

**MINUTES OF MEETING
DELLWOOD CITY COUNCIL
JANUARY 8, 2019**

The regular monthly meeting of the Council of the City of Dellwood was held at City Hall, 111 Wildwood Road, Willernie, MN on January 8, 2019.

Present: Mayor Elect Mike McGill, Councilpersons – Scott St. Martin, Brady Ramsay, Elsbeth Howe and Greg Boosalis were present; also present were City Clerk Joanne Frane, Treasurer Brian Beich, City Attorney Richard Copeland and also the persons shown on the Sign-In Sheet attached to these Minutes.

Mayor Elect Mike McGill called the meeting to order at 5:30 p.m.

Oath of Office: Attorney Copeland administered the Oath of Office to Mayor McGill, Council persons - Ramsay, Boosalis, Howe and Treasurer Beich. The signers to be on both City checking accounts at MidWestOne Bank should be: Mike McGill, Scott St. Martin, Brady Ramsay, Elsbeth Howe, Gregory Boosalis, Brian Beich and Joanne Frane. Robert Nuffort, Edwin McCarthy and James Cuff should be removed.

Mayor McGill asked if anyone was present for public comment. Steve Walgamothe gave an update on the status of the recreational trail project through Dellwood and the financing secured to date.

Upon motion by St. Martin, second by Ramsey, the Agenda for the meeting was unanimously approved.

MINUTES: Upon motion by St. Martin, second by Ramsay, the Minutes of the December 12, 2018 Council meeting were unanimously approved as submitted.

PC APPOINTMENTS: Upon motion by St. Martin, second by Boosalis, the Council unanimously approved the appointment of William Glumack, Roger Vadnais and Deb Flaherty Christopherson as members of the City Planning Commission.

2019 APPOINTMENT LIST: Mayor McGill presented his proposed Appointment List for year 2019. He noted that Brady Ramsay has agreed to act as Road Commissioner. On motion by St. Martin, duly seconded, the Council voted unanimously to approve the 2019 Appointment List (copy attached to these minutes). Mr. St. Martin gave a brief description of the various duties of the persons appointed to the positions listed.

POLLING PLACE RESOLUTION: On motion by Boosalis, second by Howe, the Council unanimously resolved to approve the Resolution No. 2019-1 designating the Mahtomedi District Education Center as the Official Polling Location for year 2019.

CLAIMS AND RECEIPTS LIST: The Claims and Receipts List for the month of December 2018 was reviewed and discussed. Mayor McGill noted that an additional claim as been added to the List, being the Invoice from Timberline Tree Service in the amount of \$4587. Upon motion by St. Martin, second by Ramsay, the Claims and Receipts List for December 2018 was approved unanimously including the claim of Timberline Tree Service.

REPORTS:

St. Martin reviewed the Sheriff's December 2018 monthly report.

Attorney Copeland presented a "Notice" form which he asks be provided to any person who inquires about a Land Use Request. This form should ideally be given to any Applicant before he /she files a formal Application.

McGill reported 3 Remodeling Permits and one new construction Permit (Yocum House at 17 Peninsula Road)

Treasurer Beich reported \$730,878 balance in the general fund.

There being no further business, the meeting was adjourned at 6:05 p.m.

Respectfully submitted,



Joanne Frane
Dellwood City Clerk / Administrator

APPOINTMENTS FOR 2019

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| OFFICIAL BANK | MIDWEST ONE BANK |
| OFFICIAL PAPER | WHITE BEAR PRESS |
| CITY ATTORNEY | RICHARD W. COPELAND |
| BUILDING, PLUMBING, HEATING INSPECTOR | JACK KRAMER |
| PROPERTY COMPLIANCE OFFICER | JACK KRAMER |
| SEPTIC INSPECTOR | BRIAN HUMPAL |
| DEPUTY MAYOR | SCOTT ST. MARTIN |
| WEED INSPECTOR | MIKE MCGILL |
| DEPUTY WEED INSPECTOR | SCOTT ST. MARTIN |
| SAFETY COMM. (POLICE, FIRE, & ANIMAL) | SCOTT ST. MARTIN |
| BUILDING & SEPTIC COMMISSISONER | MIKE MCGILL |
| ROAD COMMISSIONER | BRADY RAMSAY |
| SPECIAL PROJECTS COMMISSIONER | MIKE MCGILL |
| WBLCD REPRESENTATIVES | MARTY RATHMANNER |
| CABLE COMMISSION REP. | ROBERT NUFFORT, JOANNE FRANE-ALTERNATE |
| CIVIL DEFENSE DIRECTOR | SCOTT ST. MARTIN |
| CLERK/ADM | JOANNE FRANE |
| CITY INSURANCE | BEARENCE MANAGEMENT GROUP - MARK LENZ |
| CITY ENGINEER | FOCUS ENGINEERING- CARA GEHEREN |
| ACCOUNTANT | FOLEY KALSEIM & CO-DUSTIN MOELLER |
| TREASURER | BRIAN BEICH |
| CITY ASSESSOR | CHASE PELOQUIN |
| TREE INSPECTOR | TIMBERLINE TREE SERVICE-KARL BROGERN |
| ANIMAL CONTROL OFFICER | SHERRILL REID |
| ROAD MAINTENANCE (per contract) | KEJ ENTERPRISES, INC. - KEN JOHNSON |
| DATA PRACTICES COMPLIANCE OFFICIAL | JOANNE FRANE |
| CITY PLANNER | NORTHWEST ASSOCIATED CONSULTANTS-NATE SPARKS |

RESOLUTION 2019- /

**A RESOLUTION DESIGNATING POLLING LOCATION FOR THE 2019 ELECTIONS IN
THE CITY OF DELLWOOD, WASHINGTON COUNTY, MINNESOTA**

WHEREAS, there was a change made during the 2017 legislative session to State Statute 204.16 which discusses polling place designations; and,

WHEREAS, state law now requires municipalities to designate precinct polling places for all elections for the year by December 31 of the prior year; and,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Dellwood hereby designates the polling location for 2019 as follows:

Mahtomedi District Education Center
1520 Mahtomedi Avenue
Mahtomedi, MN

ADOPTED by the Dellwood City Council this 8th day of January, 2019.



Michael McGill, Mayor

ATTEST:



Joanne Frane, City Clerk