

**MINUTES OF MEETING
DELLWOOD CITY COUNCIL
FEBRUARY 12, 2019**

The regular monthly meeting of the Council of the City of Dellwood was held at City Hall, 111 Wildwood Road, Willernie, MN on February 12, 2019, at the City Hall Offices located at 111 Wildwood Road, Willernie, MN.

Mayor McGill called the meeting to order at 5:30 p.m.

Present: Councilpersons – Mayor Mike McGill, Scott St. Martin, Brady Ramsay, Greg Boosalis, Elsbeth Howe; also present were City Clerk Joanne Frane, City Treasurer Brian Beich, City Planner Nate Sparks, City Engineer Cara Geheren

McGill asked if anyone was present for public comment and no one came forward.

McGill asked for approval of the Agenda. Upon Motion by St. Martin, second by Ramsay, the Agenda for the meeting was unanimously approved.

The Minutes of the January 8, 2019 Council meeting were reviewed. Upon Motion by Howe, seconded by Boosalis, the Minutes of the January 8, 2019 Council meeting were approved unanimously.

Item 1: Engineering Update – 2018 Street Improvements

Geheren stated that the road project in Meadow Ridge was completed last fall. The City is dealing with a few defects from the project. The resolution of these defects is recommended to be either a mill and overlay or microsurfacing. The subcontractor, Hard Drives prefers chip sealing but this is not the recommended approach. Geheren recommended microsurfacing repairs as this would limit the disruptions to the neighbors the most. St. Martin said that the Council consensus is to have microsurfacing or to have it torn out and redone. McGill asked if this is all that is needed to fully fix the road defects. Geheren said some work will be required underneath.

Beich asked if the resistance was due to the extra cost. Geheren said possibly. McGill said microsurfacing is the preferred method. Ramsay said he concurred. Geheren said that message will be conveyed to the contractors.

Geheren said the plan is to bid out Peninsula Road improvements. A test found more than anticipated depth of pavement. Typically, a good Class V base is needed for adequate support. Further analysis will be done. Some tree removal and culvert work will also be needed. Adding concrete curb and gutter is a possibility and may be an alternate bid. McGill asked where the curb would go. Geheren said around the island where the road is more narrow and there's no room for a ditch. St. Martin stated that there should be consistency through the City. Why ask for it here but nowhere else? Geheren said some minor storm sewer repairs may be needed, too.

McGill asked if the City should not use the same contractor as on the previous project. Geheren said that in some cases you are required to go with the lowest bidder unless there is a good reason.

Item 2: 4 Pinehurst Drive Variance Request

Sparks stated that Bruce Smith at 4 Pinehurst Drive had his septic system fail a compliance test. He is seeking to install a new system. The only place the system can go on the property is 25 feet setback to a drainage way, which requires a 75 foot setback. The City's Sewer Inspector has reviewed the plan and recommends approval. The Planning Commission reviewed the request at their January 15th meeting, held a public hearing, and recommended approval as there are no other complying spaces. McGill said that it seems this should be approved or else he cannot build a new septic system. Ramsay asked if the system was otherwise working. Sparks said it was working but non-compliant. St. Martin said this variance has demonstrable practical difficulties. St. Martin motioned and Ramsay seconded to approve the variance request and the motion carried unanimously.

Item 3: Road Contract – Ken Johnson

McGill said that this is the annual road maintenance contract with the annual increase that was already approved in the budget. He asked if this was a one year or two year contract. Frane said it was a one year extension. McGill said it was generally the same contract but with the typical increase in cost. Boosalis asked if this includes tree cutting. McGill said only if the tree was interfering with a road. St. Martin said Johnson provides good service. McGill said it is cheaper than having it in house. Motion by St. Martin, second by Boosalis to approve the 2019 Road Contract with Ken Johnson. Motion carried unanimously.

Claims and Receipts List was presented and reviewed for January 2019. Frane said it includes the annual payment to the assessor. Motion by Ramsay, second by St. Martin to approve the claims. Motion carried unanimously.

Reports of Commissioners

St. Martin said he discussed the increase in cost with the Fire Department. It is related to the hiring of full time staff for Emergency Medical Services. The average response time is 11.5 minutes and based on their location to the City, this is pretty good. St. Martin said he will be out of town for the next meeting.

Ramsay said a stop sign was run over at Tamarisk & Apple Orchard. He said there will be a road inspection on Glen Edge for an escrow release.

Howe said she will be out of town for the next meeting.

McGill said there were two building permits issued last month, both were remodels.

Beich reported a bank balance of \$656,851 and stated he may begin to include a balance sheet with his report.

There being no further business, the meeting was adjourned by order of the Mayor at 6:06 p.m.

Respectfully submitted,



Joanne Frane
Dellwood City Clerk / Administrator