homeowners to have a garage attached to the residence.

Variance for Garage Area

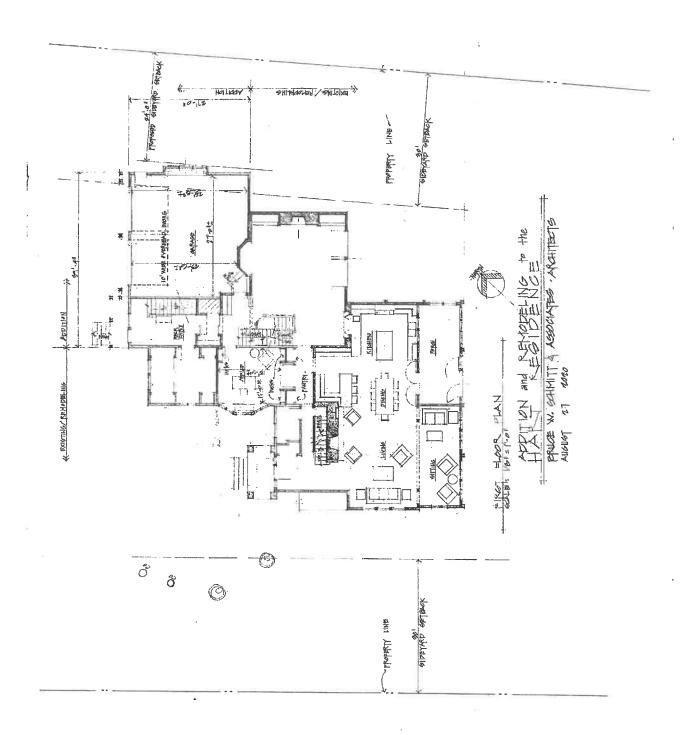
We are requesting a second variance for an exception to the total garage area allowed on one lot. The zoning ordinance requires that total garage area not exceed 1200 square feet for all garage structures. This area implies a maximum space that would allow for 5 to 6 vehicles. The current detached garage allows for 3 vehicles, and has an interior usable area of 883 square feet. The remaining area allowed by the zoning ordinance does not provide enough usable space for the proposed attached 2-stall garage.

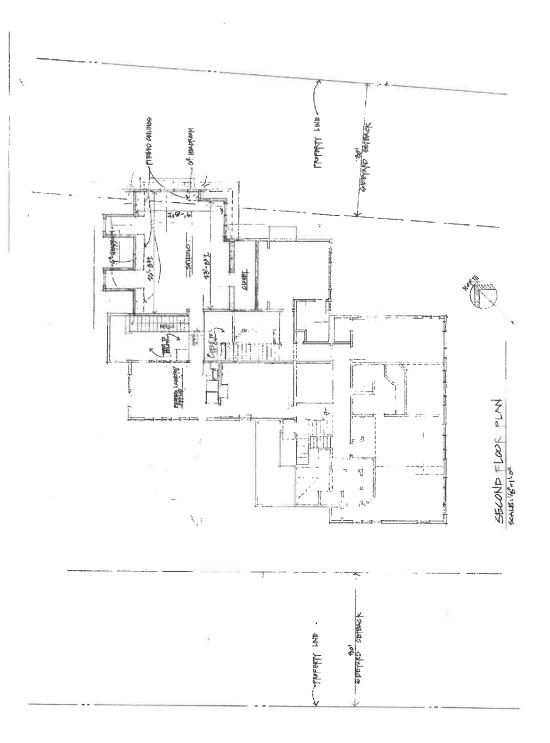
A garage area variance is requested to allow for 1,554 square feet total where a total of 1,200 square feet is allowed. The proposed attached 2-stall garage is in keeping with the character of both the residence as well as the neighborhood, but is also of sufficient size to be functional.





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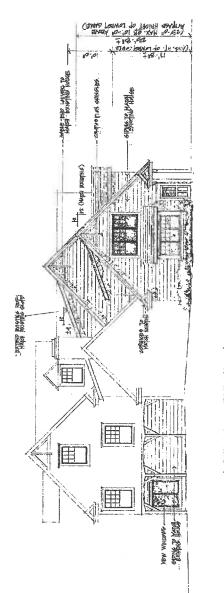


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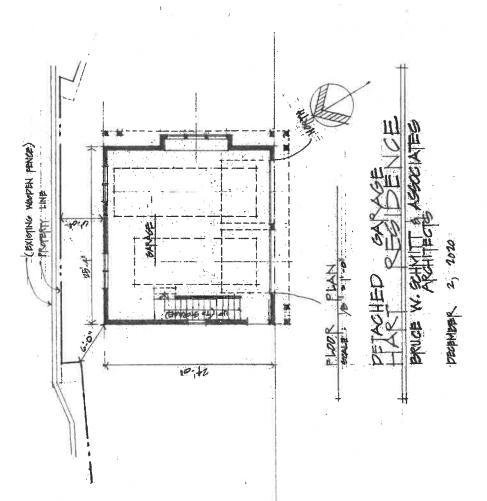
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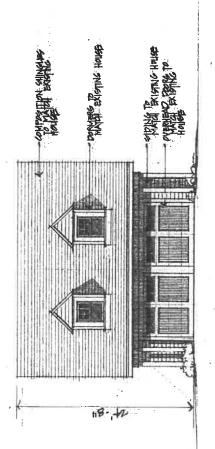
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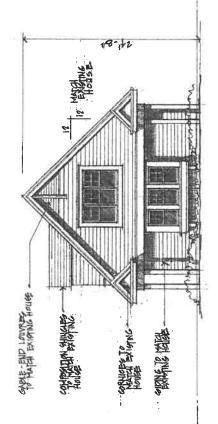




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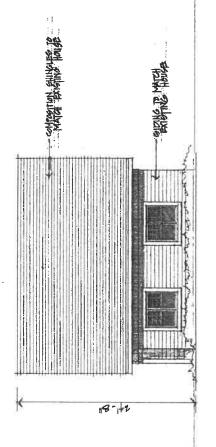
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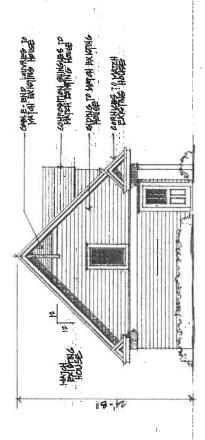
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NORTHEAST ELEVATION

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NORTHWEOT ELEVATION

PEACHED GARAGE HART REGIDENCE PRICE W. WANTED ASSOCIATES

DECEMBER 1 1000

ORDINANCE 2020-05

AN ORDINANCE AMENDING THE CITY CODE REGARDING FENCING

THE CITY OF DELLWOOD ORDAINS:

Section 1. Code Amended. That Sections 93.01 through 93.06 are hereby amended to read as follows:

93.01 FENCES: Location and Construction

- a) Fences shall be constructed in such a manner as to allow at least thirty percent (30%) open space through the structure to allow passage of light, air and wind. An exception may be granted for fences which have support posts anchored in cement, under a Permit issued by the City.
- b) The side of the fence which is considered to be the face (finished side as opposed to structural supports) shall face the abutting property.
- c) No fences are permitted upon public right-of-way except those placed by public authority. No fence shall be placed in a public drainage, ponding, or utility easement, nor within a private access easement without the written consent of the fee owner of the property or permitted by the terms of the Easement Agreement.
- d) Where the property line is not clearly defined, a Certificate of Survey is required to establish the property line.
- e) The placement of a fence requires an Administrative Permit from the City. Except as may be specifically permitted by this Ordinance, no residential fence shall exceed 6 feet in height and fences on non-residential property shall not exceed 8 feet in height.
- f) Chain link fences used for enclosure of courts or pools or other recreational purposes shall not exceed ten (10) feet in height and may be located in a rear yard only and are allowed only under a Permit from the City. All required setbacks shall apply.
- g) No barbed-wire fences, cable fences, or electrical fences shall be allowed in any residential area.
- h) Every fence shall be constructed in a substantial, workmanlike manner and of substantial material reasonably suited for the purpose for which the fence is proposed to be used. Every fence shall be maintained in a condition of reasonable repair and shall not be reason of age, decay, accident or otherwise be allowed to become and remain in a state of disrepair so as to tend to be a nuisance to the injury of the public or any abutting property. Any fence which is dangerous by reason of its construction or state of disrepair or is otherwise injurious to the public safety, health or welfare is a nuisance, and shall be repaired or removed as necessary to abate the nuisance.

- a) Fences used for the purposes of keeping, deer, rabbits, and other animals from a garden are allowed with a Permit issued by the City, may be located in a rear yard only and are subject to setback requirements of the Zoning Ordinance.
- j) No fences shall be permitted within a wetland, shore impact zone, or bluff impact zone.
- 93.02 Fences as Structures. Except as may be specifically exempted herein, fences are deemed to be "structures" under the Zoning Regulations and subject to property setback requirements. Fencing encroaching into required setback lines may be allowed under a conditional use permit provided that:
 - a. Placement, height, or design shall not create a safety hazard with regard to access to and from or on a public street.
 - b. Placement, height or design shall not negatively affect adjoining properties or use.
 - c. All requirements for granting a conditional use permit are met.
- 93.03 Agricultural Fences. "Box" type wire or chain link perimeter fences up to eight (8) feet in height required for security purposes or to prevent deer and other animals from entering the property or to control the movement of livestock may be constructed along all exterior property lines on agricultural property with an interim use permit
- **93.04 Perimeter Fences.** Perimeter fences constructed in residential areas may be allowed only with a permit issued by the City. In residential areas no fence shall be placed within the front yard or in the yard facing a lake except by permit issued by the City,
 - 1. Property line boundary fences are permitted up to six feet in height in all districts provided the fence is located within twelve inches of the property line. All other fences are subject to the setback requirements as stated by this ordinance. No such fence shall be permitted adjacent to a public right-of-way.
 - 2. Fencing connecting the property line boundary fences or connecting boundary fences to permitted structures may be permitted within the setback provided such fencing meets all other requirements of this ordinance.
 - 3. When within a front or lake yard, property line boundary fencing or fencing connecting property line boundary fencing consisting of split rail, wrought iron, picket or other such fencing with a minimum of 75% open space may be permitted provided such fencing does not exceed 4 feet in height. No such fencing shall be permitted within the shore impact zone. Chain link fencing is not permitted within the front or lake yards.

93.05 Corner Fencing and Screening.

No fencing other than a split rail or similar fence which does not obstruct view and maintains a 75% opening or screening (plant material) not to exceed 12 inches in height shall be permitted within 25 feet of any corner formed by the intersection of street right-of-way lines. The twenty-

five (25) feet referred to above shall be in the form of a triangle with two (2) sides formed by the property lines and the third side formed by a straight line connecting the two (2) twenty-five (25) foot points on both sides of the corner.

93.06 Fees.

The City may charge a fee in connection with the issuance of a Permit in an amount determined by the City's fee schedule.

Section 2. Effective Date. This Ordinance shall be effective upon passage and publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DELLWOOD THIS $8^{\rm th}$ DAY OF DECEMBER, 2020.

APPROVED:

Mike McGill

Mayor

ATTEST:

Joanne Frane
City Clerk

(seal)

CITY OF DELLWOOD WASHINGTON COUNTY, MINNESOTA

RESOLUTION 2020-16

A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE NO. 2020-05 REGARDING FENCING

WHEREAS, as authorized by Minnesota Statutes, Section 412.191, subd. 4, the City Council has determined that publication of the title and summary of Ordinance No. 2020-05 will clearly inform the public of the intent and effect of the Ordinance; and

WHEREAS, a printed copy of the Ordinance is available for inspection during regular office hours in the office of the City Clerk.

NOW THEREFORE, BE IT RESOLVED that the following summary of Ordinance No. 2020-05 is approved for publication:

CITY OF DELLWOOD ORDINANCE NO. 2020-05 REGARDING FENCING

Section 1. The Dellwood City Code is hereby amended to include the following ordinance summarized below:

The City of Dellwood amended Chapter 93 of the City Code to allow for perimeter fencing and amending certain fence regulations.

Section 2. The full ordinance will be in effect on the date of this summary publication.

Section 3. The full ordinance is available for review during regular office hours in the office of the City Clerk.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF DELLWOOD THIS 8^{th} DAY OF DECEMBER, 2020.

APPROVED

Mike McGill

Mayor of Dellwood

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Attest:

Joanne Frane City Clerk