

**MINUTES OF MEETING
DELLWOOD CITY COUNCIL
FEBRUARY 11, 2020**

The regular monthly meeting of the Council of the City of Dellwood was held at City Hall, 111 Wildwood Road, Willernie, MN on February 11, 2020.

Present: Mayor Mike McGill, Councilpersons – Elsbeth Howe, Scott St. Martin, Greg Boosalis and Brady Ramsay; also present were City Clerk Joanne Frane, Treasurer Brian Beich, and City Planner Nate Sparks

Also Present: Deputy Carl Rice-WCSD

Mayor Mike McGill called the meeting to order at 5:30 p.m.

Approval of Agenda: Upon motion by St. Martin, seconded by Ramsay, the agenda of the February 11, 2020 Council meeting were approved unanimously as submitted.

Approval of January 14th Council Minutes: Upon motion by St. Martin, seconded by Howe, the minutes of the January 14, 2020 Council meeting were approved unanimously as submitted.

Sherriff's Report: Deputy Carl Rice of the Washington County Sheriff's Department gave a report and indicated that package and mail theft was on the rise in the area. Residents should call if they see suspicious behavior. St. Martin asked about better enforcement in the area of Apple Orchard Road and Tamarisk Road regarding stopping and speeding. Rice said they will keep an eye on it.

Public Comment: McGill asked if anyone was present for public comment. No public was present.

Kohler Planter Boxes: McGill said that Kohler has asked that the discussion on this topic to be delayed until April.

Bee Keeping Ordinance: Sparks stated the Council asked to review area ordinances regarding bee keeping on residential property. There are a variety of ordinances in the area, some where it is permitted and some where it is not. Mahtomedi and White Bear Lake have ordinances that permit it with conditions. Other area communities like May Township only allow it on properties greater than 5 acres. Dellwood's ordinances do not permit bee keeping. A resident interested in keeping bees was told that he'd need to make a land use application by the City Attorney.

St. Martin said if the City were to consider this, he'd like to see a draft ordinance. Howe said she'd consider an ordinance similar to that of area cities. Boosalis said this might be appropriate on larger lots. St. Martin suggested Sparks come back to a future meeting with a draft ordinance for further discussion.

Website Bids: Howe stated she has acquired bids from Revise, Gov Office, and Civic Plus. St. Martin said he preferred Gov Office as it is cheaper and used by area cities. McGill said the City should have a professional review the bids and help set up for the transition, if necessary. Motion by St. Martin, second by Boosalis to accept the bid from Gov Office upon feedback and implementation recommendations from technological advisors. All approved.

Peninsula Road Community Septic RFP: Sparks said that the City Engineer and Septic Inspector discussed the potential request for proposals with some vendors and have an estimated price of about \$25,000. The City's Septic Inspector, Brian Humpal, believes that he could do the initial background research to limit the scope of the project and lower the cost. A revised RFP was prepared with this change to the scope.

St. Martin said that before the City moves forward, there should be a better understanding of what systems are already located or committed to for the City's parcel. What agreements are in place? What rights do existing users have? There should be a better framework for private use of the public property. The City should research options to best limit the public involvement in the system including the possibilities of forming an association. If existing users have rights, how can they be terminated? McGill said he would like to have a better understanding of how we got to where we are before we establish a potentially costly plan. St. Martin said the moratorium of use of this site should be made permanent.

McGill said the consensus of the Council is to better explore the existing conditions on the lot including use and agreements and to extend the moratorium on use.

Cable Commission Franchise Agreement Extension: McGill stated that the Cable Commission has presented two actions. One is to extend the existing agreement with Comcast to March 31st and then a second action to terminate the agreement with Comcast if the negotiations do not resolve issues. City representative to the Commission, Bob Nuffort, recommends signing off on both.

Motion by St. Martin and second by Ramsay to approve the extension of the existing agreement to March 31 and to approve the preliminary assessment not to renew, if the Commission's negotiations are not successful. All approved.

Code Red System Joint Powers Agreement: St. Martin said Washington County has presented a JPA for the 911 Code Red System. It's a good system and the City may need a person trained in it. McGill said it is only about \$83 a year to be part of the Code-Red System. Motion by St. Martin, second by Boosalis to approve the JPA. All approved.

Planning Commissioner Appointment: McGill said Bill Glumack has resigned his position on the Planning Commission. Rylan Juran is the current Watershed District representative and has expressed interest. Ramsay said a new Watershed District representative is needed. McGill said he'd reach out to a few people. Motion by McGill, second by Ramsay to appoint Juran to the Planning Commission. All approved.

Claims and Receipts List: The Claims and Receipts List for the month of January 2020 was reviewed and discussed. Beich asked if the City Engineer has approved the payment for the road. Frane said yes. Upon motion by St. Martin, second by Ramsay, the Claims and Receipts List for January 2020 was approved unanimously as submitted upon condition that the City receive written confirmation from the City Engineer for the payment to Midstate Landscaping.

REPORTS:

St. Martin stated that due to the mail thefts, a locked mailbox is recommended based off the Deputy Report.

Beich submitted a financial report. There is \$690,398 in the General Fund before payment of claims.

McGill reported two remodel permits.

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Boosalis gave a bike trail update and said **Mahtomedi** suggested the City commit to more maintenance on the trail. They believe they have most of the right-of-way. No plans have been given to the City for review. They are looking at grant funding.

There being no further business, the meeting was adjourned at 6:45 pm by order of the Mayor.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Nate Sparks', with a long horizontal line extending to the right.

Nate Sparks
Recording Secretary